2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

The Institute is affiliated to Savitribai Phule Pune University and adopted its evaluation reforms in Continuous Internal Evaluation (CIE) prescribed by the university to assess the progress of students. The processes of evaluation are student oriented and supportive to provide hassle free ambience and better learning experience for students. In this regard, the college has developed a structured mechanism to deal with examination related grievances in a transparent, time-bound and efficient manner. Following are the evaluation reforms introduced by the institute and the university.

A) Internal assessment reforms:

Internal assessment is a continuous process. The IQAC coordinator of the institute prepares the academic calendar by considering circulars of SPPU.

i. Problem statement is formulated by the subject teacher who selects appropriate CIE methods based on course & programme outcomes.

ii. To ensure a consistent and fair assessment process, the subject teacher prepares detailed rubrics for each evaluation method with assessment details, based on the problem statement.

iii. The Internal Examination committee conducts End Term examination after completion of syllabus. Internal Examination committee also takes care of collection of internal marks, marks entry on university portal for all subjects by the allotted faculty members.

iv. At the end of Second Semester each student shall undertake a Summer Internship Project (SIP). The Institute conducts an internal and external viva-voce for evaluation of the SIP where external examiners are appointed by SPPU.

B) University evaluation reforms:

As per university directives, the Institute has appointed a faculty member as College Examination Officer (CEO). The College Examination Committee is headed by the Director, Dean and assisted by CEO and exam committee members. The CEO and Examination Committee display and share the SPPU exam schedule to students with rules according to SPPU norms. The Invigilators and internal squad of senior faculty members oversees the smooth conduction of university theory examinations. The university appoints an external examiner.

Institute has adopted the following mechanisms for redressing the grievances of the students regarding internal and external evaluation both at the Institute and University levels.

C) Institute-level Exam Grievance Redressal:

Internal examination committee handles grievances received from students from time to time.

1.If a student raises any grievance in internal assessment, the Internal exam committee discusses all the queries with the students and helps them to resolve it.

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2. Internal exam committee solves the grievances related to Internal assessment

3.Internal Exam Committee solved such grievances amicably after discussion with concerned faculty and students.

4.If the grievance is not addressable at the department level, then the matter is forwarded to the Director for further guidance and action.

D) University-level Grievance Redressal:

1. Exam related grievances are taken care of at university level by the Exam Department, SPPU.

2. These grievances are directly forwarded to the university examination cell with a direct application from student login id.

3.Under the University evaluation redressal system, students can apply for photocopy, verification, revaluation, name change, to name a few

4.Results of grievances redressal at the University level are communicated to students directly.

This Evaluation reforms applied by institute are as follows:

The IQAC coordinator of institute prepares academic calendar by considering circulars of SPPU, which includes schedule of curricular, co-curricular and extracurricular activities. Time table is prepared accordingly.

The Academic monitoring committee conduct regular meetings for academic planning; before and after semester. As per Directives faculty members formulate Problem statement for subject; then select appropriate CIE methods. If there is more than one teacher teaching one course, then decision about course outline, CIE techniques is done collectively.
To ensure a consistent and transparent assessment process, the subject teacher prepares detailed rubrics and course pack communicated to students through ICT tools; it includes session plan, rubric along with assessment details and weightage assigned, study material and tentative schedules for evaluation.

SIP internal viva voce are conducted panel wise and then marks are finalized by internal SIP guide.

Internal Examination committee conducts End Term examination after completion of syllabus. The Question Paper Pattern for Examination is as per the Question Paper format of SPPU. The Subject teachers formulate Question Papers and respective Model Answers. Internal Examination committee also takes care of collection of internal marks, marks entry.

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The syllabus of Savitribai Phule Pune University for Internal / External Assessment Scheme is easily accessible from the SPPU Website

Website to access the syllabus from university website

http://www.unipune.ac.in/university_files/syllabi.htm

Master of Business Administration (MBA) –Syllabus 2019 Pattern (revised)

2 year, 4 Semester Full time Programme
Choice Based Credit System (CBCS) and Grading System
Outcome Based Education Pattern

MBA I effective from AY 2022-23
MBA II effective from AY 2022-23

4.0 MBA Programme Course Types & Evaluation Pattern:

Sr.No.	Course Type	Credits	Nature	Formative Assessment (FA) Marks	Summative Evaluation (SE) Marks	Total Marks
BASIC COURSE TYPES						
1	Generic Core (GC)	3	Compulsory	50	50	100
2	Subject Core (SC)	3	Compulsory (Specialization specific)	50	50	100
3	Generic Elective (GE - UL)	2	Elective	0	50	50
4	Generic Elective (GE - IL)	2	Elective	50	0	50
5	Subject Elective (SE - IL)	2	Elective (Specialization specific)	50	0	50
6	Summer Internship Project (SIP)	6	Project (Compulsory)	50	50	100
ADDITIONAL COURSE TYPES						
1	Enrichment Courses (ENR)	1	Elective	25	0	25
2	Foundation Courses (FOU)	1	Elective	25	0	25
3	Alternative Study Credit Courses (ASCC)	2	Elective	50	0	50
4	Open Electives (OE)	3 or 2	Subject Core / Subject Elective	As per Subject Core / Subject Elective Pattern		

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7.0 Formative Assessment (FA) / Concurrent Assessment (CA):

1. The course teacher shall prepare the scheme of Formative Assessment before commencement of the term. The scheme of Formative Assessment shall explicitly state the linkages of each Formative Assessment Item with the Course Outcomes and define the targeted attainment levels for each CO.
2. The Director / Head of the Department / designated academic authority shall approve the scheme of Formative Assessment with or without modifications.
3. The course teacher shall display, on the notice board, the approved Formative Assessment scheme of the course and the same shall also be hosted on the website, not later than the first week of the term.
4. Each Formative Assessment item shall be of minimum 25 marks.
5. For a 3 Credit Course there shall be a MINIMUM of three Formative Assessment items. The final scores shall be converted to 50, using an average or best two out of three formula.
6. For 2 Credit Course there shall be a MINIMUM of two Formative Assessment items. The final scores shall be converted to 50.
7. For a 1 Credit Course there shall be a MINIMUM of one Formative Assessment item.
8. Formative Assessment shall be spread through the duration of course and shall be conceptualized, executed, assessed and documented by the course teacher along with student-wise and class-wise attainment levels of the COs and the attainment levels of the course.
9. The assessment outcome of each Formative Assessment shall be duly signed by the course teacher, programme coordinator / academic head and the Director / Head of the Department / designated academic authority of the Institute.
10. A copy of the duly signed Formative Assessment *outcome* shall be displayed on the notice boards, within a week of the assessment and course teachers shall guide the students on a need basis.
11. Institute may conduct additional make up / remedial Formative Assessment items at its discretion.
12. At the end of the term aggregate Formative Assessment scores / grades shall be calculated and the CO attainment levels shall be calculated by the course teacher. The same shall be displayed on the notice board

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7.1 Formative Assessment Methods: Student assessment should be as comprehensive as possible and provide meaningful and constructive feedback to faculty and student about the teaching-learning process. Over-use of question-answers may be discouraged for formative assessments. Course teachers shall opt for a combination of one of more FORMATIVE ASSESSMENT methods listed below.

Group A (Individual Assessment) – Not more than 1 per course

1. MCQs with multiple correct answers
2. Class Test
3. Open Book Test
4. Written Home Assignment
5. In-depth Viva-Voce

Group B (Individual Assessment) – Atleast 1 per course

6. Case Study
7. Caselet
8. Situation Analysis
9. Presentations

Group C (Group Assessment) – Not more than 1 per course

10. Field Visit / Study tour and report of the same
11. Small Group Project & Internal Viva-Voce
12. Model Development
13. Role Play
14. Story Telling
15. Fish Bowls

Group D (Creative - Individual Assessment) – Not more than 1 per course

16. Learning Diary
17. Scrap Book / Story of the week / Story of the month
18. Creating a Quiz
19. Designing comic strips / Cartoon strips
20. Drama scripts
21. Creating Brochures / Bumper Stickers / Fliers
22. Creating Crossword Puzzles
23. Creating and Presenting Posters
24. Writing an Advice Column
25. Library Magazines based assessment
26. Peer assessment

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27. Autobiography/Biography
28. Writing a Memo
29. Work Portfolio

Group E (Use of Literature / Research Publications- Individual Assessment) – Not more than 1 per course

30. Book Review
31. Drafting a Policy Brief
32. Drafting an Executive Summary
33. Literature Review
34. Term Paper
35. Thematic Presentation
36. Publishing a Research Paper
37. Annotated Bibliography
38. Creating Taxanomy
39. Creating Concept maps

Group F (Use of Technology - Individual Assessment) – Not more than 1 per course

40. E-portfolios
41. Digital stories
42. eNewsletter, eMagazine
43. Recorded interviews of stakeholders posted on You Tube
44. Simulation Exercises
45. Gamification Exercises
46. Presentation based on Google Alerts
47. Webinar based assessment
48. Creating Webpage / Website / Blog
49. Creating infographics / infomercial
50. Creating podcasts / Newscast
51. Discussion Boards

Rubrics: The course teacher shall design Rubrics for each Formative Assessment. Rubrics are scoring tools that define performance expectations for learners. The course teacher shall seek approval for the rubrics from the Director / Head of the Department / other designated competent academic authority of the institute. The course teacher shall share the approved Rubrics with the students at the start of the course. The rubric shall detail the following:

1. Linkages of the Formative Assessment to COs.
2. A description of the assessment - brief concept note
3. Criteria that will be assessed - the expected learning outcomes.
4. Descriptions of what is expected for each assessment component - the expectations from the student.
5. Substantive description of the expected performance levels indicating mastering of various components - the assessment criteria.
6. The team composition, if applicable.
7. The format and mode of submission, submission timelines
8. Any other relevant details.

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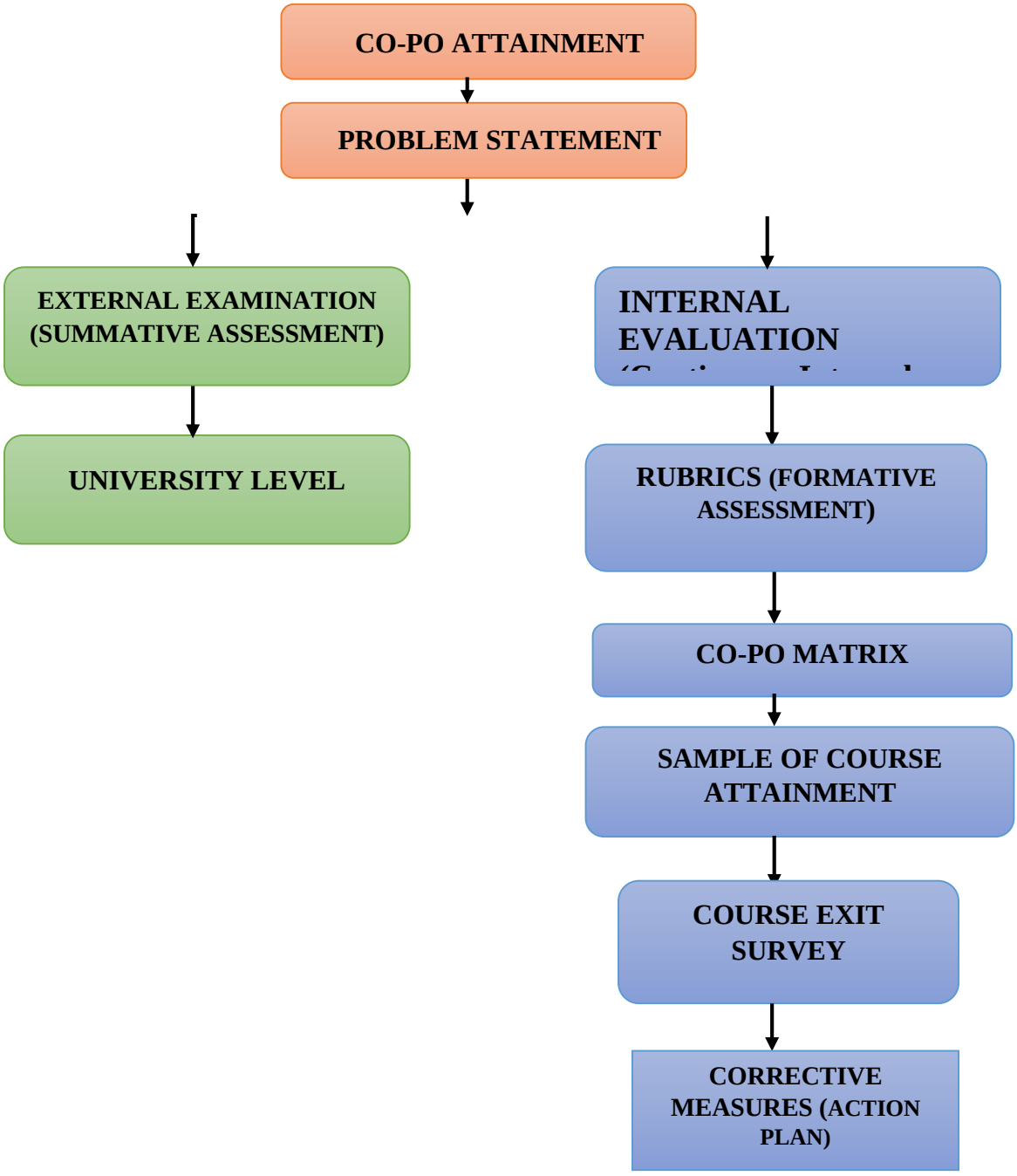
INTERNAL ASSESSMENT PROCESS AND MECHANISM AT INSTITUTE



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ACADEMIC CALENDAR (INCLUDING FOR THE CONDUCT OF CONTINUOUS INTERNAL EVALUATION (CIE))

For the effective transaction of curriculum Institute prepare academic calendar for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is a schedule that outlines the various events and activities within an academic year, such as the start and end dates of classes, examination periods, holidays, and other significant academic events. Including Concurrent Internal Evaluation (CIE) in the academic calendar is essential for several reasons: like Structured Learning, Timely Feedback, Balanced Workload, Learning Improvement, Academic Integrity, Flexibility for Students, Informing Teaching Strategies etc

Overall, including Concurrent Internal Evaluation in the academic calendar is beneficial for both students and educators, as it promotes a more effective and balanced learning experience, leading to improved educational outcomes.

Defining problem statement, course outline and Rubric by subject teacher

The process of defining the course outline, problem statement, and using Concurrent Internal Evaluation methods can be structured as follows:

Course Outline Drafting:

Subject teachers, who are experts in the specific subject or course, begin by reviewing the curriculum guidelines and learning objectives provided by Savitribai Phule Pune University.
Based on the learning objectives, they create a comprehensive course outline that includes the topics to be covered, the sequence of content delivery, and the timeline for each unit or module.
The course outline should also indicate the assessment components, such as assignments, quizzes, projects, and exams, that will be used to evaluate students' understanding of the material.

Problem Statement Development:

Using the course outline as a foundation, subject teachers design problem statements or real-world scenarios that align with the learning objectives and reflect the practical application of the course content.
The problem statement should challenge students to think critically, analyse information, and apply their knowledge to solve problems or address specific challenges related to the course.

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Concurrent Internal Evaluation Method Selection:

Savitribai Phule Pune University provides guidelines for Concurrent Internal Evaluation methods. Subject teachers familiarize themselves with these guidelines and available evaluation methods.
Based on the problem statement and the nature of the course, subject teachers select appropriate Concurrent Internal Evaluation methods that will effectively assess students' understanding and skills.

Concurrent Internal Evaluation methods may include individual or group projects, presentations, case studies, practical exams, lab work, or any other form of assessment that is in line with the university's guidelines.

Rubric Preparation:

Once the Concurrent Internal Evaluation methods are chosen, subject teachers prepare detailed rubrics for each assessment component. The rubrics outline the criteria for grading and the specific expectations for each level of performance.
Rubrics should be clear, unambiguous, and aligned with the learning outcomes. They serve as a transparent guide for students, indicating how their work will be assessed and what they need to achieve to earn different grades.By following this process, subject teachers can create a well-structured and effective course that fosters student engagement, critical thinking, and meaningful learning experiences while adhering to the evaluation standards set by Savitribai Phule Pune University.

SAVITRIBAI PHULE PUNE UNIVERSITY INSTRUCTION REGARDING COMPREHENSIVE CONCURRENT EVALUATION (CCE) / CONCURRENT INTERNAL EVALUATION (CIE):

1. The course teacher shall prepare the scheme of Comprehensive Concurrent Evaluation (Formative Assessment) before commencement of the term. The scheme of Comprehensive Concurrent Evaluation shall explicitly state the linkages of each CCE with the Course Outcomes and define the targeted attainment levels for each CO.
2. The Director / Head of the Department / designated academic authority shall approve the scheme of Comprehensive Concurrent Evaluation with or without modifications.
3. The course teacher shall display, on the notice board, the approved CCE scheme of the course and the same shall also be hosted on the website, not later than the first week of the term.
4. Each CCE item shall be of minimum 25 marks.
5. for a 3 Credit Course there shall be a MINIMUM of three CCE items. The final scores shall

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be converted to 50, using an average or best two out of three formula.

6. For 2 Credit Course there shall be a MINIMUM of two CCE items. The final scores shall be converted to 50.

7. for a 1 Credit Course there shall be a MINIMUM of one CCE item.

8. CCE shall be spread through the duration of course and shall be conceptualized, executed, assessed and documented by the course teacher along with student-wise and class-wise attainment levels of the COs and the attainment levels of the course.

COMPREHENSIVE CONCURRENT EVALUATION METHODS GIVEN IN SAVITRIBAI PHULE PUNE UNIVERSITY SYLLABUS:

Course teachers shall opt for a combination of one of more CCE methods listed below.

Group A (Individual Assessment) – Not more than 1 per course

1. Class Test
2. Open Book Test
3. Written Home Assignment
4. In-depth Viva-Voce

Group B (Individual Assessment) – Atleast 1 per course

5. Case Study
6. Caselet
7. Situation Analysis
8. Presentations

Group C (Group Assessment) – Not more than 1 per course

9. Field Visit / Study tour and report of the same
10. Small Group Project & Internal Viva-Voce
11. Model Development
12. Role Play
13. Story Telling
14. Fish Bowls

Group D (Creative - Individual Assessment) – Not more than 1 per course

15. Learning Diary
16. Scrap Book / Story of the week / Story of the month
17. Creating a Quiz
18. Designing comic strips
19. Creating Brochures / Bumper Stickers / Fliers
20. Creating Crossword Puzzles

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21. Creating and Presenting Posters
22. Writing an Advice Column
23. Library Magazines based assessment
24. Peer assessment
25. Autobiography/Biography
26. Writing a Memo
27. Work Portfolio

Group E (Use of Literature / Research Publications- Individual Assessment) – Not more than 1 per course

28. Book Review
29. Drafting a Policy Brief
30. Drafting an Executive Summary
31. Literature Review
32. Term Paper
33. Thematic Presentation
34. Publishing a Research Paper
35. Annotated Bibliography
36. Creating Taxonomy
37. Creating Concept maps

Group F (Use of Technology - Individual Assessment) – Not more than 1 per course

38. Online Exam
39. Simulation Exercises
40. Gamification Exercises
41. Presentation based on Google Alerts
42. Webinar based assessment
43. Creating Webpage / Website / Blog
44. Creating info graphics / infomercial
45. Creating podcasts / Newscast
46. Discussion Board

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Sinhgad Institutes

S.K.N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT

INTERNAL TERM END EXAMINATION COMMITTEE

Minutes of the meeting held on 06/03/2024, from 2.30 pm. to 3.30 pm.

Points discussed in the meeting:

1. The meeting was held to prepare and finalize the schedule for the Internal Term End Examination to be conducted for MBA I and the activities related to the same.
2. The Internal Term End Examination will be conducted for all Core Subjects and University Level Subjects of MBA I.
3. The Question Paper Pattern for the Internal Term End Examination will be as prescribed by Savitribai Phule Pune University and based on the respective Subject Rubrics.
4. Tentative period for the Internal Term End Examination will be from 18th April to 24th April 2024.
5. Preparation and finalization of specialization-wise list of students of MBA Ifor Internal Term End Examination to be done by 01.04.2024.
6. Preparation of block-wise list of students with seat numbers to be done by 05.04.2024.
7. Respective Subject Coordinator, in collaboration with the respective Subject Teachers, will formulate the two sets of Question Papers and Model Answers. The Question Papers to be sent to the members of Internal Term End Examination Committee on or before 27.03.2024and the Model Answers to be sent on or before 01.04.2024. The Model Answers are expected to include the key points for the respective questions.
8. The members of Internal Term End Examination Committee will randomly select one set of Question Paper from two sets as the Question Paper for disseminating to the students for the Internal Term End Examination.
9. The hard copies of the randomly selected Question Papers will be prepared and sealed in the enclosure in the Examination Control Room by 10.04.2024.
10. Invigilation Chart will be prepared and disseminated by 08.04.2024.
11. The duration for the Internal Term End Examination for each subject will be 2 hours.

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12. The Internal Term End Examination will be conducted in 2 time-slots: 10.00 am. to 12.00 pm. and 2.00 pm. to 4.00 pm.

Members of Internal Term End Examination Committee:

Dr. Yatin Bokil Dr. Ganesh Yadav Dr. Priya Agashe Dr. Sangita Gorde Dr. Manoj Kulkarni

Prof. Manjula Dhulipala Dr. Ram Kolhe

Dr. Prachi Pargaonkar

Director

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SINHGAD TECHNICAL EDUCATION SOCIETY'S
S.K.N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT
END-TERM EXAMINATION MBA-I (Batch-23-25)

Day and Date	Subject 1 (Time : 10.00am-12 noon)	Subject 2 (Time: 2.00pm-4.00 pm)
Thursday, 18/04/2024	201GC Marketing Management	208 GE - UL Geopolitics & World Economic Systems
Friday 19/04/2024	202 GC Financial Management	209 GE-UL Start Up and New Venture Management
Monday, 22/04/2024	203 GC Human Resources Management	210 GE-UL Qualitative Research Methods
Tuesday, 23/04/2024	204 GC Operations & Supply Chain Management	
Wednesday, 24/04/2024	205 MKT SC Marketing Research	206 MKT SC Consumer Behaviour
	205 FIN SC Financial Markets and Banking Operations	206 FIN SC Personal Financial Planning
	205 HR SC Competency Based Human Resource Management	206 HR SC Employee Relations & Labour Legislation
	205 OSCM SC Services Operations Management - I	206 OSCM SC Supply Chain Management
	205 BA Basic Business Analytics using R	206 BA SC Data Mining

Dr. Prachi Pargaonkar
Director

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MBA I Semester I Compiled Internal Marks Oct/Nov 2023 for inwarding on SPPU Online Internal Marks System

Ganesh Yadav <ganeshyadav.sknssbm@sinhgad.edu>
to FacultySKNSSBM, Prachi

Tue 16 Jan, 20:14

Dear all,

Please find attached herewith the compiled internal marks for MBA I Sem. I, as sent and confirmed by MBA I Division Coordinators and respective MBA I Subject Teachers, for inwarding on SPPU Online Internal Marks System.

You are requested to enter the internal marks on SPPU Webportal on priority.

After inwarding the internal marks on SPPU Webportal, you are requested to send the Preview report to ganeshyadav.sknssbm@sinhgad.edu and yatinbokil.sknssbm@sinhgad.edu latest by 17/01/2024.

After verifying that the internal marks in the preview report sent by you are as per the attached compiled internal marks, you will be sent an email to confirm the same on SPPU Webportal.

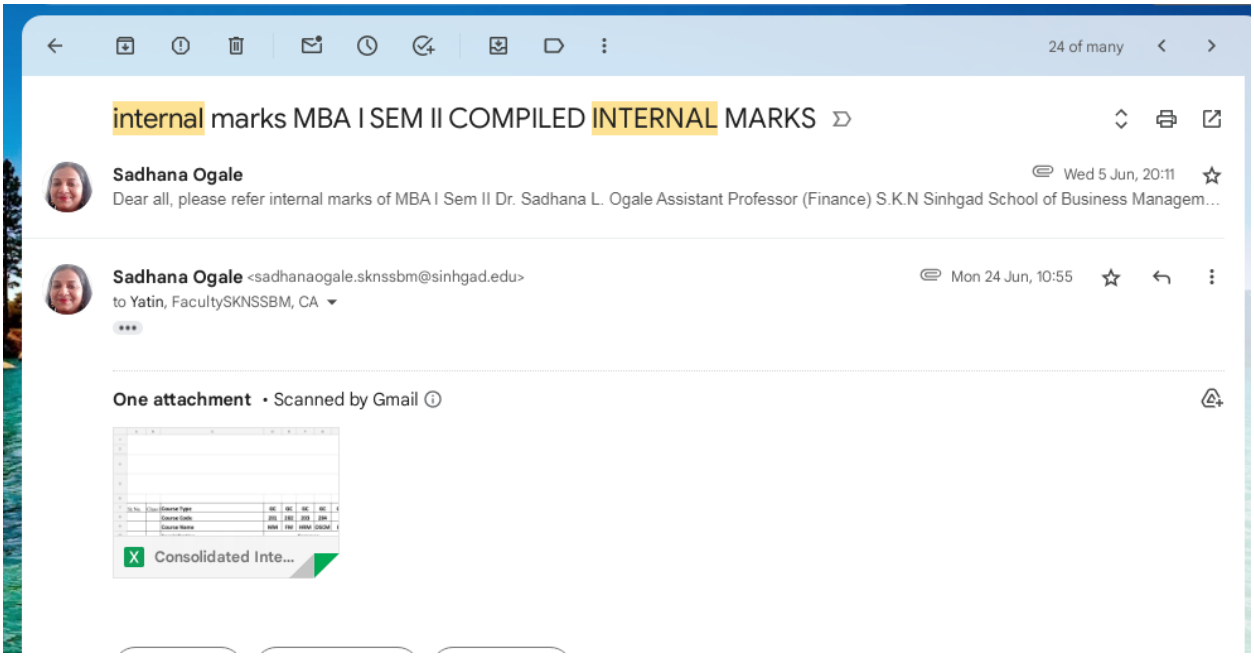
Please do not confirm the internal marks on SPPU Webportal before receiving the email to confirm the internal marks.

After confirming the internal marks on SPPU Webportal, you are requested to send the soft copy of the same to ganeshyadav.sknssbm@sinhgad.edu and yatinbokil.sknssbm@sinhgad.edu

In case of any query or doubts, please contact Dr. Ganesh Yadav and Dr. Yatin Bokil.

Regards,

Internal Examination Team



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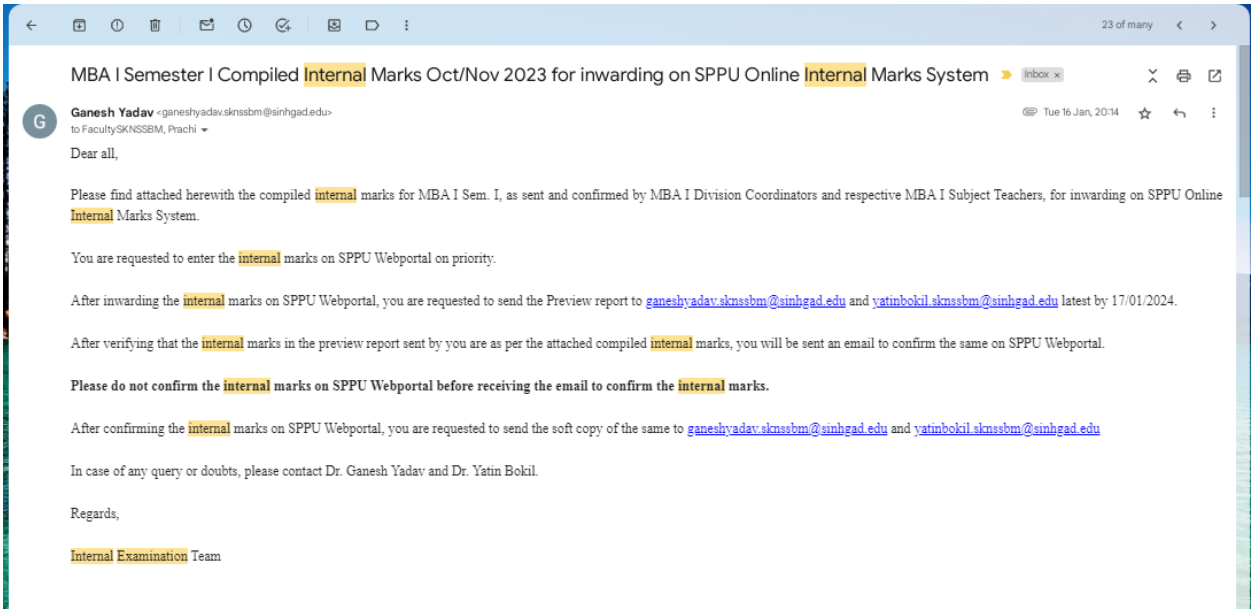

23 of many

MBA I Semester I Compiled Internal Marks Oct/Nov 2023 for inwarding on SPPU Online Internal Marks System

Inbox ×

Ganesh Yadav <ganeshyadav.sknssbm@sinhgad.edu>
to FacultySKNSSBM, Prachi

Tue 16 Jan, 20:14

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In case of any query or doubts, please contact Dr. Ganesh Yadav and Dr. Yatin Bokil.

Regards,

Internal Examination Team

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Savitribai Phule Pune University

Circular No. 93 of 2023

Dates of Commencement and Conclusion of the Academic Year 2023-24 for Affiliated Colleges and Institutes.

It is hereby informed that, the dates of commencement and conclusion of the First and Second term of Courses, under the faculty of **Commerce & Management**, for the academic year 2023-24 shall be as under:

Term – I

Sr. No.	Course, Programme, Year	Commencement	Conclusion	Tentative Commencement Exam	Vacation	
					From	To
1	Commerce	20/06/2023	31/10/2023	01/11/2023	01/11/2023	21/11/2023
2	MBA II	22/07/2023	11/11/2023	16/11/2023	20/11/2023	10/12/2023
3	MCA II	22/07/2023	11/11/2023	16/11/2023	20/11/2023	10/12/2023
4	BHMCT II III IV	22/07/2023	11/11/2023	28/11/2023	20/11/2023	10/12/2023

Term – II

Sr. No.	Course, Programme, Year	Commencement	Conclusion	Tentative Commencement Exam	Vacation	
					From	To
1	Commerce	22/11/2023	30/04/2024	02/05/2024	02/05/2024	15/06/2024
2	MBA II	18/12/2023	30/04/2024	02/05/2024	03/05/2024	16/06/2024
3	MCA II	18/12/2023	30/04/2024	02/05/2024	03/05/2024	16/06/2024
4	BHMCT II III IV	18/12/2023	30/04/2024	02/05/2024	03/05/2024	16/06/2024

NOTE :

1. The dates of commencement and conclusion of the all those courses whose admission is made under Common Entrance Test (CET) conducted by Government of Maharashtra / Savitribai Phule Pune University will be declared separately.
2. In case, the Head of the college requires to give additional holidays in exceptional circumstances, he/she may do so by compensating the same by keeping the college working on holidays.

Ref. No. PGS/ 2455
Date: 30/05/2023

Deputy Registrar
(P.G.Admission)

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Copy to: for Information and necessary action

The Members of the Management Council.
The Deans of Faculties.
The Registrar, Savitribai Phule Pune University, Pune.
The Director, Board of Examinations & Evaluation, Savitribai Phule Pune University, Pune.
The Heads of all University Departments.
The Principals of all Affiliated Colleges.
The Directors of all Recognized Institutes.
The Heads of all the Administrative Sections of the University Office.
Asstt. Registrar, office of the Hon. Vice-Chancellor, Savitribai Phule Pune University
Asstt. Registrar, office of the Hon. Pro-Vice-Chancellor, Savitribai Phule Pune University

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Sinhgad Institutes

SINHGAD TECHNICAL EDUCATION SOCIETY'S ®

S. K. N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT

(Approved By AICTE, Recognized by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)

S. No. 10/1, Ambegaon (Bk.), Pune – 411 041, Phone: 020 – 24354036, Fax: 020-24354036

Supportive Evidences of Academic Calendar Including CIE Academic Year 2023-2024

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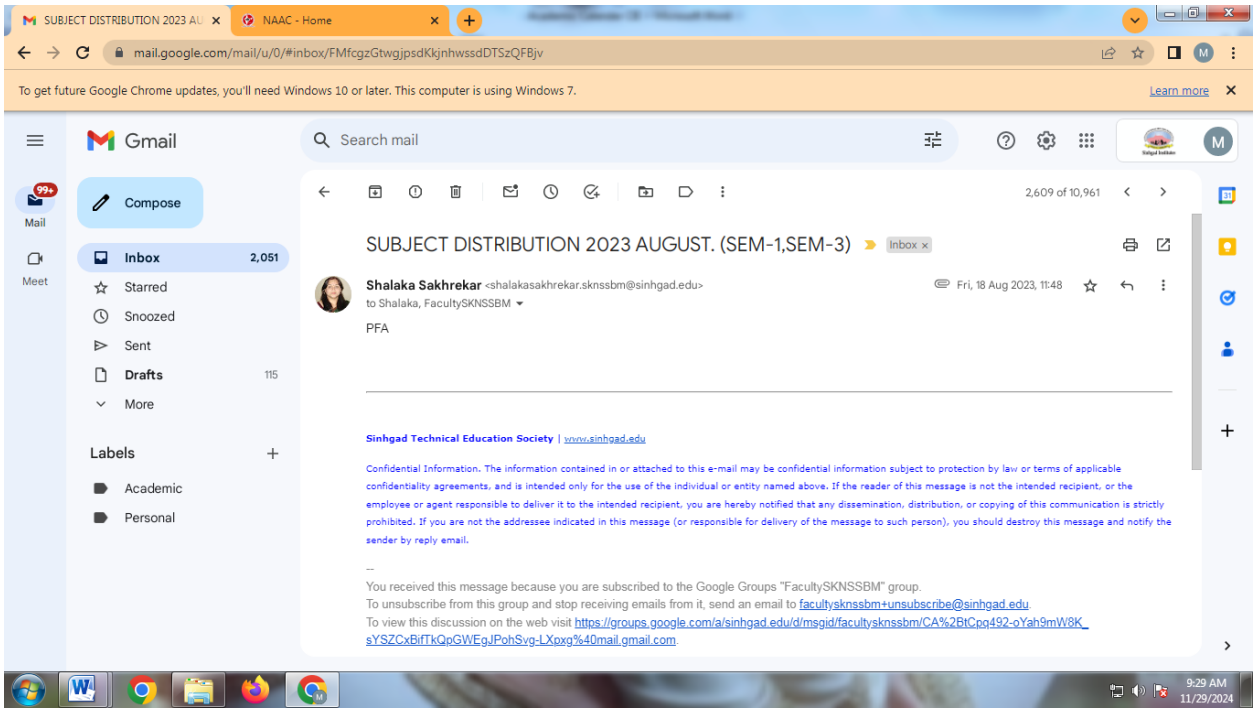
Pune-411041

Subject Preferences, Subject Distribution:



		NP	MP	SS	KS	AJ		
Subject	**Preferences**	A1	B1	C1	D1	E1		
101.ABD	SO, SS, DPR, PG	SS	SS	SO	PG	DPR		
102.OB	RP,MY,KS,MD	RP	MY	KS	RP	MD		
103.EABD	SG,AJ	SG	SG	SG	AJ	AJ		
104.BRM	SRS,SO,MK	SRS	SRS	SRS	MK	MK		
105.BOM	RK,NP,YB,GY,PG	RK	RK	YB	GY	PG		
106.DB	NP,GY,SP,PC	NP	GY	PC	PC	NP		
107.MF	RP,MY,MP,KS,PG	MP	KS	MP	KS	MY		
109.ED	MY,KS,SO,SP	MY	KS	SO	SP	SP		
108.IE	MP,AJ	MP	MP	MP	AJ	GY		
113.VC	RP,NP,SP,PG	MD	NP	MD	MD	PG		
114.EADR	YB,GY,	YB	YB	YB	GY	SP		
116.MSE	SRS,SO,SP	SRS	SRS	SO	SO	SO		
191.CS1	SRS,RP	RP	RP	RP	RP	RP		
192.HR1	MY	MY	MY	MY	MY	MY		
		RK		SO		SG	MK	PC
		MKT1	MKT2	FIN1	FIN2	HR	OSCM	BA
301.SM	SG,NP, (DPR)	DPR	NP	SG	SG	NP	NP	SG
302.DS	SO,MK	MK	SO	SO	SO	MK	MK	SO
304.MKT.SM	RK,YB,GY	RK	RK					
304.FIN.AFM	SO,SS,DPR			DPR	SS			
304.HR.SHRM	SG,RP,MY,KS					MY		
304.OSCM.SOM	YB						YB	
.ASM-R	PC							PC
KT.SDM	YB,GY,SP,PG	YB						
N.IF	MP,DPR,PG			PR	DPR			
.HRO	KS					KS		

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305.OSCM.LM	MK						MK	
305.BA.PYTHON	PC							PC
306.UL.IBE	MP,AJ	MP	MP	MP	AJ	AJ	AJ	AJ
308.UL.PM	SS,GY	GY	SS	SS	GY	GY	GY	GY
309.UL.KM	MY,KS	KS	MY	MY	KS	KS	KS	KS
315.MKT.B2BM	RK,YB,PG	RK	RK					
FIN.TEC-ANA	SP			SP	SP			
312.HR.PTA	SRS					SRS		
312.OSCM.MRP	MK						MK	
312.BA.SMW-TA	PC							PC
314.MKT.DM	NP	NP	NP					
317.CFR	SS			SS	SS			
318.HR.PMS	RP,					RP		
313.OSCM.SSC	MK						MK	
314.BA.SCA	PC							PC
316.MKT.MA	RK	RK	RK					
318.DB	SS,SP,PG			PG	PG			
HR. HRPMA	RP					RP		
317.OSCM.SSO	MK						MK	
313.BA.IOT	PC							PC
391.CS3	SRS	SRS	SRS	SRS	SRS	SRS	SRS	SRS
392.SD1	MD	MD	MD	MD	MD	MD	MD	MD

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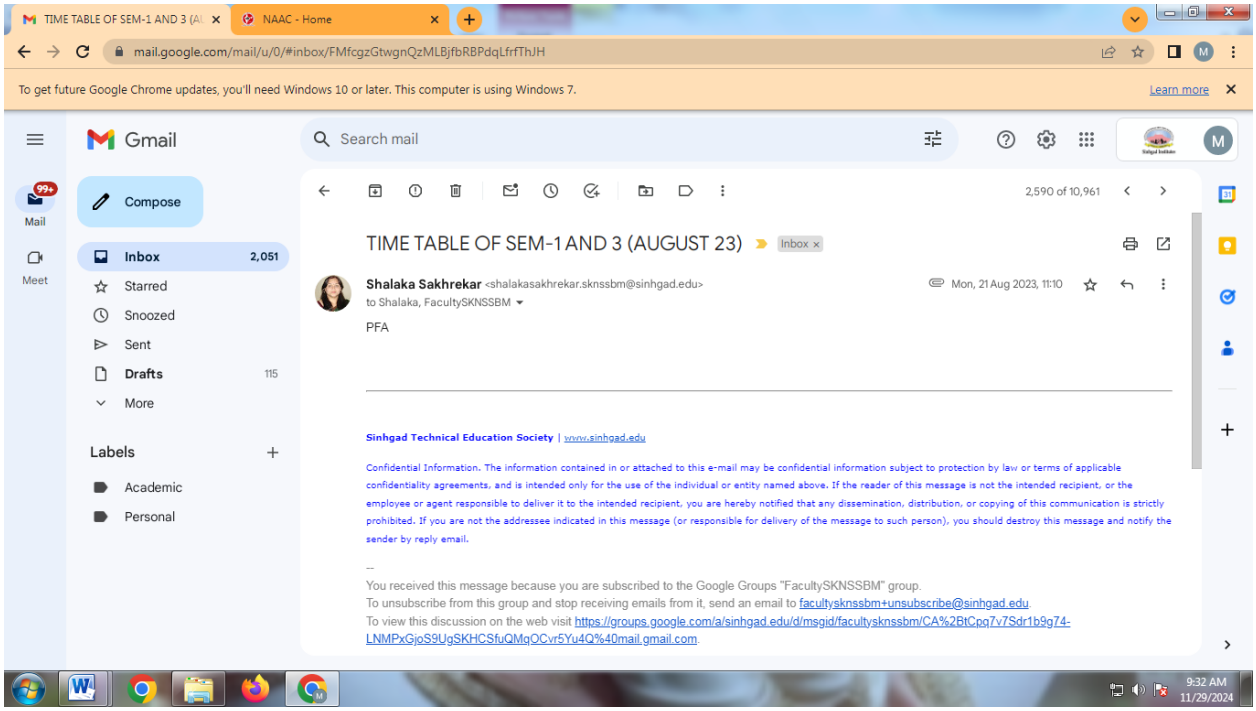
Time table mail



Sample Timetable Division A:

SKN SINHGAD SCHOOL OF BUSINESS MANAGEMENT					
Academic year 2023-24					
MBA-SEM-I : DIV A					
Faculty Class coordinator Name : Prof. Suraj Parihar					
Student Class coordinator Name: 1. 2.					
TIME	**MON**	**TUE**	**WED**	**THU**	**FRI**
9-10	MA SS	BOM RK	BOM RK	BRM SRS	BRM SRS
10-11	BOM RK	BRM SRS	EABD SG	EABD SG	IE MP
11-11:15					
11.15-12.15	DB NP	OB RP	OB RP	GL/ COUNSELING	DB NP
12.15-1.15	ED SP	MA SS	MA SS		EABD SG
1.15-2.15					
2:15-3:15	OB RP	EADR YB	MF MP	DB NP	ED SP
3:15-4:15	EADR YB	MF MP		IE MP	VC MD
-4:30					
-5:30	MSE SRS	STP Activity		Student Acitivity/ Research Work/	LANG LAB/ PRODUCT

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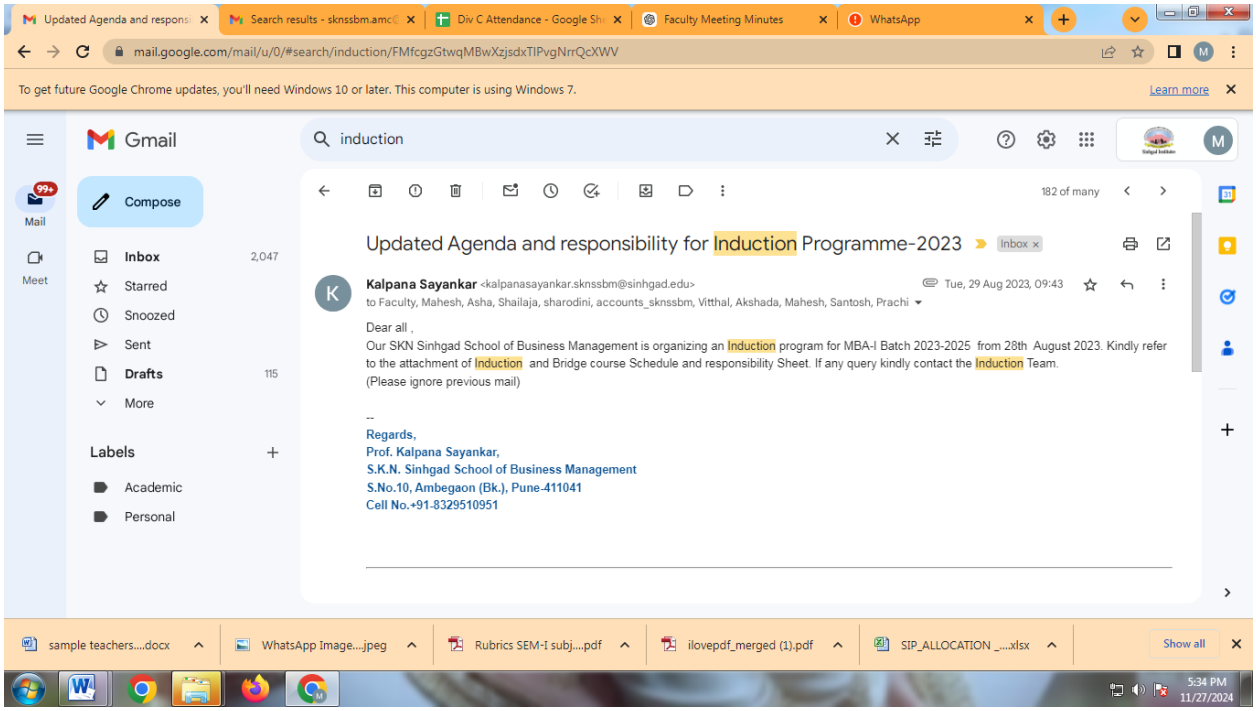
5:30-6:00	MSE SRS		Dr. Prachi, Director	Projects/Assignments	TALK

Induction Program for Batch 2023-2025



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S.K.N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT
MBA INDUCTION PROGRAM-2023

	Day 1: 28th August 2023,Monday
	Venue-Seminar Hall
Duration	**Activity Details**
9.00am-9.30am	**Registration and kit distribution**
9.30am-10.00am	**Refreshment**
10.00 am	Cultural Center (CC)-All Faculty members
	DAY 2 – : 29th August 2023,Tuesday
10. 00 am – 1.00pm. –	Cultural Center (CC)- All Faculty members
n. – m.	**Lunch Break**

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2.00 pm- 3.00 pm	**Ice-breaking Activities-Prof.Kalpana Sayankar/Dr.Pooja Gupta/Prof.Mrunal Pathak**
3.00 pm- 4.00 pm	**Session by –Prof. Aditya Jangle** **(Green Club)**
	DAY 3 – : 30th August 2023,Wednesday
10. 00 am – 11.00am	**Welcome and Address by - Director :Dr.Prachi Pargaonkar**
11.00am- 11.15am	**Short Break**
11.15am – 11.30 am	**Lightning the lamp and Saraswati Vandana**
11.30 am - 12.30 pm	**Address by Chief Guest- Mr. Rajiv Tulpule (Managing Partner of M/s Retco Group of Companies.)** **Topic-"Ignite your creativity"**
12.30 pm - 1.30 pm	**Lunch Break**
1.45pm - 3.00 pm	**Address by –Dr.Tayyab Shaikh(Airport Organisation Advisor)** **Topic- Developing Basic Managerial Skills - Making Best of an MBA Opportunity**.
3.00 pm- 5.00 pm	**Competency Mapping- Prof. Mayuri Yadav**
	DAY 4 – 31st August 2023,Thursday
10.00 am – 1.00 pm	**Competency Mapping- Prof. Mayuri Yadav**
1.00 pm – 2.00 pm	**Lunch Break**
2.00 pm- 4.00 pm	**Competency Mapping- Prof. Mayuri Yadav**
	DAY 5 – 1st September 2023,Friday
10.00 am – 11.00 am	**Alumni Interaction** **Moderated By Dr. Yatin Bokil Sir Alumni Interaction** **Alumni-1.Archana Bhandwalkar 2.Aarun Gajankush3.Akansha Bargaje,4.Ritudas gupta**
11.00am. – 11.15am	**Short Break**
11.15am. – 12. 00pm	**"Syllabus Orientation "-Dr.Shalaka Sakharekar**
12.00pm 1.00pm	**Gender Sensitization, Gender Equity and Gender Issues -Dr.D.P.Rane**
m m	**Long Break**

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2.00 pm 3.00 pm	**“Universal Human value”-Dr.Sangita Gorde**
3.00 pm 4.00 pm	**Cultural Talent Hunt – Prof.Kalpana sayankar / Prof.Pritam Chaodhari/ Prof. SurajsingParihar**

Dr. Prachi Pargaonkar
Director

MBA Bridge Courses -2023:

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S.K.N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT
MBA BRIDGE COURSES -2023

	DAY 1 – 4th September 2023,Monday
	Venue-Seminar Hall
Duration	**Activity Details**
10.00 am – 11.00 am	**Finance for non-Finance- Dr.Prachi Pargaonkar** **Crucial Maths concept-Dr.Manoj Kulkarni**
11.00am. – 11.15am.	**Short Break**
11.15am. – 1.00 pm	**Finance for non-Finance- Dr.Prachi Pargaonkar** **Crucial Maths concept-Dr.Manoj Kulkarni**
1.00 pm 2.00 pm	**Long Break**
2.00 pm 3.00 pm	**Communication Class and language lab Activities By - Dr. Roza Parashar**
3.00 pm 4.00 pm	**Communication Class and language lab Activities By - Prof.Niketa Patil**
	DAY 2 – 5th September 2023,Tuesday
10.00 am – 11.00 am	**Finance for non-Finance- Dr.Prachi Pargaonkar** **Crucial Maths concept-Dr.Manoj Kulkarni**
11.00am. – 11.15am.	**Short Break**
am. – m	**Finance for non-Finan Pargaonkar** **Crucial Maths concept lkarni**

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1.00 pm 2.00 pm	**Long Break**
2.00 pm- 4.00 pm	**Teacher Day Celebration-Prof.Mrunali Pathak and Dr.Pooja Gupta**
	DAY 3 – 6th September 2023,wednesday
10.00 am – 11.00 am	**Case study orientation-Dr. Roza Parashar**
11.00am. – 11.15am.	**Short Break**
11.15am. – 1.00 pm	**Holistic Approach-Dr.Prachi Pargaonkar**
1.00 pm 2.00 pm	**Long Break**
2.00 pm 3.00 pm	**"Swayam"-Dr.Sadhana Ogale**
3.00 pm 4.00 pm	**Code of Conduct and Virtual Campus and Infrastructure – Prof.Manjula Dhulipala/ Dr.Shalaka Sakharekar/ Dr.Sangita Gorde**
10.00 am – 11.00 am	**DAY 4 – 7th September 2023,Thursday**
10.00 am – 11.00 am	**Specialization Orientation** **Business Analytics-Prof. Pritam Chaudhari**
11.00am. – 11.15am.	**Short Break**
11.15am. – 12. 00pm.	**Specialization Orientation** **HRM- Prof. Manjula Dhulipala/ Dr.Shalaka Sakharekar/ Dr.Sangita Gorde**
12.00pm- 1.00pm	**Specialization Orientation** **Marketing-Prof.Yatin Bokil/Dr.Ganesh Yadav**
1.00 pm 2.00 pm	**Long Break**
2.00 pm 3.00 pm	**Specialization Orientation** **Finance- Dr.D.P.Rane/Dr.Sadhana Ogale**
3.00 pm 4.00 pm	**Specialization Orientation** **OSCM-- Dr.Manoj Kulkarni**

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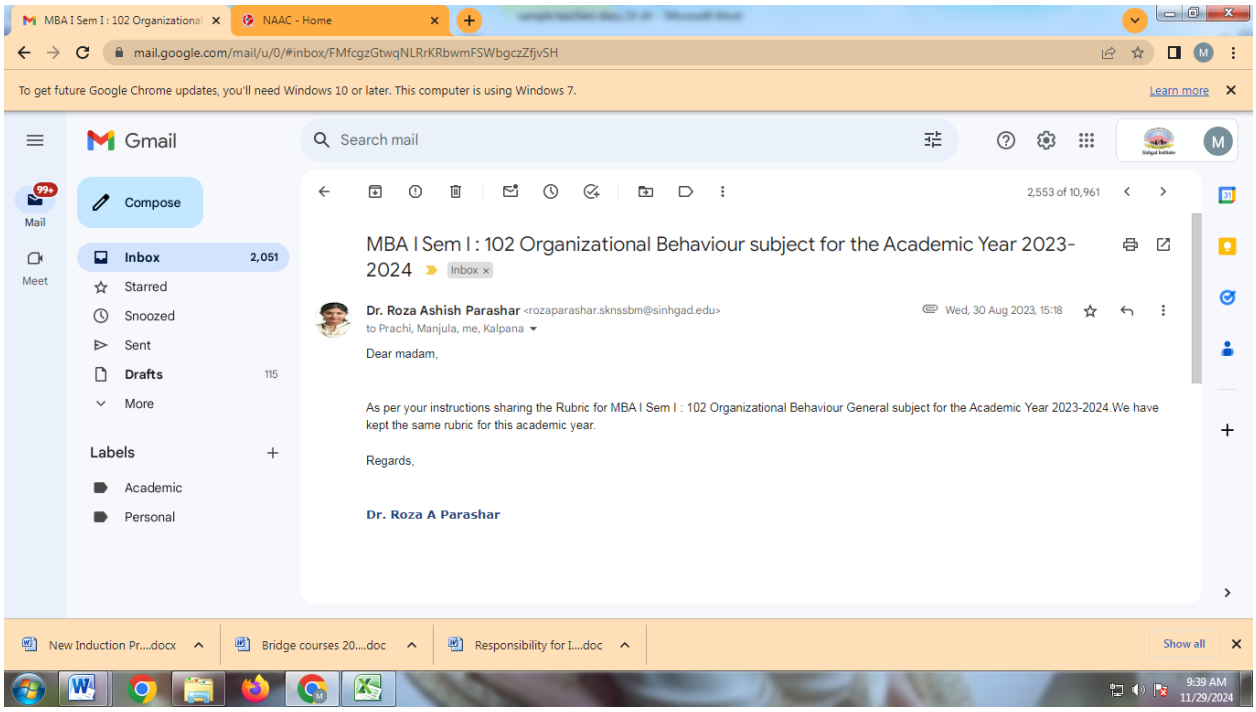
Dr. Prachi Pargaonkar
Director

Preparation of Course Pack :



Rubric of the Subject:

Academic Year 2023-24 (Sem-1)									
Rubric For Organization Behavior									
S.K.N. Sinhgad School Of Business Management									
Group	**CCE**	**CO**	**Description of assessment (Brief Concept Note)**	**Criteria of the assessment (Expected learning outcomes)**	**Description of what is expected for each assessment component (Expectation from the studenrt)**	**(Assesment Criteria)**	**Team Composition (if applicable)**	**Format and mode of submission , submission timelines**	**Any other Relevant Details**
Group A	**Written Home Assignment**	CO 1 : Remebering CO2: Understanding CO3:Understanding	Questions based on remembering and understanding	The Concept Understanding and remebering of concept	Write the Answers in their own Words	Any Ten Q 10*1=10 M	Individual	Hardcopy should be submitted within 7 days from the date of assignment given	Definitions and writing of the concepts in understood manner by students
Group B	**Case let**	CO4: Applying CO5: Analysing	Different caselet on different concepts and situations were given on the basis of that apply alternate solutions and analyse the situation	The concept applying and analysing of conc	Applying : Apply the concept according to the	3 Caselets 3*5=15 M	Individual	Write up on caselet and questions should be solved within 7 days and submit hard copy individually	3 caselets will be distributed to students before submitting writeup and also discussed in class

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			accordingly						
Group C	**Role Play**	CO4: Applying CO5: Analysing CO6 : Evaluating	Different concepts given toTeams on which they have to prepare Roleplay and present themselves for understanding the concepts	Better understanding , analysing & evaluating the situation	Understanding the concept and application of knowledge by performing the roleplay	15M	Team	Develop Script, Presentation and submit hard copy alongwith photographs in scripts	**Topics :** Motivation,Leadership,Perception,Attitude,Type of Leadership,Conflict Management,Stress Management

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SAMPLE SESSION PLAN:

Units	Break-up of Topic	Week	Teaching Pedagogy	Assignments/Ref/	Time allocated	Goals
Module 1	**Fundamentals of OB:**					
	Evolution of management thought , five functions of management, Definition, scope and importance of OB, Relationship between OB and the individual, Evolution of OB,	1	Lecture method :Discussing evolution of management & Five functions of management	Write the concepts and definitions	9 hours Expected : 12 hrs	Should be able to understand Evolution of management ,five functions of management, Evolution of OB
	Models of OB (Autocratic, Custodial, Supportive, Collegial & SOBC), Limitations of OB.	1	Theory Discussion	Theory Discussion		Understand different types for Models of OB with examples
	Values, Attitudes and Emotions: Introduction, Values, Attitudes, Definition and Concept of Emotions, Emotional Intelligence - Fundamentals of Emotional Intelligence, The Emotional Competence Framework, Benefits of Emotional Intelligence, difference between EQ and IQ.	2	Theory Discussion	Theory Discussion		Understanding Values, Attitudes and Emotions. Understanding Emotional Intelligence. Differentiation between EQ & IQ
	Personality & Attitude: Definition Personality, importance of personality in Performance, The Myers-Briggs Type	2	Theory Discu	Theory sion		To understand Personality & Attitude MBTI,Big 5 personality model

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	Indicator and The Big Five personality model,					
	Johari Window , Transaction Analysis , Definition Attitude Importance of attitude in an organization, Right Attitude, Components of attitude, Relationship between behavior and attitude. (7+2)	3	Theory Discussion	Theory Discussion		Understand Johari Window, Transaction Analysis, Relationship between behaviour and attitude.
Module 2	**2. Perception:**					
	Meaning and concept of perception, Factors influencing perception, Selective perception,	4	Lecture method & Case study 3 caselets to be given on 3 different concepts	Write the concepts and definitions Submission of 3 caselets concept Individual wise	10 hours	Should be able to understand concept of perception, Selective perception,
	Attribution theory, Perceptual process, Social perception (stereotyping and halo effect).	4	The Unmanageble Star Performer (HBR (Print Issue May 2013) Pg: 121-123)	* What should Stefan say to Vijay over dinner? *What steps need to be taken, to ensure resolution of the Problem? Submitting the case write up teamwise		*To understand the factors affecting Personality and Attitudes. *To explain how interest of the organization should be given importance
	Motivation: Definition & Concept of Motive & Motivation, The Content Theories of Motivation (Maslow's Need Hierarchy	5	Theory Discussion	Theory Discussion		Should be able to understand concept of Motivation, Maslow's Need Hierarchy
	Herzberg's Two Factor model Theory), The Process	5	Theor Discu sion			Herzberg's Two Factor model Theory), The Process

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	Theories (Vroom's expectancy Theory & Porter Lawler model), Contemporary Theories- Equity Theory of Work Motivation. (8+2)					Theories (Vroom's expectancy Theory & Porter Lawler model),
Module 3	**3. Group and Team Dynamics :**					
	The Meaning of Group & Group behavior & Group Dynamics,	6	Theory Discussion	Write the concepts and definitions MCQ Test	10 hours	To understand Group & Group behaviour & Group Dynamics,
	Types of Groups, The Five -Stage Model of Group Development Team Effectiveness & Team Building.	6	Handling Rajeev at Spectra Business Manager Magazine	* Comment on the impact of the first group on the performance and motivation of Rajeev. *State the reasons for the improvement in Rajeev's performance with the second group.		* To understand the role of group on Individual Performance and Motivation. *To explain how groups can differ from each other.
	Leadership: Introduction, Managers V/s Leaders. Overview of Leadership- Traits and Types,	7	Theory Discussion	Theory Discussion		Differentiate Managers V/s Leaders.
	Theories of Leadership.- Trait and Behavioral Theories. (8+2)	7	Theory Discussion	Theory Discussion		Theories of Leadership. - Trait and Behavioral Theories.
Module 4	**4. Conflict Management –**					
	Definition and Meaning, Sources of Conflict, Types of Conflict, Conflict Management Approaches.	8	Lecture method ,Role Play	-Write the concepts and definitions Test	9 hours	To understand concept of Conflict, Types of Conflict

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	Organizational Culture: Meaning and Nature of Organization Culture - Origin of Organization Culture,	8	Theory Discussion	Theory Discussion		Understanding concept of Organization Culture, Types of Culture, Managing Cultural Diversity
	Functions of Organization Culture, Types of Culture,	9	Theory Discussion	Theory Discussion		
	Creating and Maintaining Organization Culture, Managing Cultural Diversity. (7+2)	9	Theory Discussion	Theory Discussion		
Module 5	**5. Stress at workplace:**					
	Work Stressors – Prevention and Management of stress – Balancing work and Life, workplace spirituality.	10	Lecture method, Role Play method	-Write the concepts and definitions -Submission of Role play concept Teamwise	7 hours	Understand concept of Management of stress Balancing work and Life, workplace spirituality.
	Organizational Change: Meaning, definition & Nature of Organizational Change, Types of Organizational change, Forces that acts as stimulants to change.	10	Theory Discussion	Theory Discussion		
	Kurt Lewin's-Three step model, How to overcome the Resistance to Change	11	Theory Discussion	Theory Discussion		To understand Kurt Lewin's-Three step model,
	Methods of Implementing Organizational Change, Developing a Learning	12	Theor Discu	sion		Methods of Implementing Organizational Change

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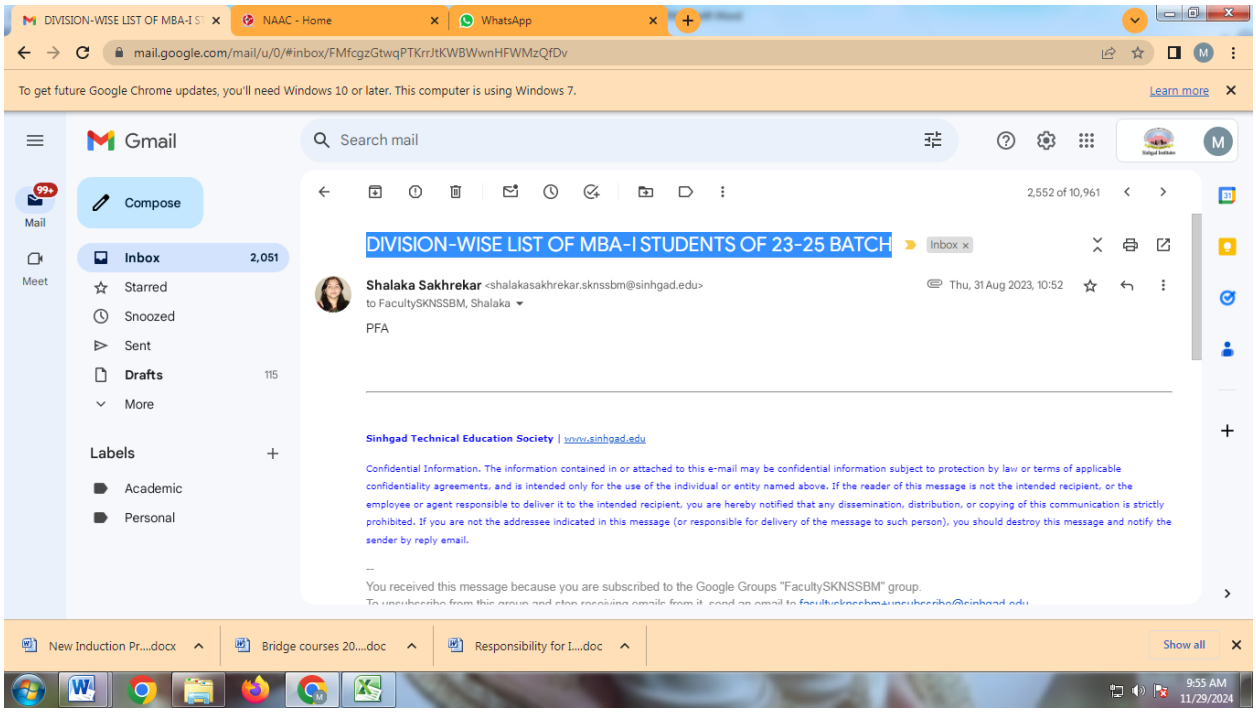
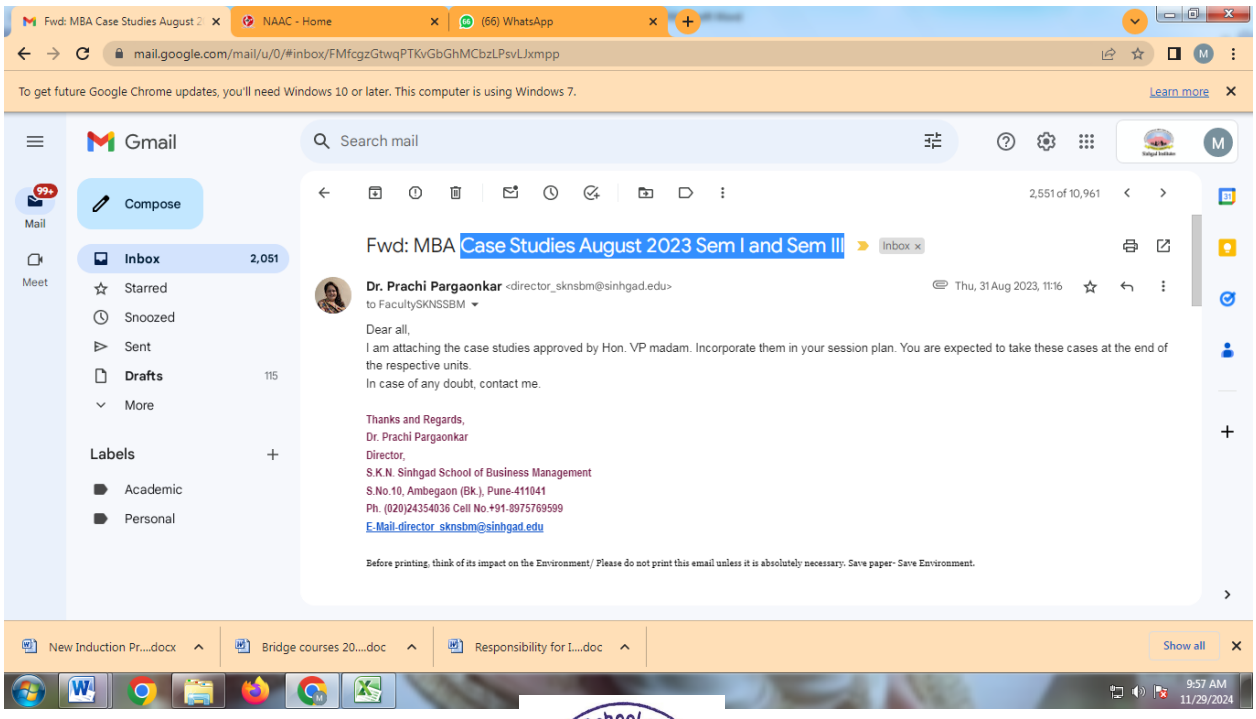
	Organization. (5+2)					

DIVISION-WISE LIST OF MBA-I STUDENTS OF 23-25 BATCHE:



Mail: Case Studies 2023-24 Sem I and Sem III



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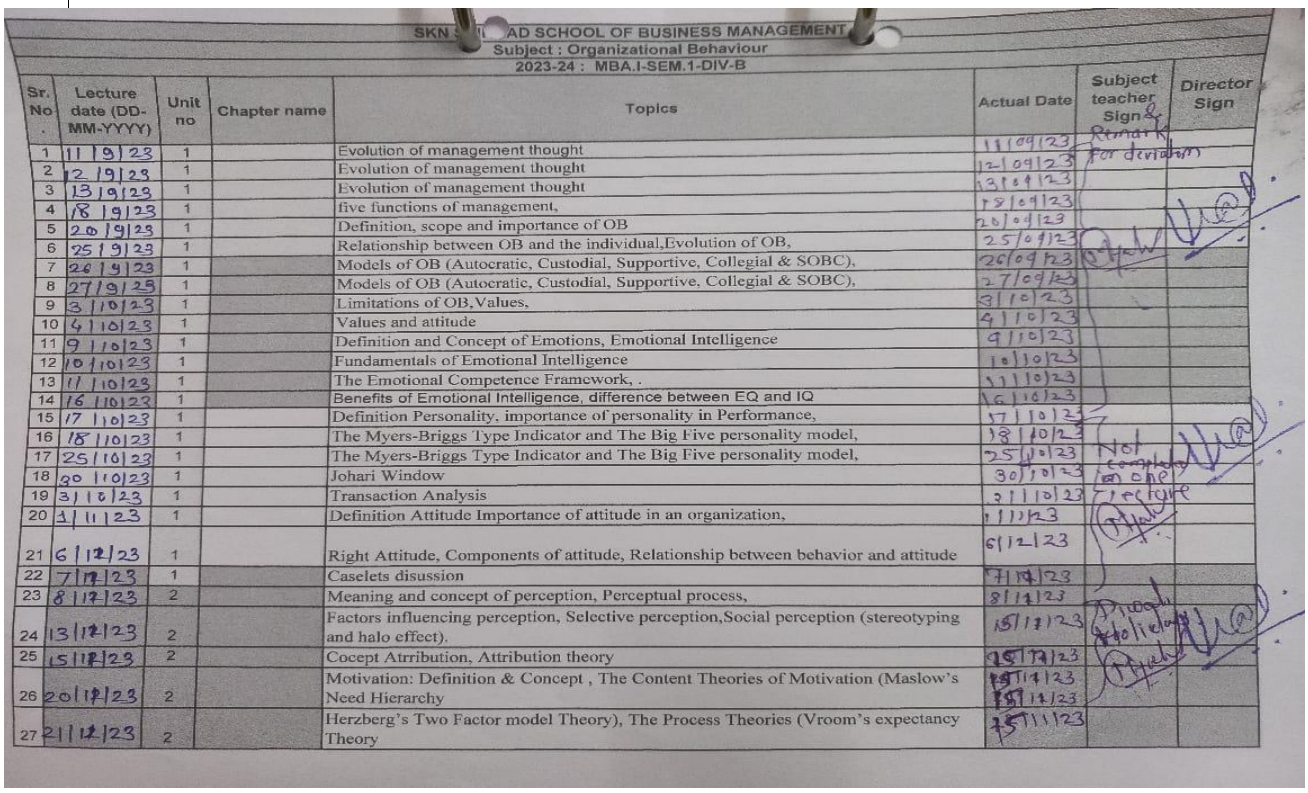
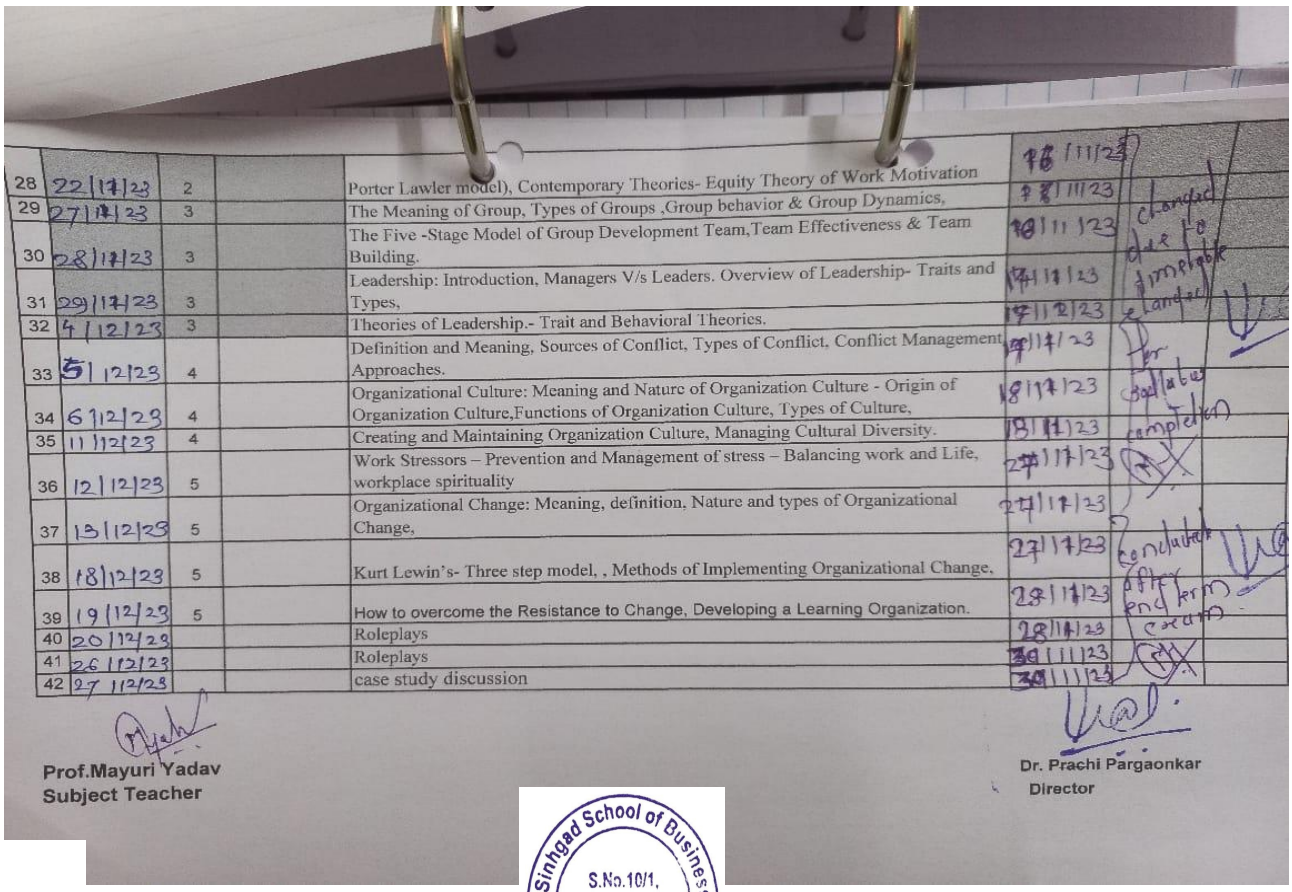
Activity sheet:



SKN [illegible] AD SCHOOL OF BUSINESS MANAGEMENT
Subject : Organizational Behaviour
2023-24 : MBA.I-SEM.1-DIV-B

Sr. No.	Lecture date (DD-MM-YYYY)	Unit no	Chapter name	Topics	Actual Date	Subject teacher Sign & Remark	Director Sign
1	11/9/23	1		Evolution of management thought	11/09/23	For deviation	
2	12/9/23	1		Evolution of management thought	12/09/23		
3	13/9/23	1		Evolution of management thought	13/09/23		
4	18/9/23	1		five functions of management,	18/09/23		
5	20/9/23	1		Definition, scope and importance of OB	20/09/23		
6	25/9/23	1		Relationship between OB and the individual,Evolution of OB,	25/09/23		
7	26/9/23	1		Models of OB (Autocratic, Custodial, Supportive, Collegial & SOBC),	26/09/23		
8	27/9/23	1		Models of OB (Autocratic, Custodial, Supportive, Collegial & SOBC),	27/09/23		
9	3/10/23	1		Limitations of OB,Values,	3/10/23		
10	4/10/23	1		Values and attitude	4/10/23		
11	9/10/23	1		Definition and Concept of Emotions, Emotional Intelligence	9/10/23		
12	10/10/23	1		Fundamentals of Emotional Intelligence	10/10/23		
13	11/10/23	1		The Emotional Competence Framework, .	11/10/23		
14	16/10/23	1		Benefits of Emotional Intelligence, difference between EQ and IQ	16/10/23		
15	17/10/23	1		Definition Personality, importance of personality in Performance,	17/10/23		
16	18/10/23	1		The Myers-Briggs Type Indicator and The Big Five personality model,	18/10/23		
17	25/10/23	1		The Myers-Briggs Type Indicator and The Big Five personality model,	25/10/23	Not completed in one lecture	
18	30/10/23	1		Johari Window	30/10/23		
19	31/10/23	1		Transaction Analysis	31/10/23		
20	1/11/23	1		Definition Attitude Importance of attitude in an organization,	1/11/23		
21	6/12/23	1		Right Attitude, Components of attitude, Relationship between behavior and attitude	6/12/23		
22	7/12/23	1		Caselets disussion	7/12/23		
23	8/12/23	2		Meaning and concept of perception, Perceptual process,	8/12/23		
24	13/12/23	2		Factors influencing perception, Selective perception,Social perception (stereotyping and halo effect).	15/12/23	Through Hollistic	
25	15/12/23	2		Cocept Atrribution, Attribution theory	15/12/23		
26	20/12/23	2		Motivation: Definition & Concept , The Content Theories of Motivation (Maslow's Need Hierarchy	19/12/23		
27	21/12/23	2		Herzberg's Two Factor model Theory), The Process Theories (Vroom's expectancy Theory	15/12/23		



28	22/12/23	2		Porter Lawler model), Contemporary Theories- Equity Theory of Work Motivation	16/12/23		
29	27/12/23	3		The Meaning of Group, Types of Groups ,Group behavior & Group Dynamics,	18/12/23		
30	28/12/23	3		The Five -Stage Model of Group Development Team,Team Effectiveness & Team Building.	19/12/23	Changed due to simplock Landed	
31	29/12/23	3		Leadership: Introduction, Managers V/s Leaders. Overview of Leadership- Traits and Types,	17/12/23		
32	4/12/23	3		Theories of Leadership.- Trait and Behavioral Theories.	27/12/23		
33	5/12/23	4		Definition and Meaning, Sources of Conflict, Types of Conflict, Conflict Management Approaches.	29/12/23	Yet	
34	6/12/23	4		Organizational Culture: Meaning and Nature of Organization Culture - Origin of Organization Culture,Functions of Organization Culture, Types of Culture,	18/12/23	Still to be completed	
35	11/12/23	4		Creating and Maintaining Organization Culture, Managing Cultural Diversity.	18/12/23		
36	12/12/23	5		Work Stressors – Prevention and Management of stress – Balancing work and Life, workplace spirituality	27/12/23		
37	13/12/23	5		Organizational Change: Meaning, definition, Nature and types of Organizational Change,	27/12/23		
38	18/12/23	5		Kurt Lewin's- Three step model, , Methods of Implementing Organizational Change,	27/12/23	Concluded after eng term exam	
39	19/12/23	5		How to overcome the Resistance to Change, Developing a Learning Organization.	28/12/23		
40	20/12/23			Roleplays	28/12/23		
41	26/12/23			Roleplays	30/12/23		
42	27/12/23			case study discussion	30/12/23		

Prof.Mayuri Yadav
Subject Teacher

Dr. Prachi Pargaonkar
Director

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STES

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CIE I :

S.K.N. Sinhgad School of Business Management, Ambegaon (Bk)

Assignment No.1

Organizational Behavior

Q.1: Define OB. State the scope and Importance of OB

Q.2: Discuss Various Models of Organisational Behavior

Q.3: Explain the Concept

1. Value 2. Attitude

S.K.N. Sinhgad School of Business Management, Ambegaon

Assignment No.2

Organisational Behaviour

Please check your personality type by using link given below for MBTI Test and submit soft copy of result on Google Classroom by 16th October 2023 which contains your personality type along with your name and Roll no

Link:

https://www.16personalities.com/

KINDLY SUBMIT THE ASSIGNMENT BY 16th October 2023

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CIE II :

SINHGAD TECHNICAL EDUCATION SOCIETY's
S.K.N.SINHGAD SCHOOL OF BUSINESS MANAGEMENT, PUNE
ASSIGNMENT NO 1 and 2 MBA I 102 Organizational Behaviour

Marks 20

Date: 25/10/2023

Name of student: Biradar Sushma Balaji Div : A Roll no : 33

CASE STUDY 1 : Can You Fix the Toxic Culture

1) Problem of the Case study

Employees working is such an environment are more likely to suffer from low morale burnout and reduced productivity levels. A negative work environment can also lead to increased absenteeism & turnover rates. toxic work cultures can have a negative impact on workplace creativity common workplace problems are, Improper training strategy, lack of motivation, poor job & descriptions, negative performance.

2) Characters of case study and their history and journey with company

Noelle freeman-history-CEO of an automative parts manufactures. Journey - Noelle enjoys staying up on the latest marketing trends & platforms and believes Social Media.

Marshall - History - Marshall Goblsmith is the leading expert in his field. He is CEO & their manggement teams.

Journey - By encouraging employeas to take time off to recharge. companies can create a more productive & engaged work force.

3) History, Structure, Production, Growth, etc (About the company)

History - A toxic coork, culture often begin with the leadership. Leader's & manggers can contribute

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CIE III:

S.K.N Sinhgad School of Business Management,

Ambegaon (Bk) Pune

Notice

Date: 21st Nov 2023

Dear MBA-I Students,

As we near the completion of our syllabus for Organizational Behavior, we are excited to announce an upcoming role-play activity. This engaging exercise is designed to deepen your understanding of the subject matter.

To ensure smooth coordination, we kindly request each group to submit their chosen role-play topic along with the names of group members to your respective subject teacher. This activity is a collaborative effort, emphasizing teamwork and creativity.

Following the completion of the role-play, all groups are required to submit the script of their performance to your division subject teacher. Please note that this activity contributes to your internal assessment.

We look forward to your active participation and innovative contributions.

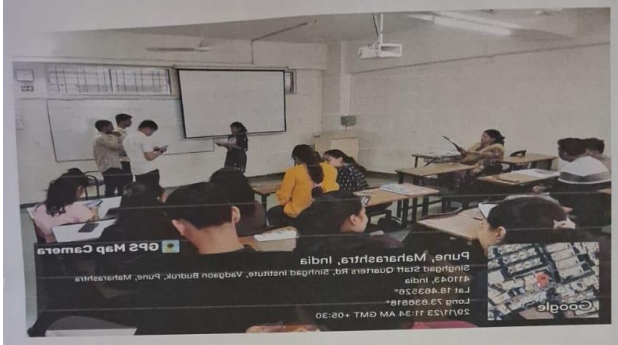
Best Regards,

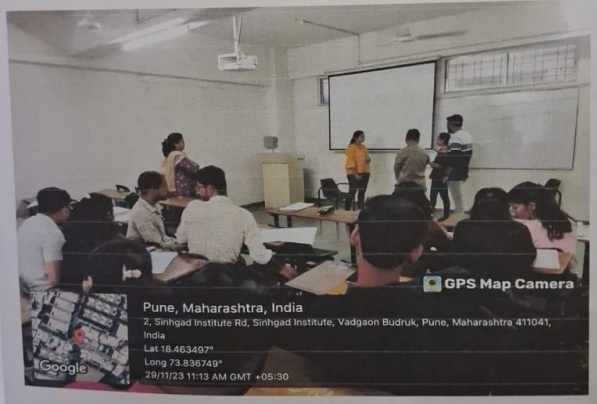
Subject Teachers

Subject: 102 Organizational Behavior

Name of the faculty member	Division assigned	Sign
Dr.Roza Parashar	A& D	
Prof.Kalpana Sayankar	C	
Prof.Mayuri Yadav	B	
Prof.Manjula Dhulipala	E	

Role Play Photos : 2023-2024





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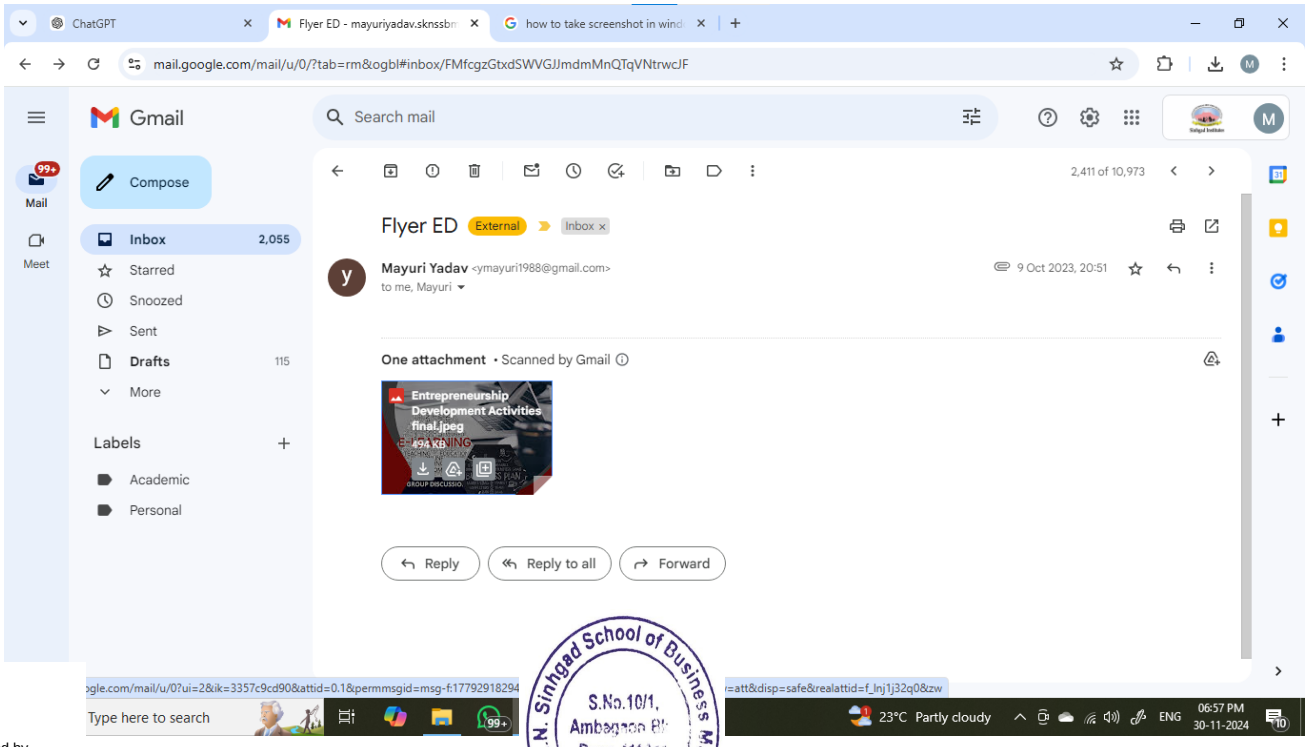
Entrepreneurship Development Activities (3rd Oct to 20th Oct 2023):



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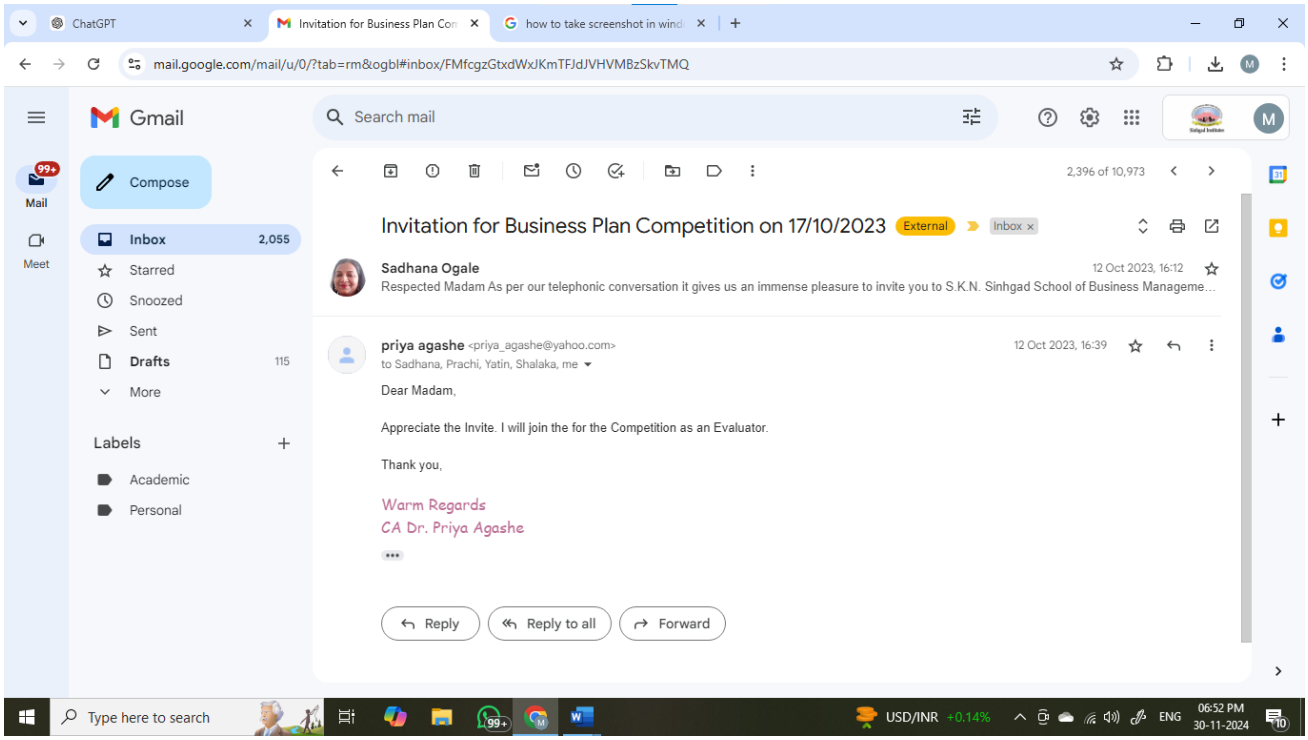
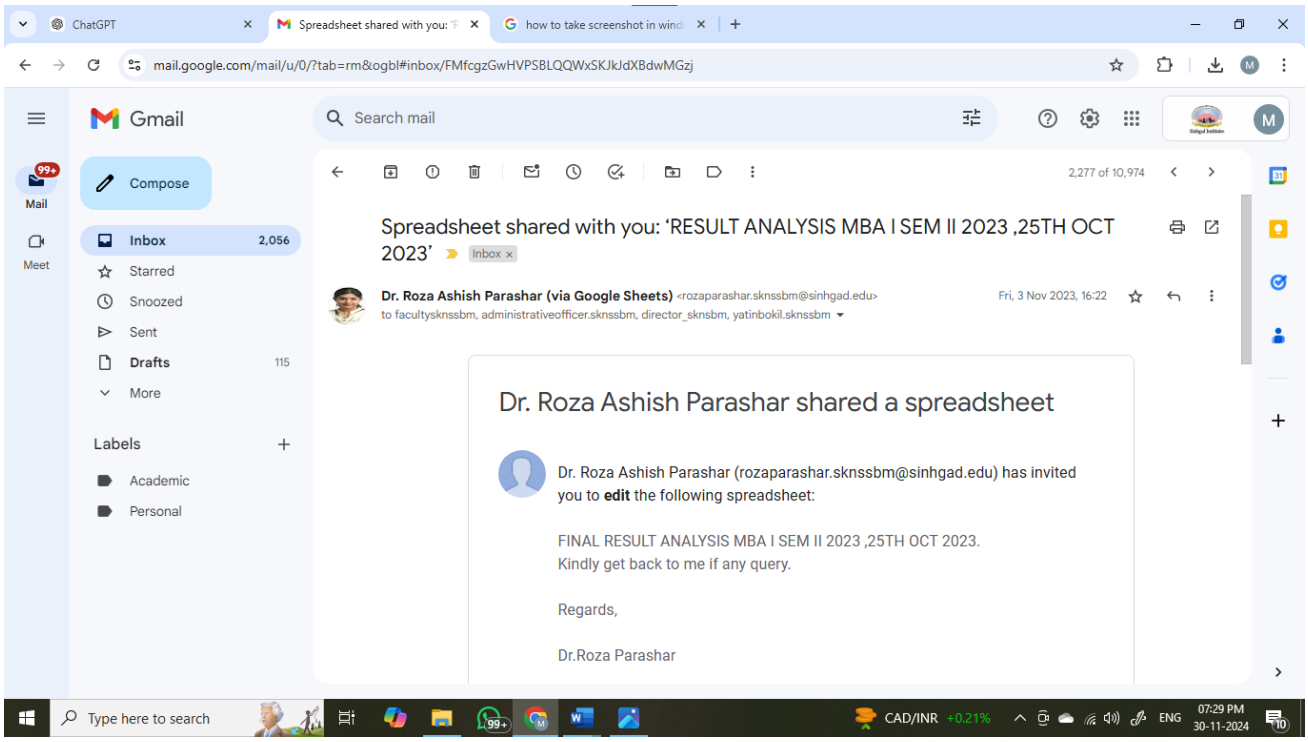


Result Analysis mails :



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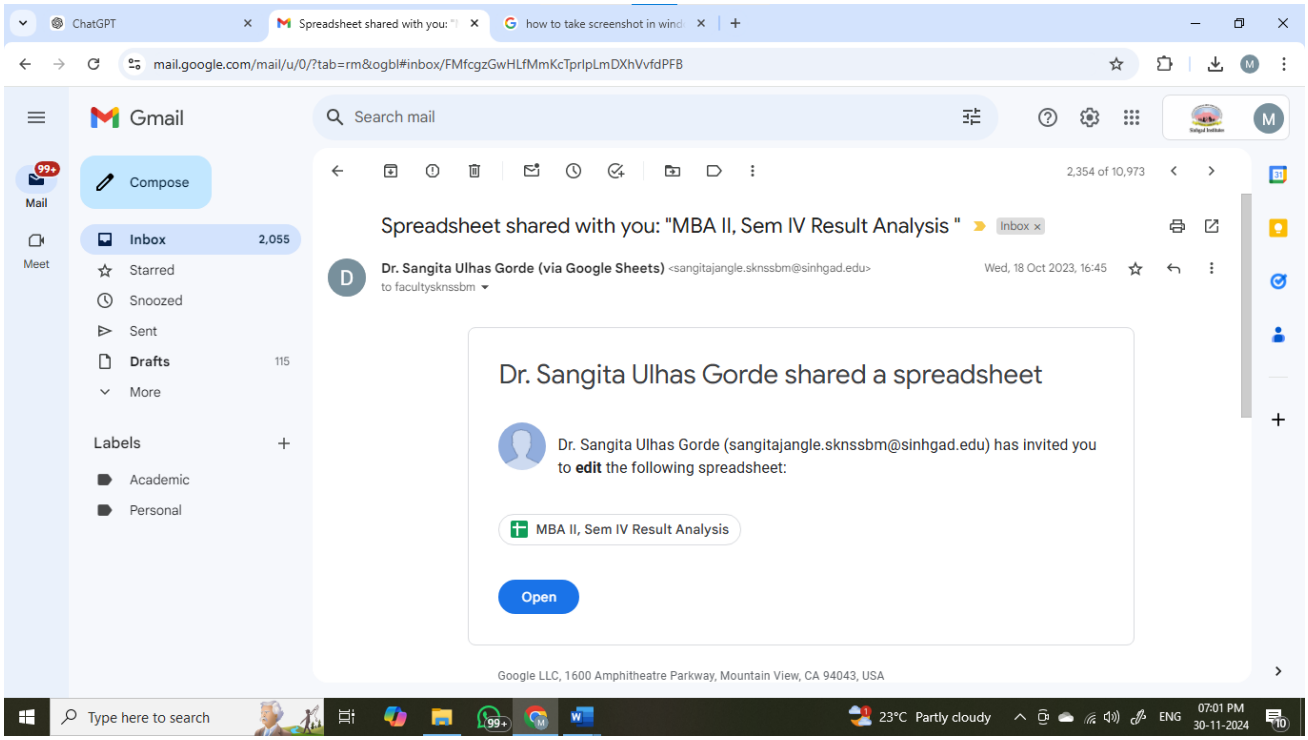
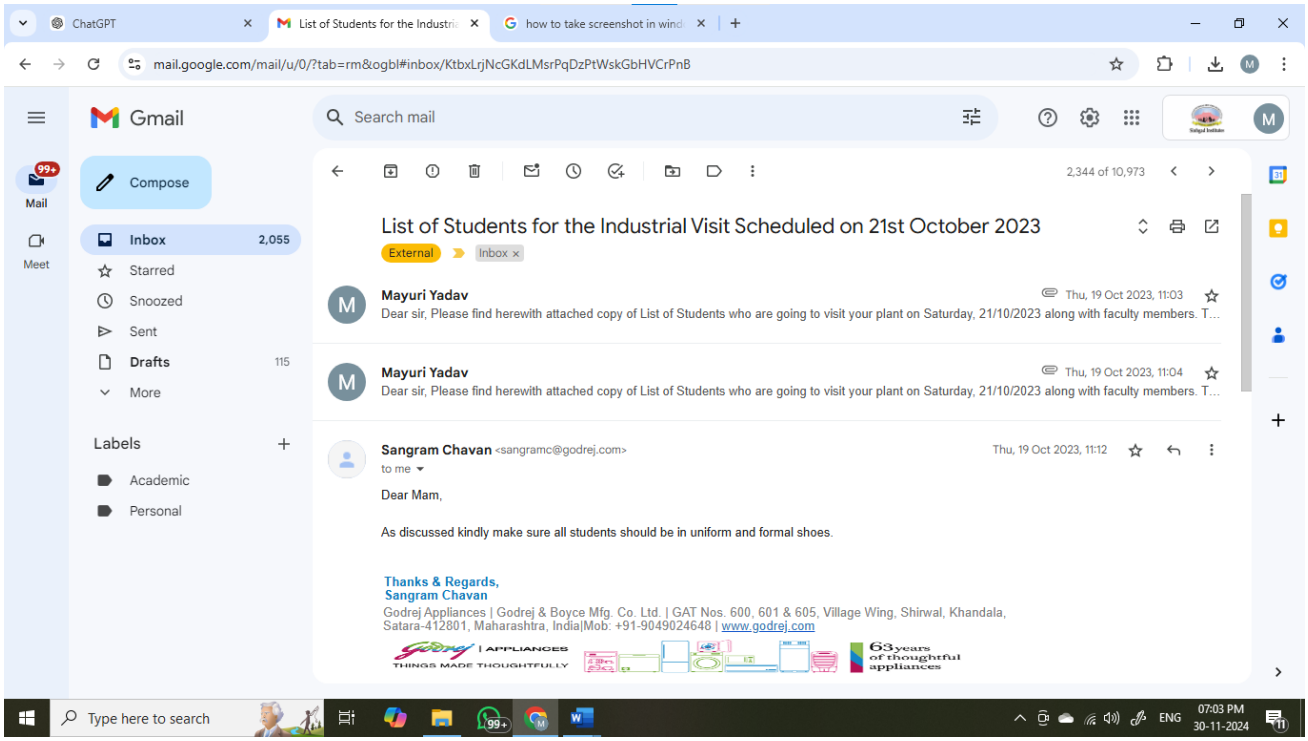


Industrial Visit mails and Photos: 21st Oct 2023



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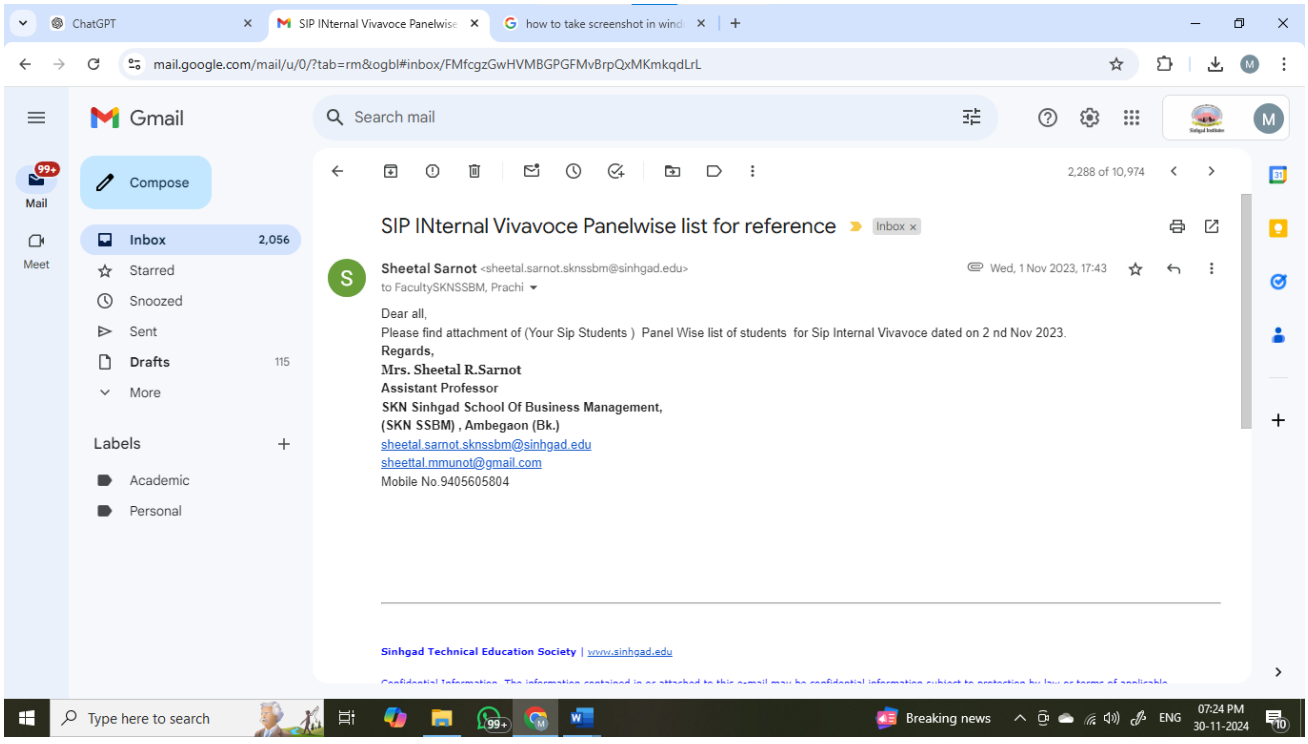

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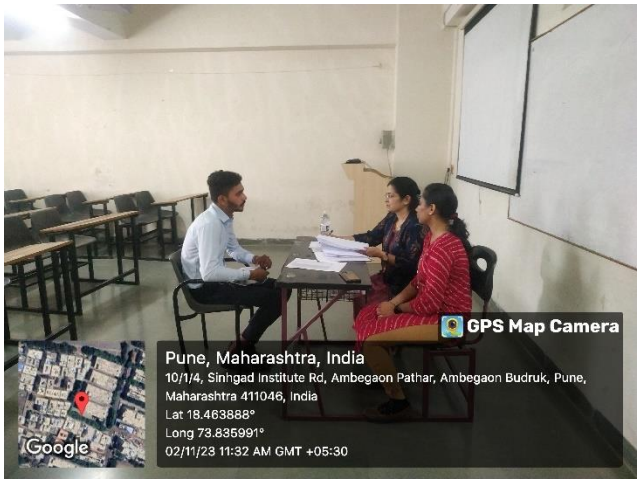
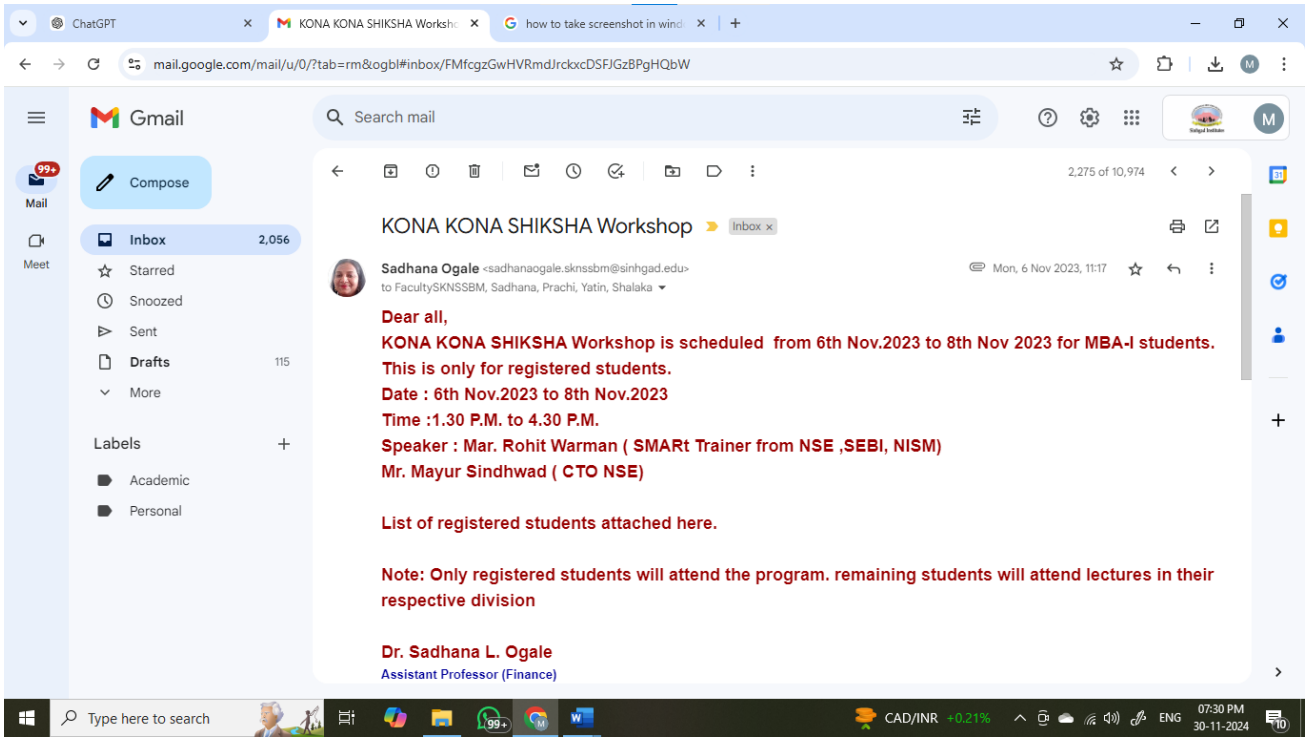


KONA-KONA Shikha Workshop:



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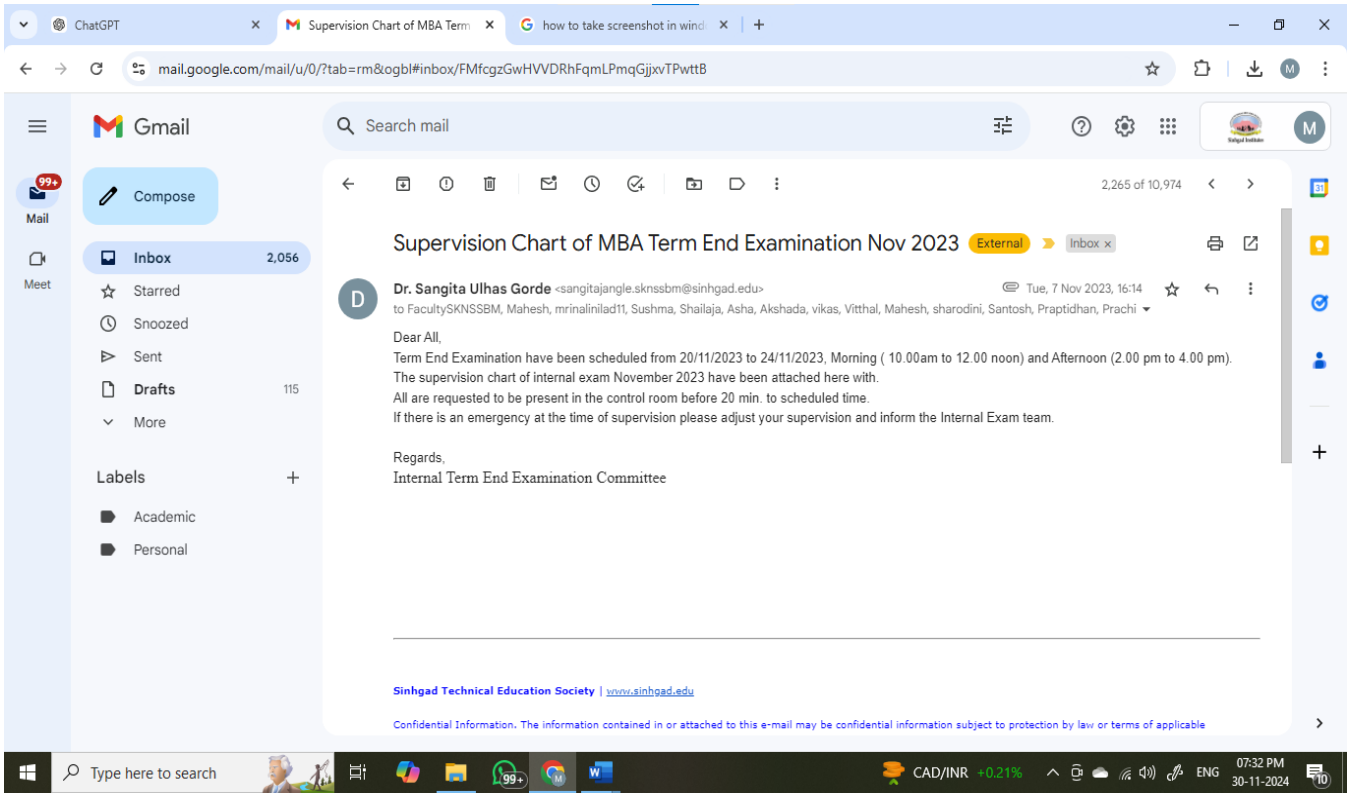
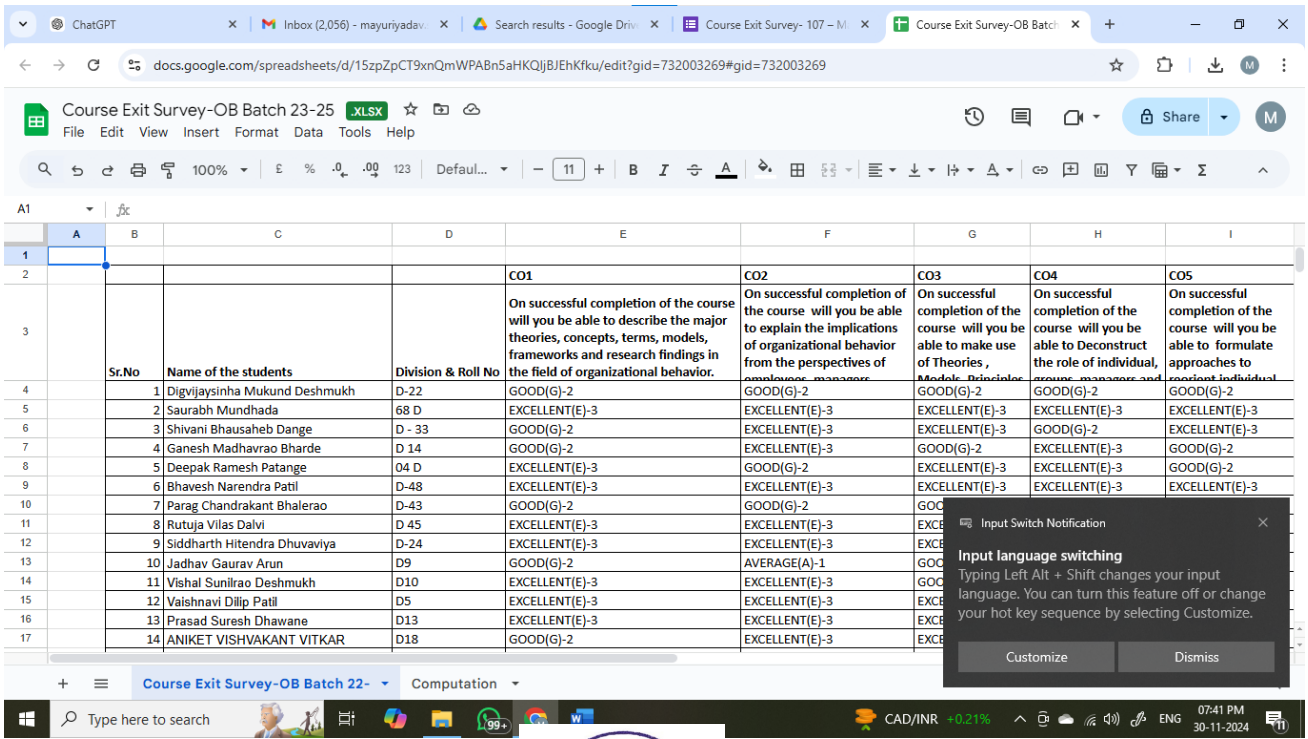
End term Exam Sem-I & Sem-III:



Course Exit Survey: 25th Nov to 30th Nov 2023

Sample Course Exit Survey Details:



Sr.No	Name of the students	Division & Roll No	CO1	CO2	CO3	CO4	CO5
			On successful completion of the course will you be able to describe the major theories, concepts, terms, models, frameworks and research findings in the field of organizational behavior.	On successful completion of the course will you be able to explain the implications of organizational behavior from the perspectives of	On successful completion of the course will you be able to make use of Theories ,	On successful completion of the course will you be able to Deconstruct the role of individual,	On successful completion of the course will you be able to formulate approaches to
1	Digvijaysinha Mukund Deshmukh	D-22	GOOD(G)-2	GOOD(G)-2	GOOD(G)-2	GOOD(G)-2	GOOD(G)-2
2	Saurabh Mundhada	68 D	EXCELLENT(E)-3	EXCELLENT(E)-3	EXCELLENT(E)-3	EXCELLENT(E)-3	EXCELLENT(E)-3
3	Shivani Bhausaheb Dange	D - 33	GOOD(G)-2	EXCELLENT(E)-3	EXCELLENT(E)-3	GOOD(G)-2	EXCELLENT(E)-3
4	Ganesh Madhavrao Bharde	D 14	GOOD(G)-2	EXCELLENT(E)-3	GOOD(G)-2	EXCELLENT(E)-3	GOOD(G)-2
5	Deepak Ramesh Patange	04 D	EXCELLENT(E)-3	GOOD(G)-2	EXCELLENT(E)-3	EXCELLENT(E)-3	GOOD(G)-2
6	Bhavesh Narendra Patil	D-48	EXCELLENT(E)-3	EXCELLENT(E)-3	EXCELLENT(E)-3	EXCELLENT(E)-3	EXCELLENT(E)-3
7	Parag Chandrakant Bhalerao	D-43	GOOD(G)-2	GOOD(G)-2	GOO		
8	Rutuja Vilas Dalvi	D 45	EXCELLENT(E)-3	EXCELLENT(E)-3	EXCE		
9	Siddharth Hitendra Dhuvaviya	D-24	EXCELLENT(E)-3	EXCELLENT(E)-3	EXCE		
10	Jadhav Gaurav Arun	D9	GOOD(G)-2	AVERAGE(A)-1	GOO		
11	Vishal Sunilrao Deshmukh	D10	EXCELLENT(E)-3	EXCELLENT(E)-3	GOO		
12	Vaishnavi Dilip Patil	D5	EXCELLENT(E)-3	EXCELLENT(E)-3	EXCE		
13	Prasad Suresh Dhawane	D13	EXCELLENT(E)-3	EXCELLENT(E)-3	EXCE		
14	ANIKET VISHVAKANT VITKAR	D18	GOOD(G)-2	EXCELLENT(E)-3	EXCE		

Input Switch Notification
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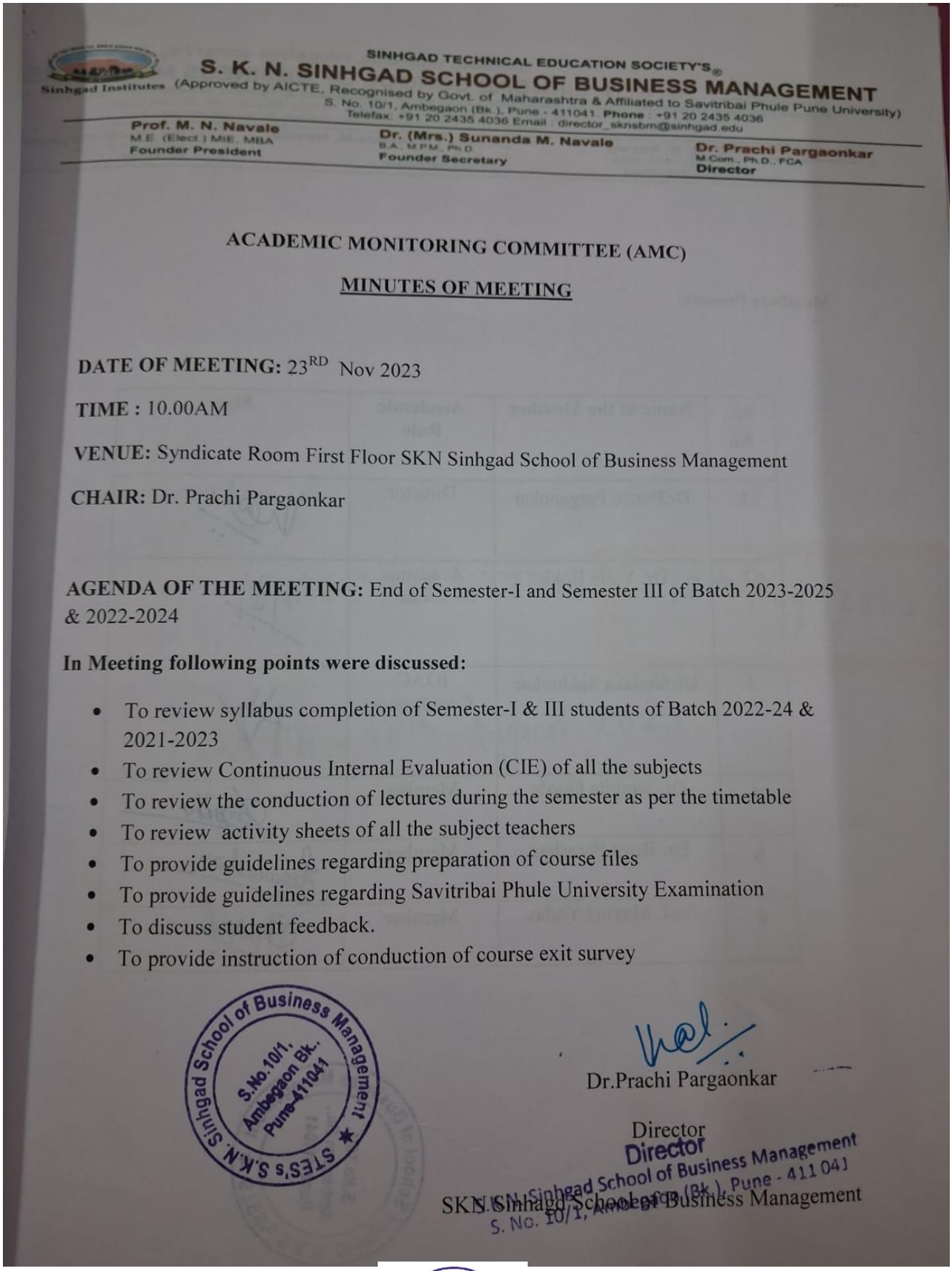
Academic monitoring Committee Meeting (23rd Nov 2023):



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Sinhgad Institutes

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Telefax: +91 20 2435 4036 Email : director_sknsbm@sinhgad.edu

Prof. M. N. Navale	Dr. (Mrs.) Sunanda M. Navale	Dr. Prachi Pargaonkar
M.E. (Elect.) MIE, MBA	B.A., M.P.M., Ph.D.	M.Com., Ph.D., FCA
Founder President	Founder Secretary	Director

ACADEMIC MONITORING COMMITTEE (AMC)

MINUTES OF MEETING

DATE OF MEETING: 23RD Nov 2023

TIME : 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

CHAIR: Dr. Prachi Pargaonkar

AGENDA OF THE MEETING: End of Semester-I and Semester III of Batch 2023-2025 & 2022-2024

In Meeting following points were discussed:

- To review syllabus completion of Semester-I & III students of Batch 2022-24 & 2021-2023
- To review Continuous Internal Evaluation (CIE) of all the subjects
- To review the conduction of lectures during the semester as per the timetable
- To review activity sheets of all the subject teachers
- To provide guidelines regarding preparation of course files
- To provide guidelines regarding Savitribai Phule University Examination
- To discuss student feedback.
- To provide instruction of conduction of course exit survey

S.K.N. Sinhgad School of Business Management S.No.10/1, Ambegaon Bk. Pune-411041 STES's

Dr.Prachi Pargaonkar

Director

Director S.K.N. Sinhgad School of Business Management S. No. 10/1, Ambegaon (Bk.), Pune - 411 041

SKN Sinhgad School of Business Management

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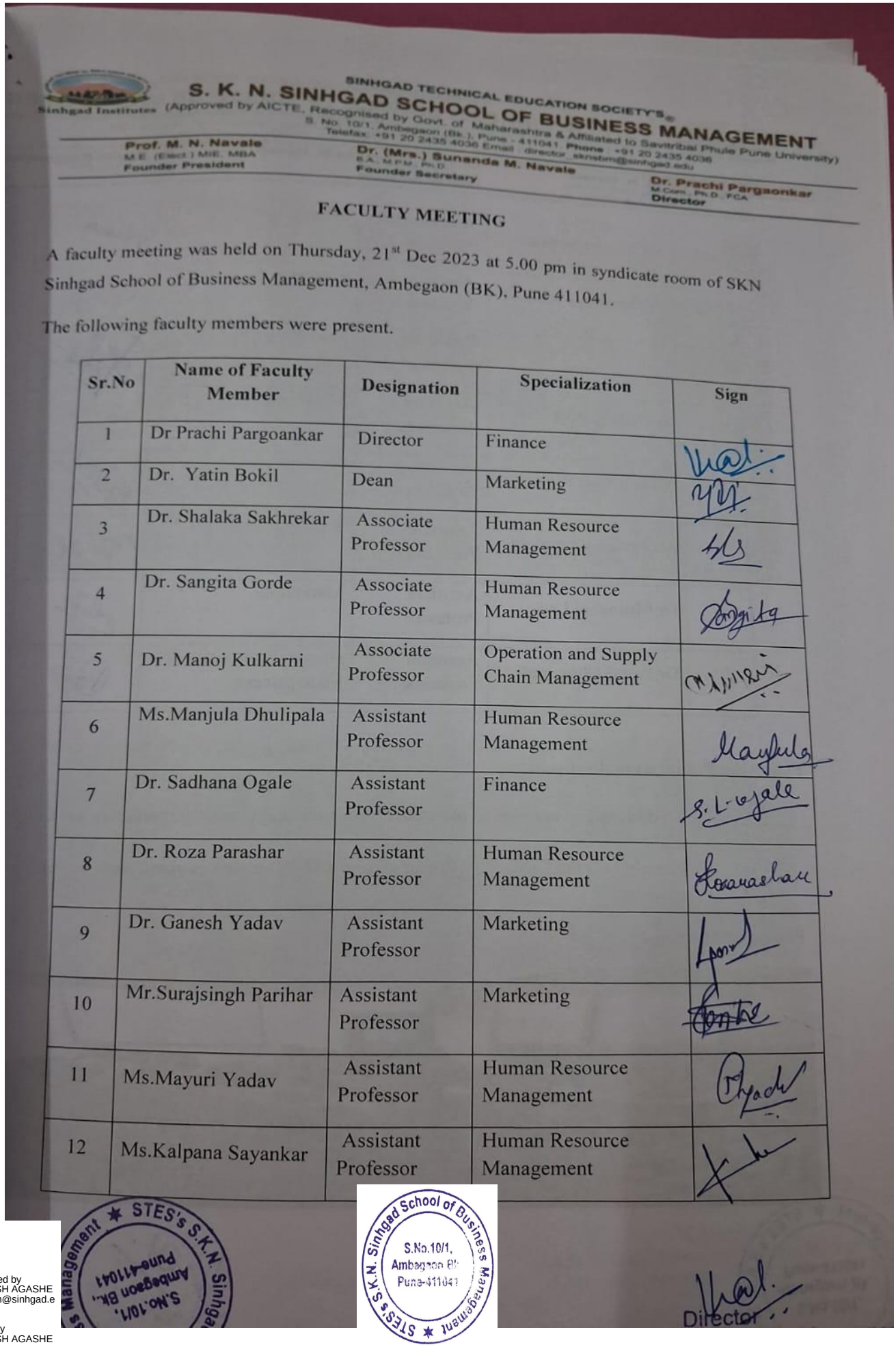
Faculty meeting (21st Dec 2023):



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M.E. (Elect.) MIE, MBA	B.A., M.P.M., Ph.D.	M.Com., Ph.D., FCA
Founder President	Founder Secretary	Director

FACULTY MEETING

A faculty meeting was held on Thursday, 21st Dec 2023 at 5.00 pm in syndicate room of SKN Sinhgad School of Business Management, Ambegaon (BK), Pune 411041.

The following faculty members were present.

Sr.No	Name of Faculty Member	Designation	Specialization	Sign
1	Dr Prachi Pargoankar	Director	Finance	
2	Dr. Yatin Bokil	Dean	Marketing	
3	Dr. Shalaka Sakhrekar	Associate Professor	Human Resource Management	
4	Dr. Sangita Gorde	Associate Professor	Human Resource Management	
5	Dr. Manoj Kulkarni	Associate Professor	Operation and Supply Chain Management	
6	Ms.Manjula Dhulipala	Assistant Professor	Human Resource Management	
7	Dr. Sadhana Ogale	Assistant Professor	Finance	
8	Dr. Roza Parashar	Assistant Professor	Human Resource Management	
9	Dr. Ganesh Yadav	Assistant Professor	Marketing	
10	Mr.Surajsingh Parihar	Assistant Professor	Marketing	
11	Ms.Mayuri Yadav	Assistant Professor	Human Resource Management	
12	Ms.Kalpana Sayankar	Assistant Professor	Human Resource Management	

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Director

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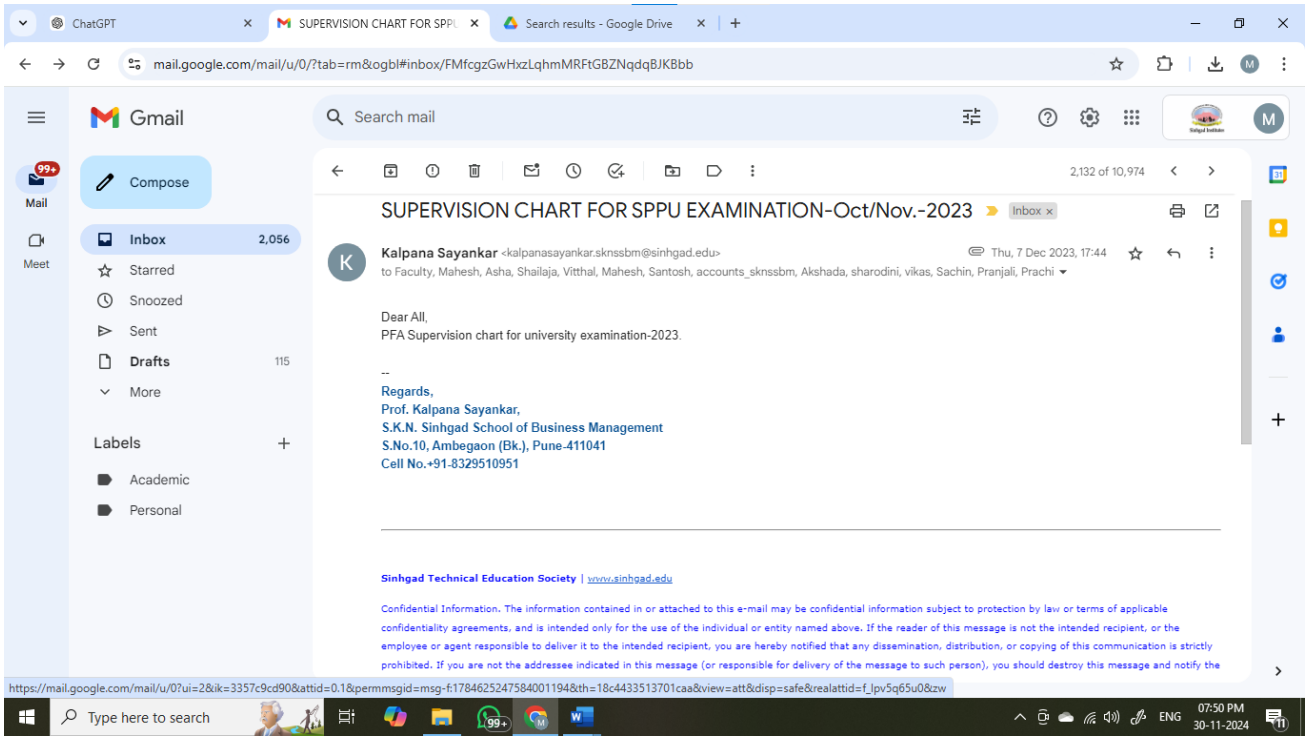
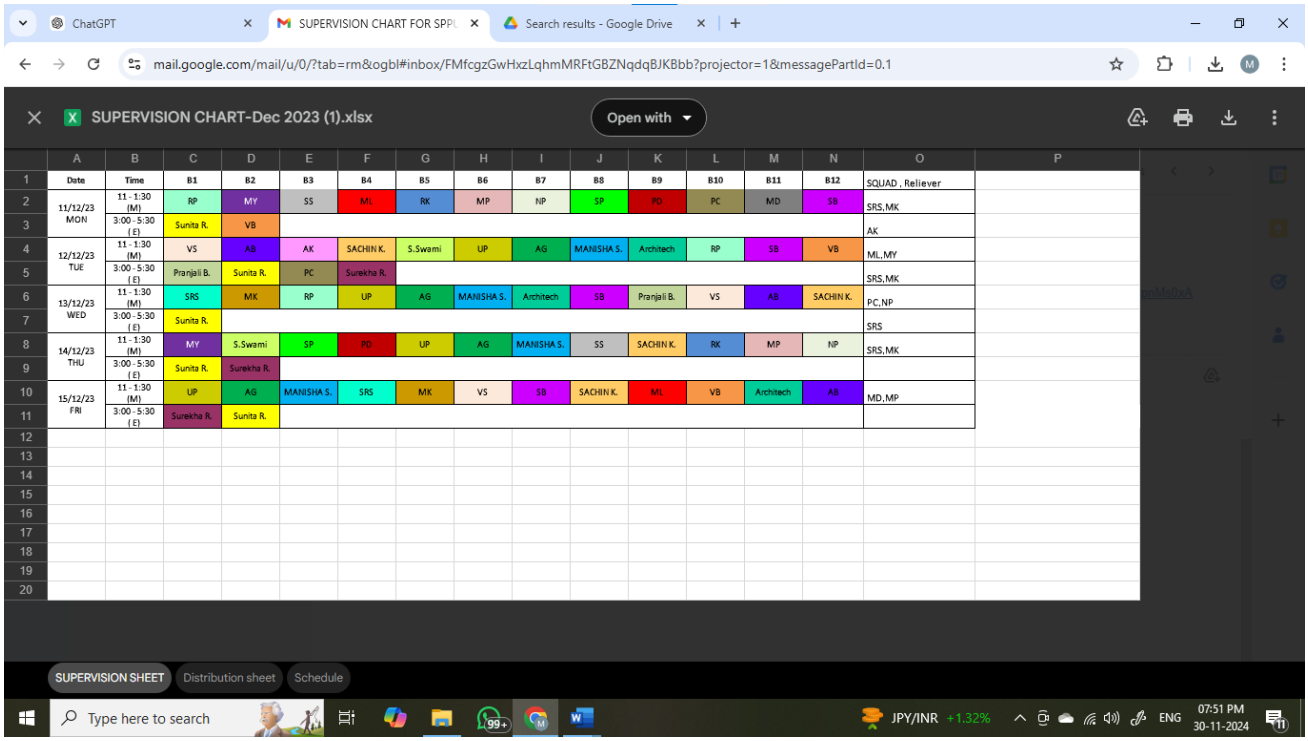
Commencement of SPPU Exam:





Date	Time	B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	B11	B12	SQUAD , Reliever
11/12/23 MON	11 - 1:30 (M)	RP	MY	SS	ML	RK	MP	NP	SP	PD	PC	MD	SB	SRS,MK
	3:00 - 5:30 (E)	Sunita R.	VB											AK
12/12/23 TUE	11 - 1:30 (M)	VS	AB	AK	SACHIN K.	S.Swami	UP	AG	MANISHA S.	Architech	RP	SB	VB	ML,MY
	3:00 - 5:30 (E)	Pranjali B.	Sunita R.	PC	Surekha R.									SRS,MK
13/12/23 WED	11 - 1:30 (M)	SRS	MK	RP	UP	AG	MANISHA S.	Architech	SB	Pranjali B.	VS	AB	SACHIN K.	PC,NP
	3:00 - 5:30 (E)	Sunita R.												SRS
14/12/23 THU	11 - 1:30 (M)	MY	S.Swami	SP	PD	UP	AG	MANISHA S.	SS	SACHIN K.	RK	MP	NP	SRS,MK
	3:00 - 5:30 (E)	Sunita R.	Surekha R.											
15/12/23 FRI	11 - 1:30 (M)	UP	AG	MANISHA S.	SRS	MK	VS	SB	SACHIN K.	ML	VB	Architech	AB	MD,MP
	3:00 - 5:30 (E)	Surekha R.	Sunita R.											

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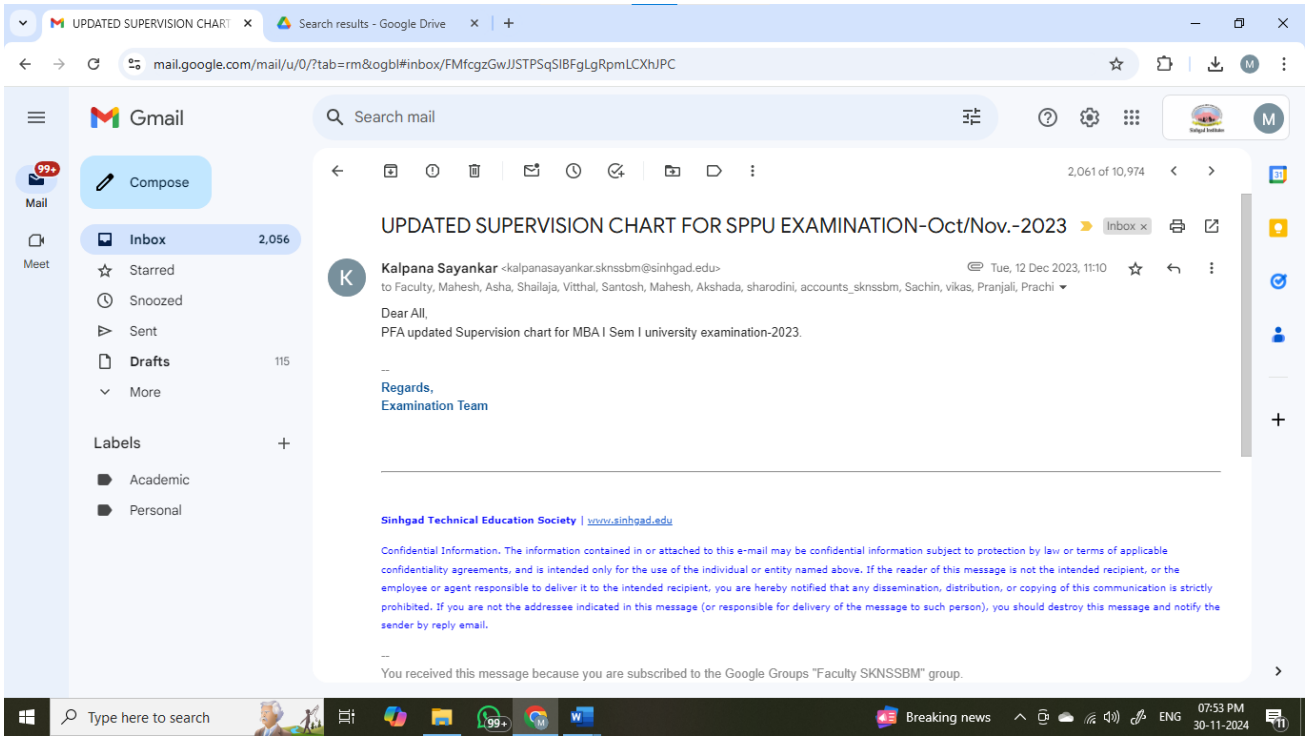

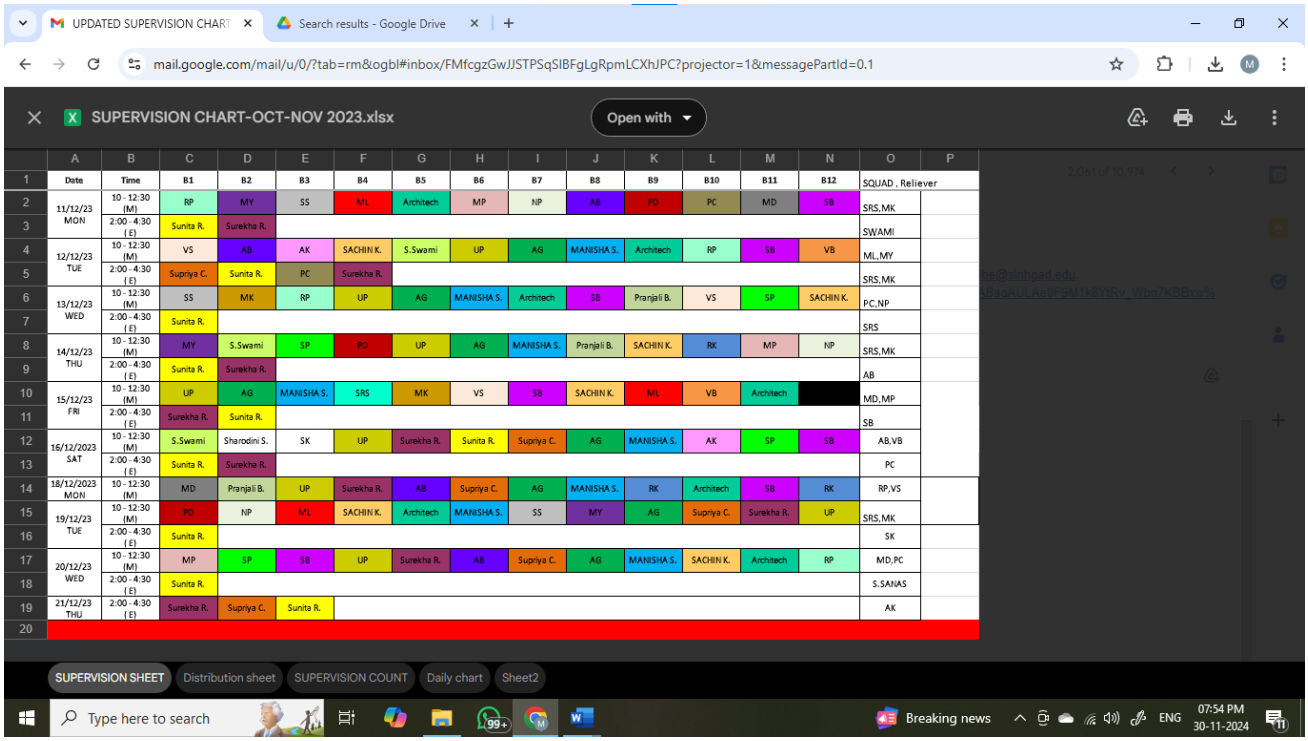

	Date	Time	B1	B2	B3	B4	B5	B6	B7	B8	B9	B10	B11	B12	SQUAD , Reliever
2	11/12/23 MON	10 - 12:30 (M)	RP	MY	SS	ML	Architech	MP	NP	AB	PD	PC	MD	SB	SRS,MK
3		2:00 - 4:30 (E)	Sunita R.	Surekha R.											SWAMI
4	12/12/23 TUE	10 - 12:30 (M)	VS	AB	AK	SACHIN K.	S.Swami	UP	AG	MANISHA S.	Architech	RP	SB	VB	ML,MY
5		2:00 - 4:30 (E)	Supriya C.	Sunita R.	PC	Surekha R.									SRS,MK
6	13/12/23 WED	10 - 12:30 (M)	SS	MK	RP	UP	AG	MANISHA S.	Architech	SB	Pranjali B.	VS	SP	SACHIN K.	PC,NP
7		2:00 - 4:30 (E)	Sunita R.												SRS
8	14/12/23 THU	10 - 12:30 (M)	MY	S.Swami	SP	PD	UP	AG	MANISHA S.	Pranjali B.	SACHIN K.	RK	MP	NP	SRS,MK
9		2:00 - 4:30 (E)	Sunita R.	Surekha R.											AB
10	15/12/23 FRI	10 - 12:30 (M)	UP	AG	MANISHA S.	SRS	MK	VS	SB	SACHIN K.	ML	VB	Architech		MD,MP
11		2:00 - 4:30 (E)	Surekha R.	Sunita R.											SB
12	16/12/2023 SAT	10 - 12:30 (M)	S.Swami	Sharodini S.	SK	UP	Surekha R.	Sunita R.	Supriya C.	AG	MANISHA S.	AK	SP	SB	AB,VB
13		2:00 - 4:30 (E)	Sunita R.	Surekha R.											PC
14	18/12/2023 MON	10 - 12:30 (M)	MD	Pranjali B.	UP	Surekha R.	AB	Supriya C.	AG	MANISHA S.	RK	Architech	SB	RK	RP,VS
15	19/12/23 TUE	10 - 12:30 (M)	PD	NP	ML	SACHIN K.	Architech	MANISHA S.	SS	MY	AG	Supriya C.	Surekha R.	UP	SRS,MK
16		2:00 - 4:30 (E)	Sunita R.												SK
17	20/12/23 WED	10 - 12:30 (M)	MP	SP	SB	UP	Surekha R.	AB	Supriya C.	AG	MANISHA S.	SACHIN K.	Architech	RP	MD,PC
18		2:00 - 4:30 (E)	Sunita R.												S.SANAS
19	21/12/23 THU	2:00 - 4:30 (E)	Surekha R.	Supriya C.	Sunita R.										AK
20															

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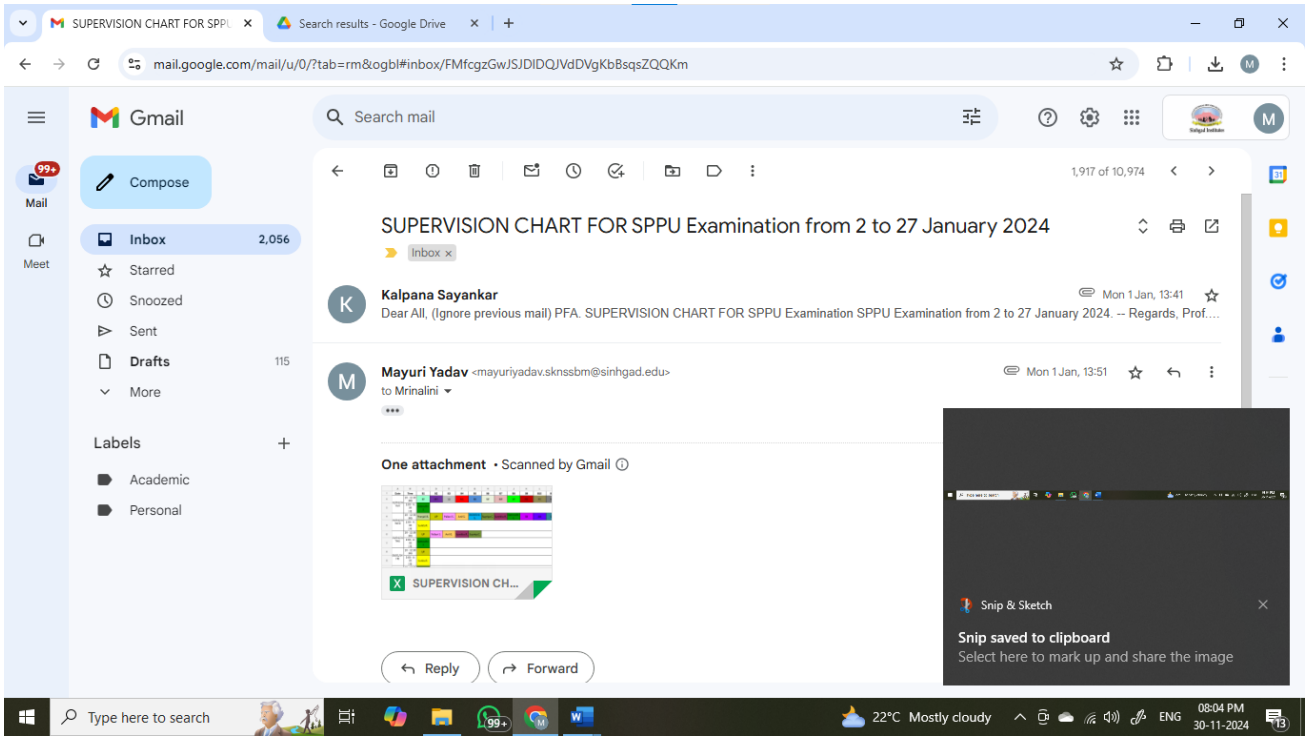
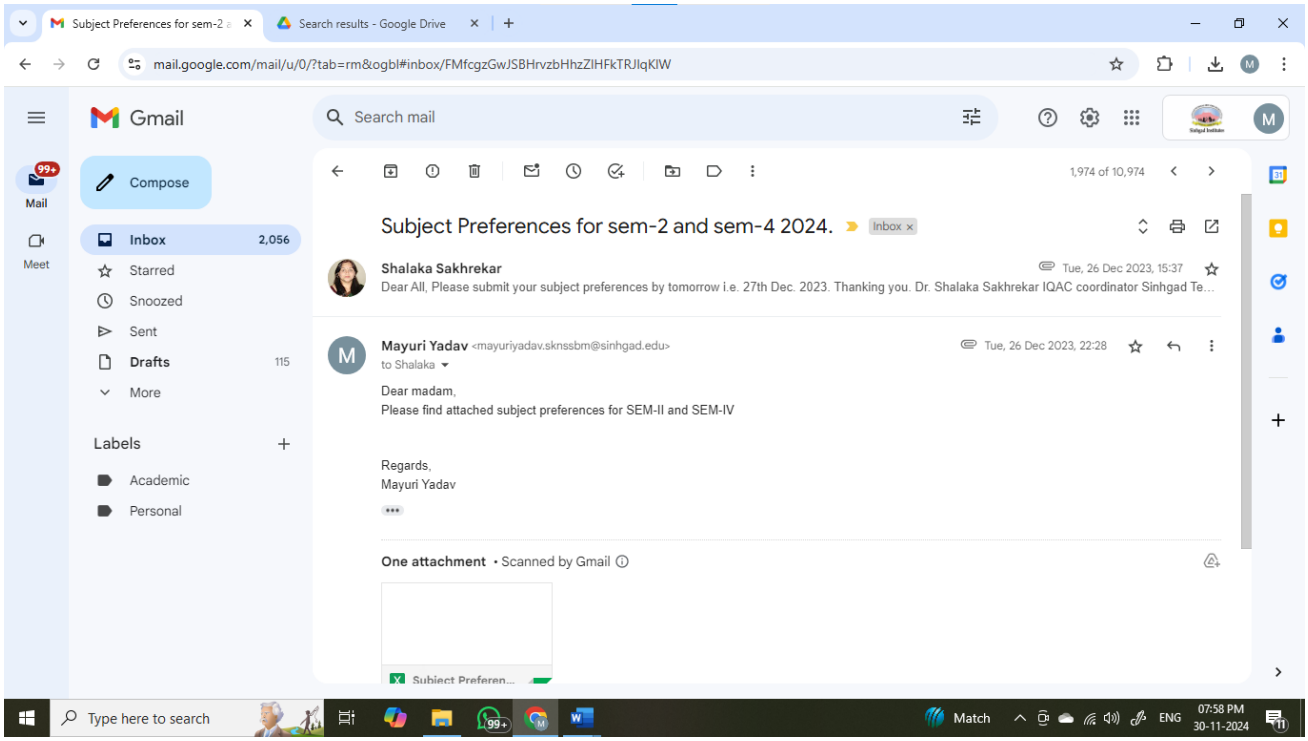


Subject Preferences for SEM-II and IV:



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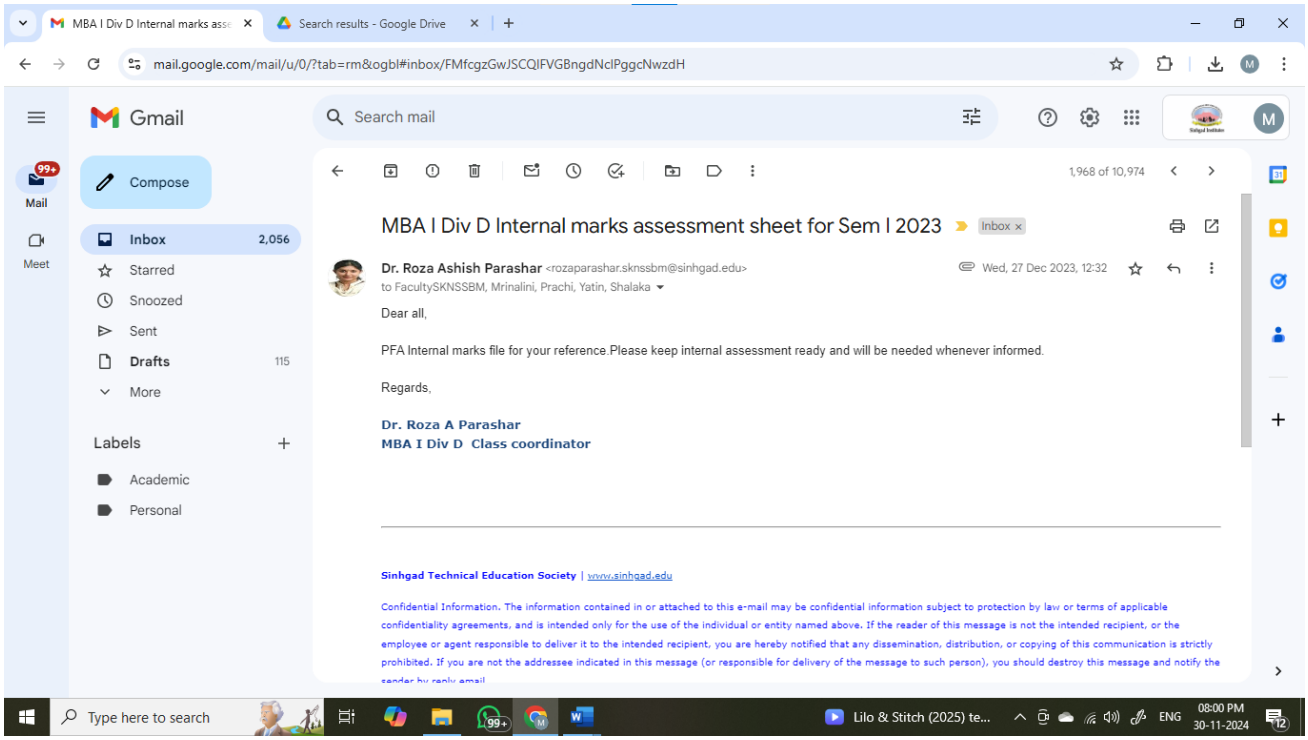

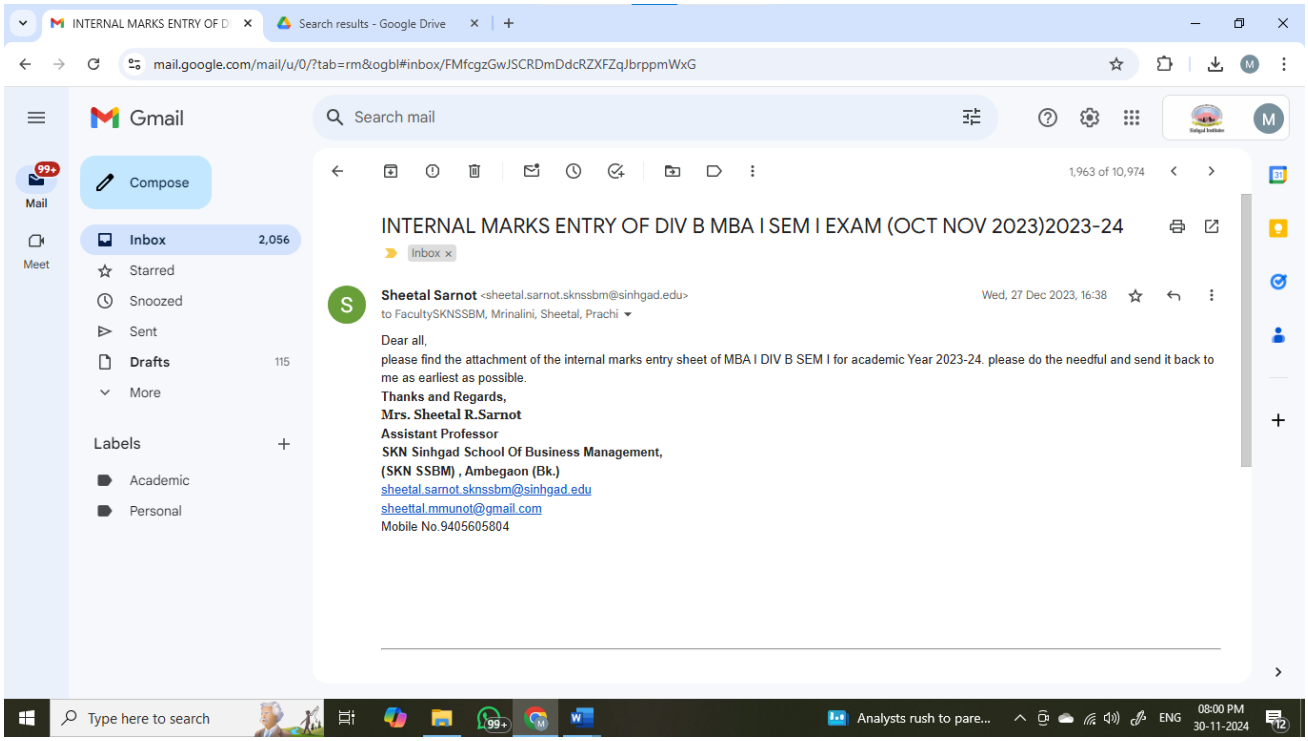

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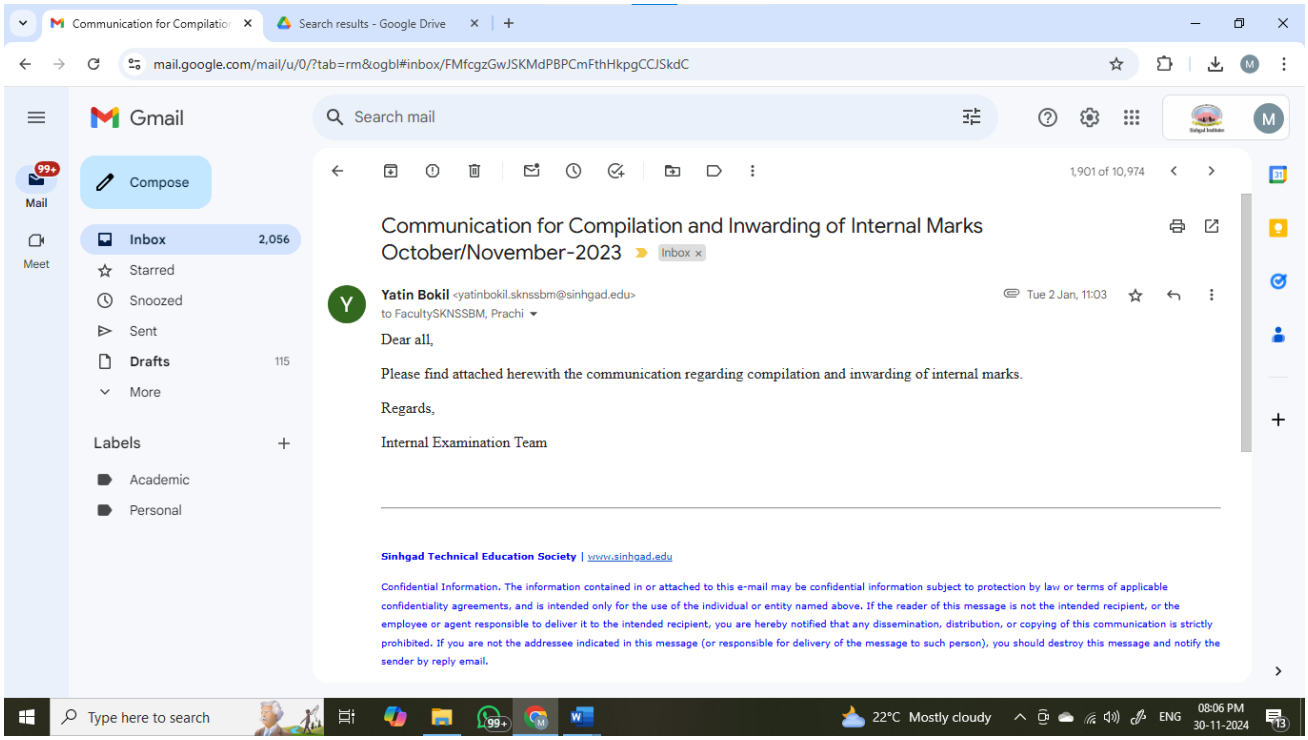

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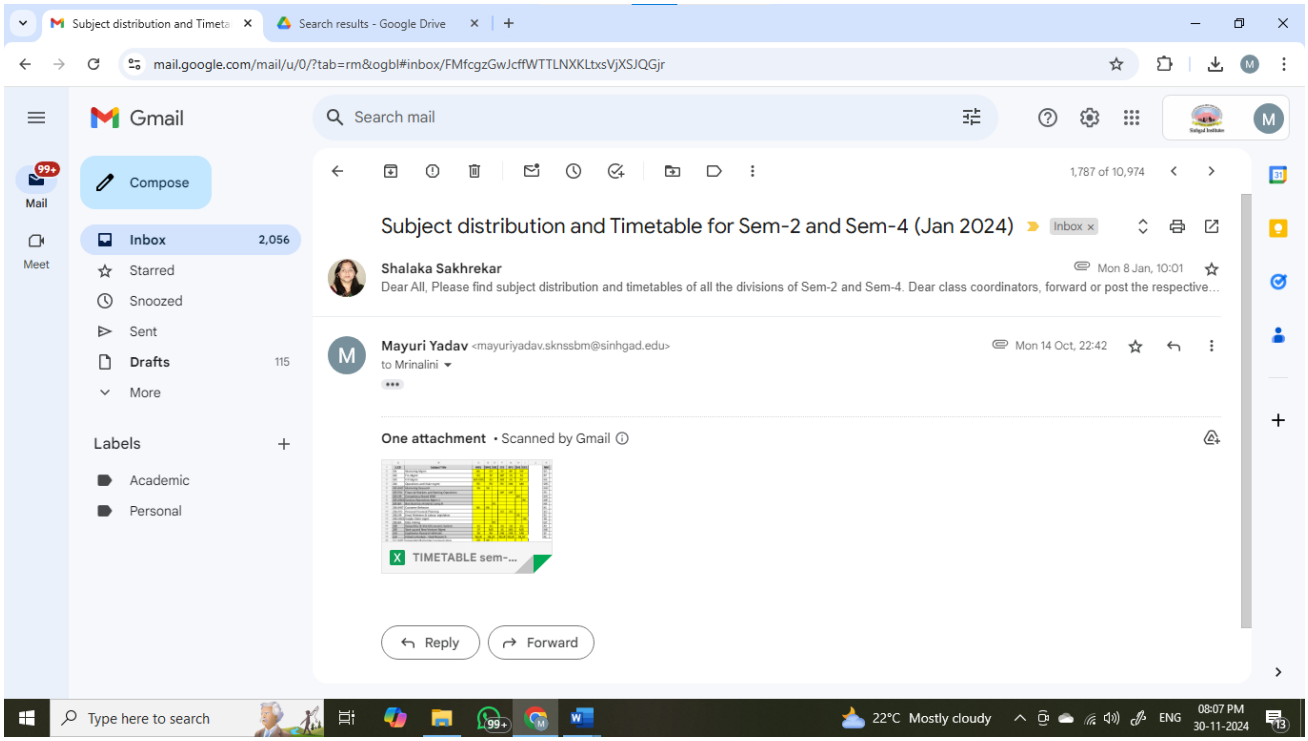

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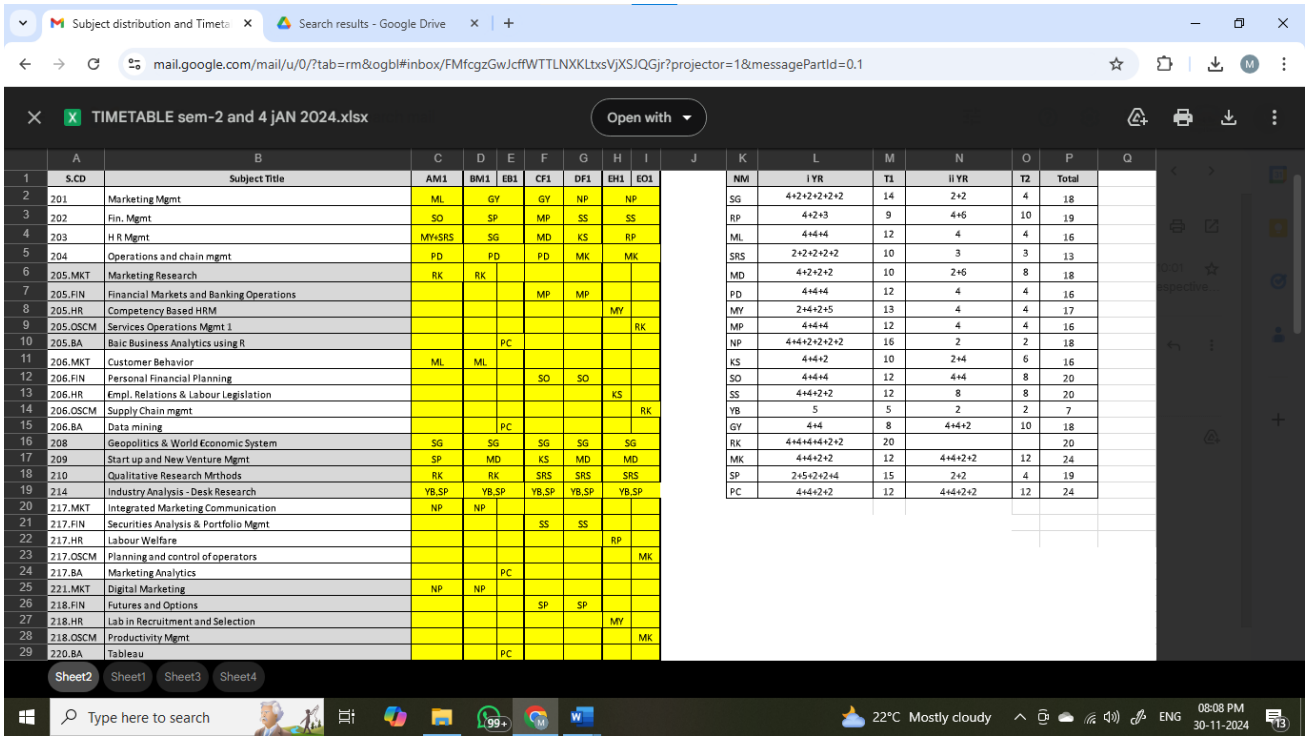

TIMETABLE sem-2 and 4 jAN 2024.xlsx

S.CD	Subject Title	AM1	BM1	EB1	CF1	DF1	EH1	EO1
201	Marketing Mgmt	ML	GY		GY	NP	NP	
202	Fin. Mgmt	SO	SP		MP	SS	SS	
203	H R Mgmt	MY+SRS	SG		MD	KS	RP	
204	Operations and chain mgmt	PD	PD		PD	MK	MK	
205.MKT	Marketing Research	RK	RK					
205.FIN	Financial Markets and Banking Operations				MP	MP		
205.HR	Competency Based HRM						MY	
205.OSCM	Services Operations Mgmt 1							RK
205.BA	Baic Business Analytics using R			PC				
206.MKT	Customer Behavior	ML	ML					
206.FIN	Personal Financial Planning				SO	SO		
206.HR	Empl. Relations & Labour Legislation						KS	
206.OSCM	Supply Chain mgmt							RK
206.BA	Data mining			PC				
208	Geopolitics & World Economic System	SG	SG		SG	SG	SG	
209	Start up and New Venture Mgmt	SP	MD		KS	MD	MD	
210	Qualitative Research Mrthods	RK	RK		SRS	SRS	SRS	
214	Industry Analysis - Desk Research	YB,SP	YB,SP		YB,SP	YB,SP	YB,SP	
217.MKT	Integrated Marketing Communication	NP	NP					
217.FIN	Securities Analysis & Portfolio Mgmt				SS	SS		
217.HR	Labour Welfare						RP	
217.OSCM	Planning and control of operators							MK
217.BA	Marketing Analytics			PC				
221.MKT	Digital Marketing	NP	NP					
218.FIN	Futures and Options				SP	SP		
218.HR	Lab in Recruitment and Selection						MY	
218.OSCM	Productivity Mgmt							MK
220.BA	Tableau			PC				

NM	i YR	T1	ii YR	T2	Total
SG	4+2+2+2+2+2	14	2+2	4	18
RP	4+2+3	9	4+6	10	19
ML	4+4+4	12	4	4	16
SRS	2+2+2+2+2	10	3	3	13
MD	4+2+2+2	10	2+6	8	18
PD	4+4+4	12	4	4	16
MY	2+4+2+5	13	4	4	17
MP	4+4+4	12	4	4	16
NP	4+4+2+2+2+2	16	2	2	18
KS	4+4+2	10	2+4	6	16
SO	4+4+4	12	4+4	8	20
SS	4+4+2+2	12	8	8	20
YB	5	5	2	2	7
GY	4+4	8	4+4+2	10	18
RK	4+4+4+4+2+2	20			20
MK	4+4+2+2	12	4+4+2+2	12	24
SP	2+5+2+2+4	15	2+2	4	19
PC	4+4+2+2	12	4+4+2+2	12	24

Sheet2 Sheet1 Sheet3 Sheet4

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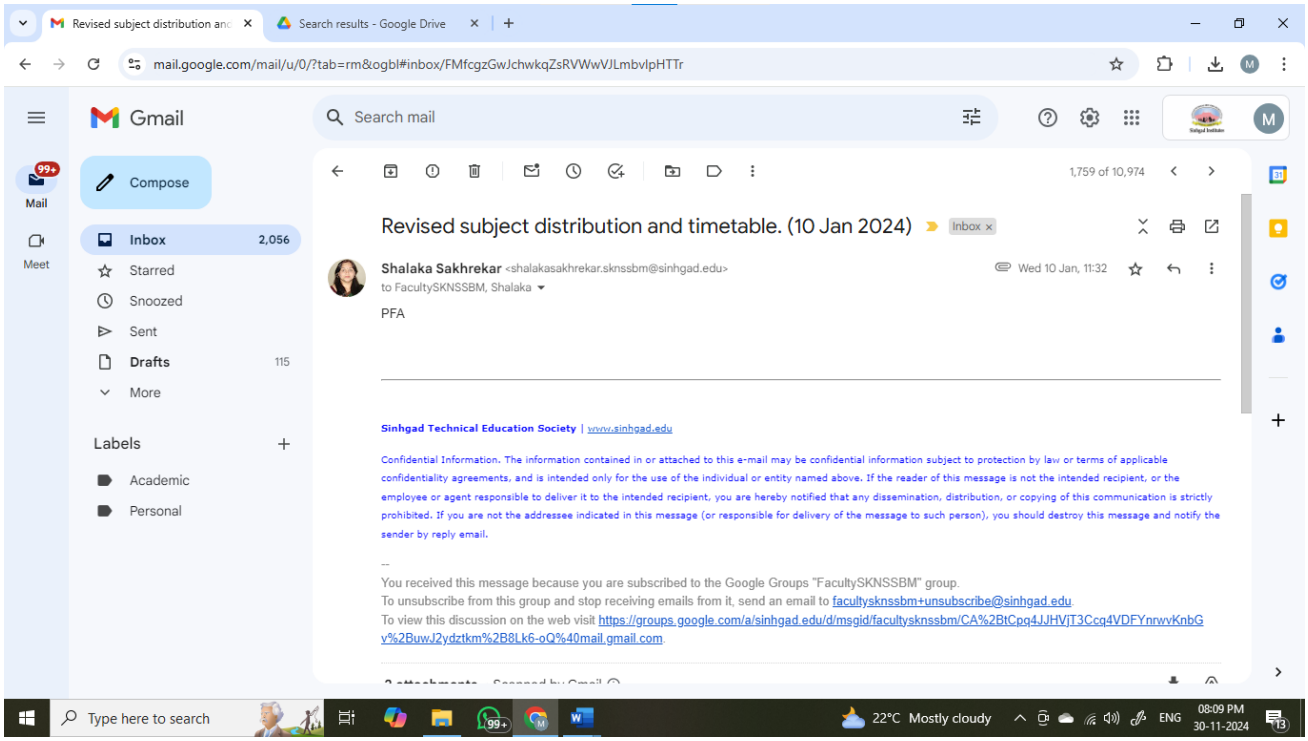
Commencement of Lectures Sem-II



Revised subject distribution and timetable. (10 Jan 2024)

Shalaka Sakhrekar <shalakasakhrekar.sknssbm@sinhgad.edu>
to FacultySKNSSBM, Shalaka

Wed 10 Jan, 11:32

PFA

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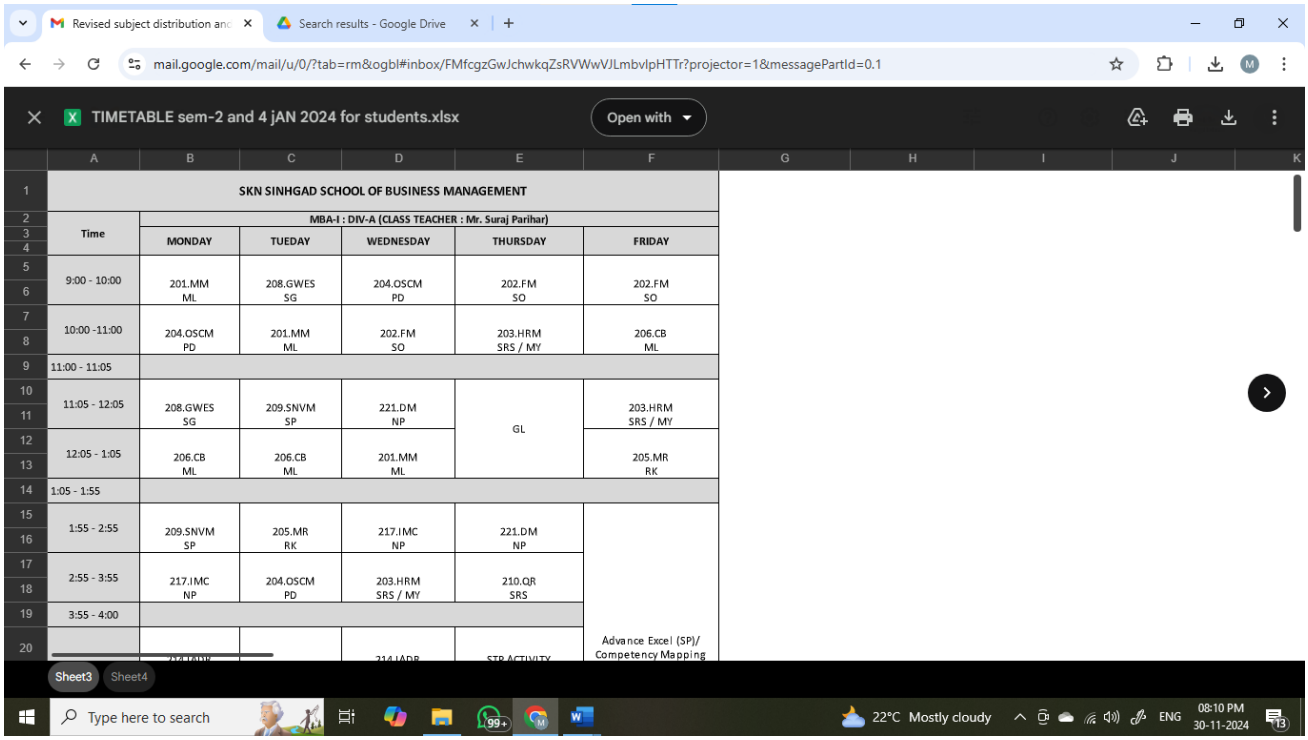

TIMETABLE sem-2 and 4 jAN 2024 for students.xlsx

SKN SINHGAD SCHOOL OF BUSINESS MANAGEMENT					
	MBA-I : DIV-A (CLASS TEACHER : Mr. Suraj Parihar)				
Time	MONDAY	TUEDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00 - 10:00	201.MM ML	208.GWES SG	204.OSCM PD	202.FM SO	202.FM SO
10:00 -11:00	204.OSCM PD	201.MM ML	202.FM SO	203.HRM SRS / MY	206.CB ML
11:00 - 11:05					
11:05 - 12:05	208.GWES SG	209.SNVM SP	221.DM NP	GL	203.HRM SRS / MY
12:05 - 1:05	206.CB ML	206.CB ML	201.MM ML		205.MR RK
1:05 - 1:55					
1:55 - 2:55	209.SNVM SP	205.MR RK	217.IMC NP	221.DM NP	Advance Excel (SP)/ Competency Mapping
2:55 - 3:55	217.IMC NP	204.OSCM PD	203.HRM SRS / MY	210.QR SRS	
3:55 - 4:00					

Sheet3 Sheet4

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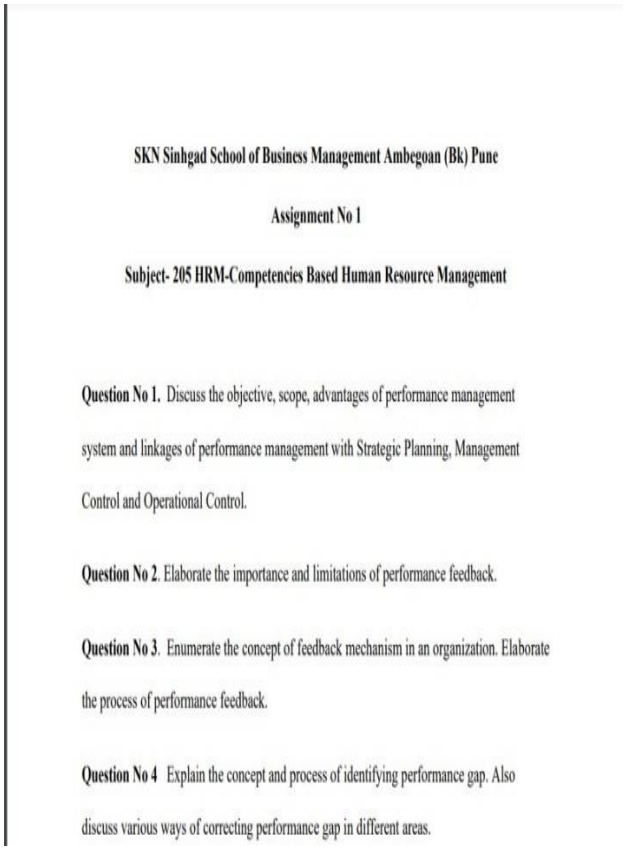
Lectures & CIE I, II &III



SKN Sinhgad School of Business Management Ambegoan (Bk) Pune

Assignment No 1

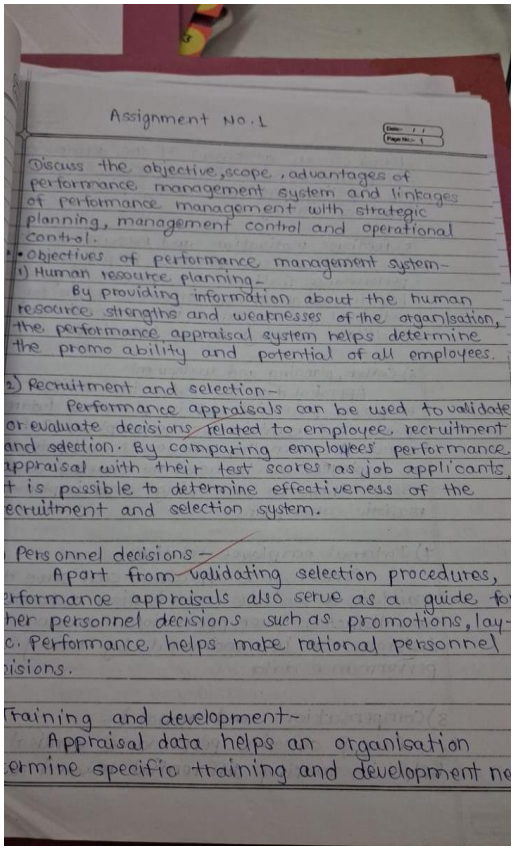
Subject- 205 HRM-Competencies Based Human Resource Management

Question No 1. Discuss the objective, scope, advantages of performance management system and linkages of performance management with Strategic Planning, Management Control and Operational Control.

Question No 2. Elaborate the importance and limitations of performance feedback.

Question No 3. Enumerate the concept of feedback mechanism in an organization. Elaborate the process of performance feedback.

Question No 4 Explain the concept and process of identifying performance gap. Also discuss various ways of correcting performance gap in different areas.



Assignment No.1

Discuss the objective, scope, advantages of performance management system and linkages of performance management with strategic planning, management control and operational control.

- Objectives of performance management system-

1) Human resource planning-
By providing information about the human resource, strengths and weaknesses of the organisation, the performance appraisal system helps determine the promo ability and potential of all employees.

2) Recruitment and selection-
Performance appraisals can be used to validate or evaluate decisions related to employee, recruitment and selection. By comparing employees performance appraisal with their test scores as job applicants, it is possible to determine effectiveness of the recruitment and selection system.

Personnel decisions-
Apart from validating selection procedures, performance appraisals also serve as a guide for her personnel decisions such as promotions, lay-c. Performance helps make rational personnel decisions.

Training and development-
Appraisal data helps an organisation determine specific training and development ne

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S. K. N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT

(Approved by AICTE, Recognised by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)

S. No. 10/1, Ambegaon (Bk.), Pune - 411041. Phone : +91 20 2435 4036 Telefax: +91 20 2435 4036 Email : director_sknsbm@sinhgad.edu

Prof. M. N. Navale
M.E. (Elect.) MIE, MBA
Founder President

Dr. (Mrs.) Sunanda M. Navale
B.A., M.Phil., Ph.D.
Founder Secretary

Dr. Prachi Pargaonkar
M.Com., Ph.D., FCA
Director

Date: 01/03/2024

NOTICE

All the MBA-I Sem-II Div- E Students are hereby informed that discussion board activity for the Subject Competency Based Human Resource Management is scheduled on Monday, 04/03/2024 between 02.10 pm to 03.15 pm.This activity marks the initial step of the Competency Model development assignment and is an integral part of the internal assessment process.

Your attendance for this session is mandatory.

Regards,

Prof. Mayuri Yadav

Subject Teacher

CBHRM

Photos:

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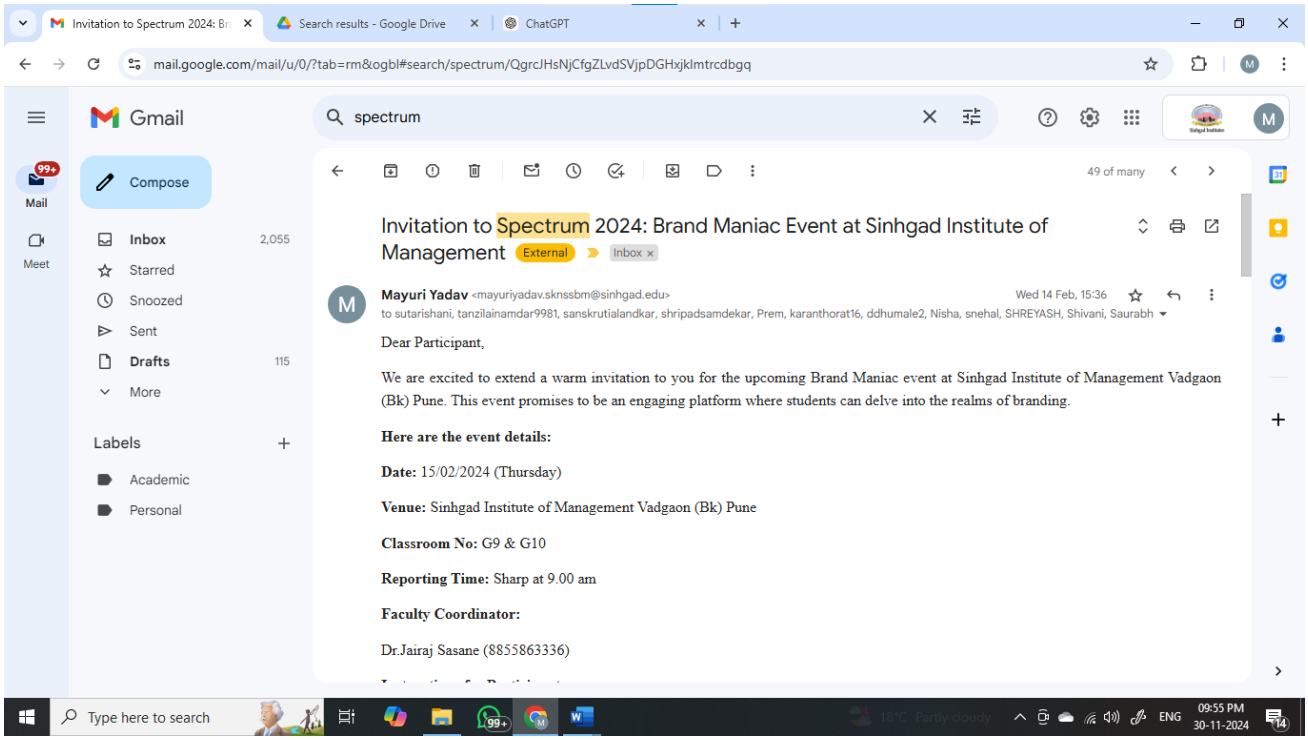
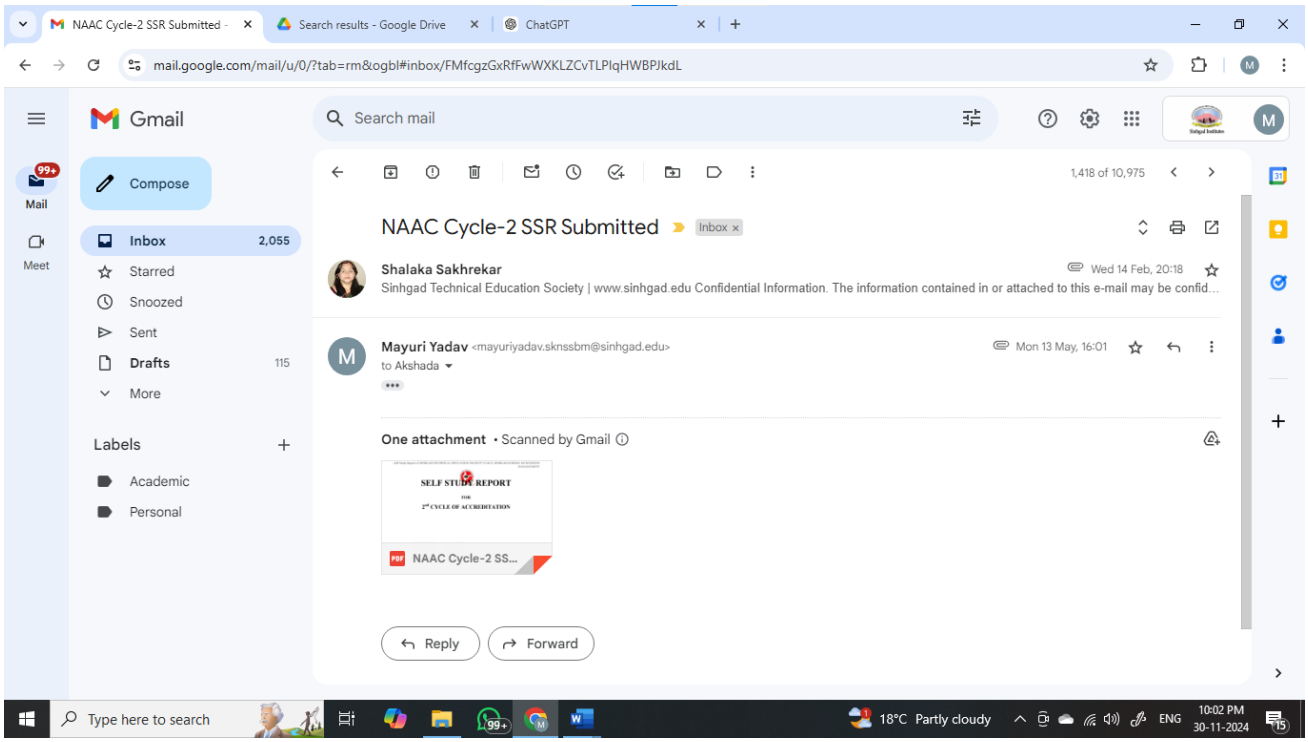
Spectrum Event: 14th and 15th Feb 2024



Submission of SSR:



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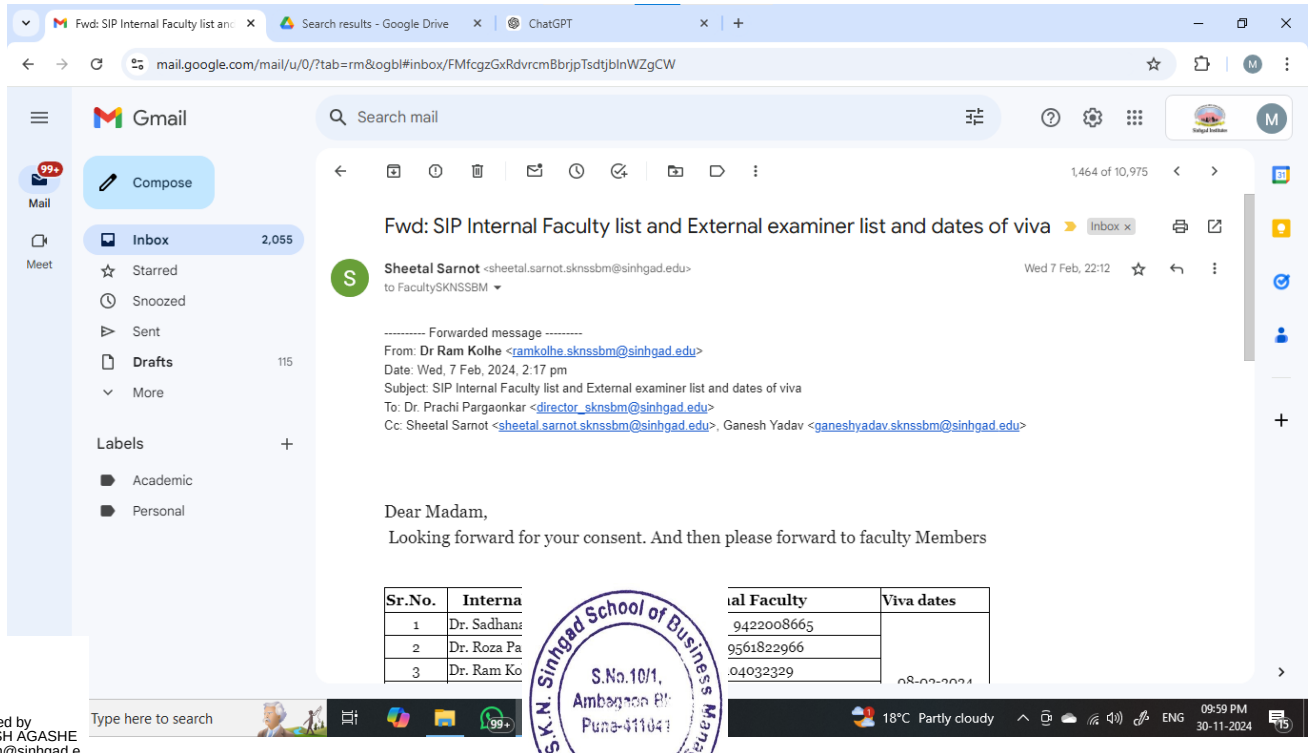
Sinhgad Spring Fest NEON 2023-24

Sinhgad Technical Educational Society's					
SKN Sinhgad School of Business Management					
NEON Schedule-2024 (Preliminary Round) - Revised					
Preliminary Round :					
Date	**Event**	**Time Allotted(Minitues)**	**Number of participants**	**Time**	**Place**
05/02/2024	Sinhgad Idol solo Singing	6	1 student	4pm onwards	Sinhgad Cultural Center(CC)
05/02/2024	Solo Dance	4	1 student		
05/02/2024	Group Dance	6	Min.10 & Max. 12 students		
05/02/2024	Duet Singing	6	02 students		
06/02/2024	Street Play	15	Maximum 12 Members	9am to 1.30 pm	STES Parking, Vadagaon
07/02/2024	Mr&Ms. Sinhgad	3	1 Male & 1Female (Individual Registration)	4PM onwards	Sinhgad Cultural Center (CC)
07/02/2024	Fashion show	9	Min.12 students (6Pairs) & Max. 24 (12 Pairs)		

SIP Viva Voce:



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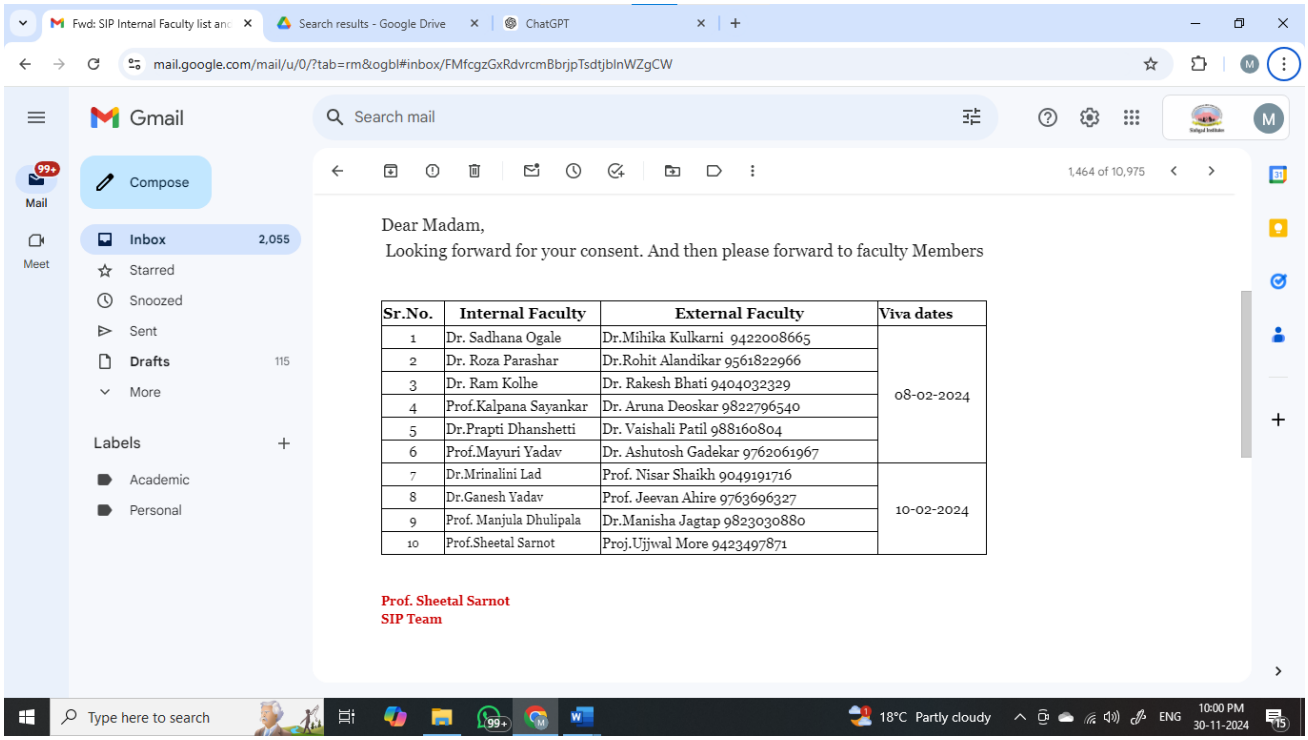
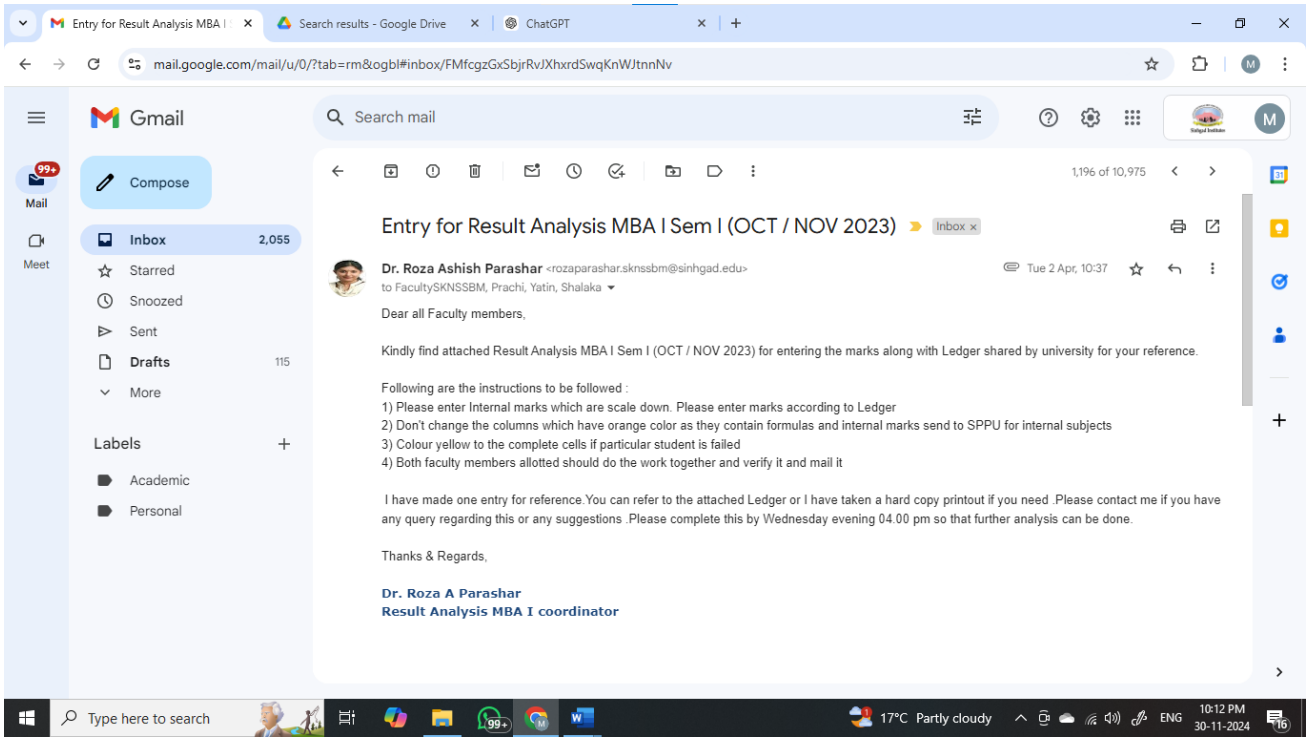


Dear Madam,
Looking forward for your consent. And then please forward to faculty Members

Sr.No.	Internal Faculty	External Faculty	Viva dates
1	Dr. Sadhana Ogale	Dr.Mihika Kulkarni 9422008665	08-02-2024
2	Dr. Roza Parashar	Dr.Rohit Alandikar 9561822966	
3	Dr. Ram Kolhe	Dr. Rakesh Bhati 9404032329	
4	Prof.Kalpana Sayankar	Dr. Aruna Deoskar 9822796540	
5	Dr.Prapti Dhanshetti	Dr. Vaishali Patil 988160804	
6	Prof.Mayuri Yadav	Dr. Ashutosh Gadekar 9762061967	
7	Dr.Mrinalini Lad	Prof. Nisar Shaikh 9049191716	10-02-2024
8	Dr.Ganesh Yadav	Prof. Jeevan Ahire 9763696327	
9	Prof. Manjula Dhulipala	Dr.Manisha Jagtap 9823030880	
10	Prof.Sheetal Sarnot	Proj.Ujjwal More 9423497871	

Prof. Sheetal Sarnot
SIP Team

Result Analysis SEM-I and III :



Entry for Result Analysis MBA I Sem I (OCT / NOV 2023)

Dr. Roza Ashish Parashar <rozaparashar.sknssbm@sinhgad.edu>
to FacultySKNSSBM, Prachi, Yatin, Shalaka

Dear all Faculty members,

Kindly find attached Result Analysis MBA I Sem I (OCT / NOV 2023) for entering the marks along with Ledger shared by university for your reference.

Following are the instructions to be followed :
1) Please enter Internal marks which are scale down. Please enter marks according to Ledger
2) Don't change the columns which have orange color as they contain formulas and internal marks send to SPPU for internal subjects
3) Colour yellow to the complete cells if particular student is failed
4) Both faculty members allotted should do the work together and verify it and mail it

I have made one entry for reference.You can refer to the attached Ledger or I have taken a hard copy printout if you need .Please contact me if you have any query regarding this or any suggestions .Please complete this by Wednesday evening 04.00 pm so that further analysis can be done.

Thanks & Regards,

Dr. Roza A Parashar
Result Analysis MBA I coordinator

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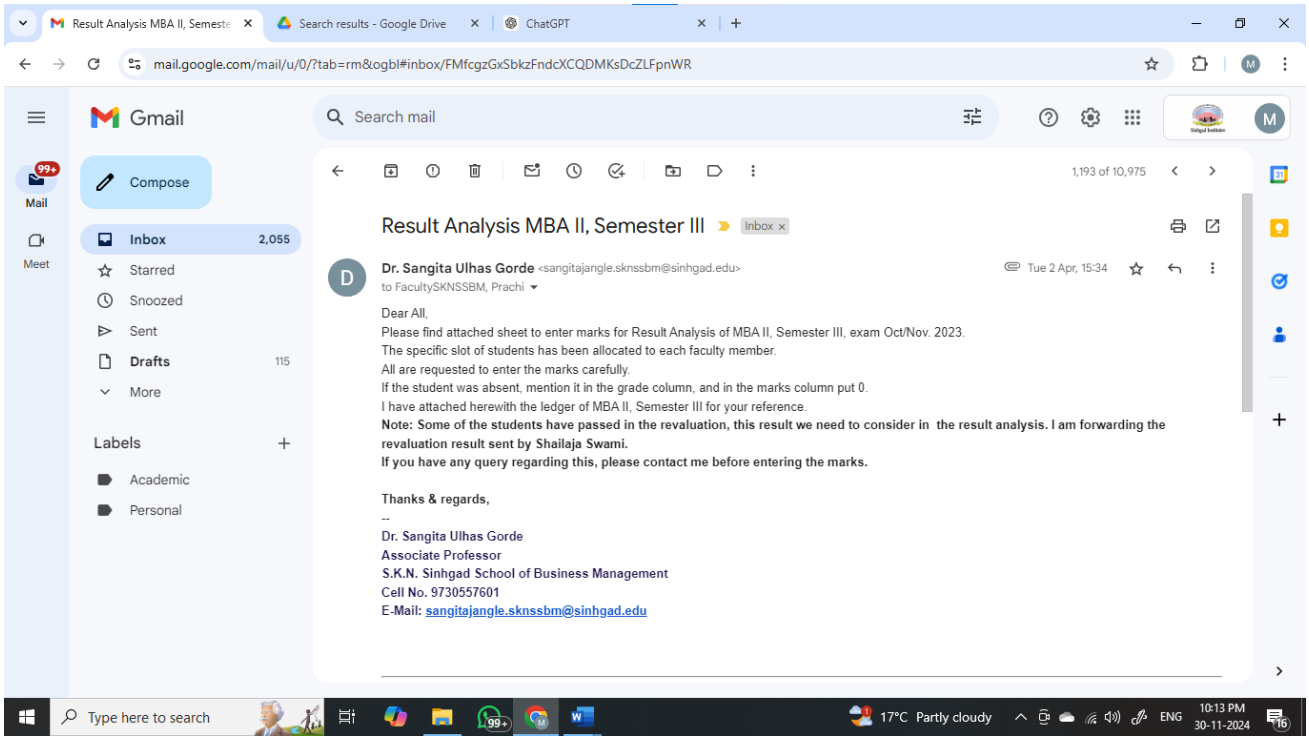
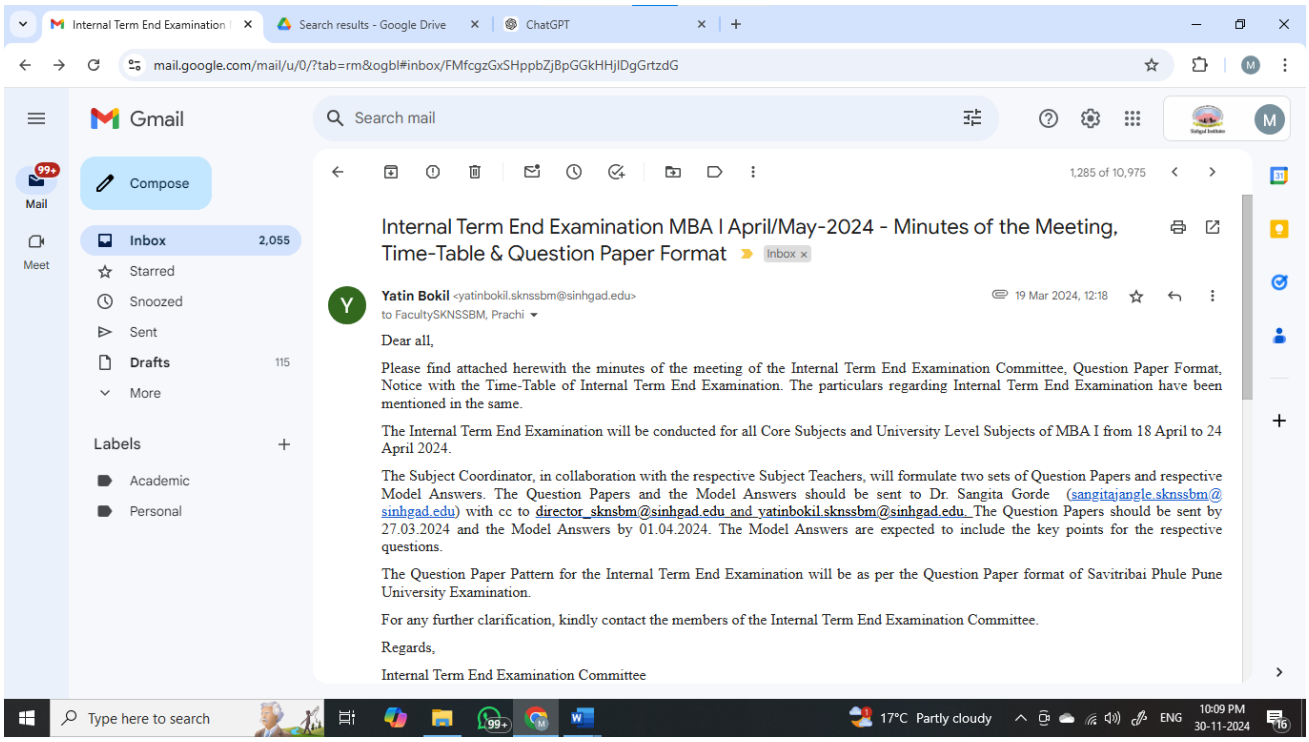


End term Exam Question Paper Set and Answer key Preparation



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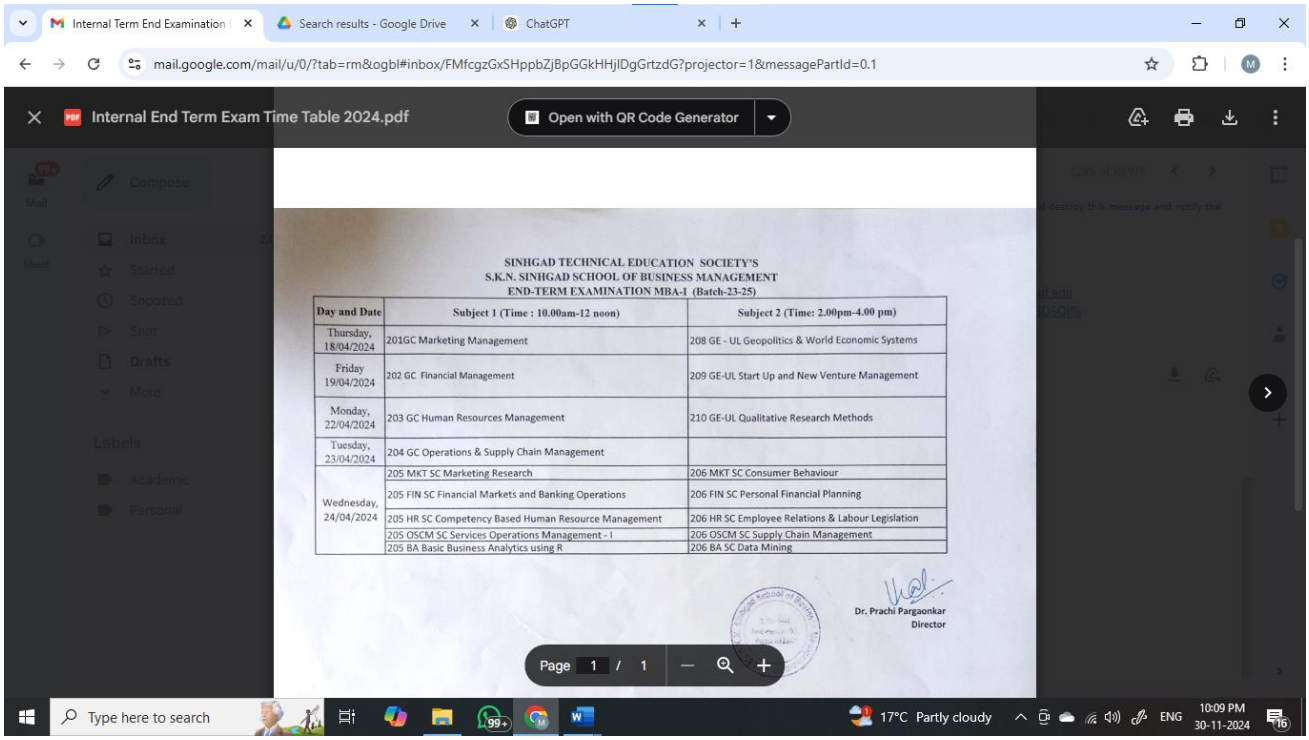
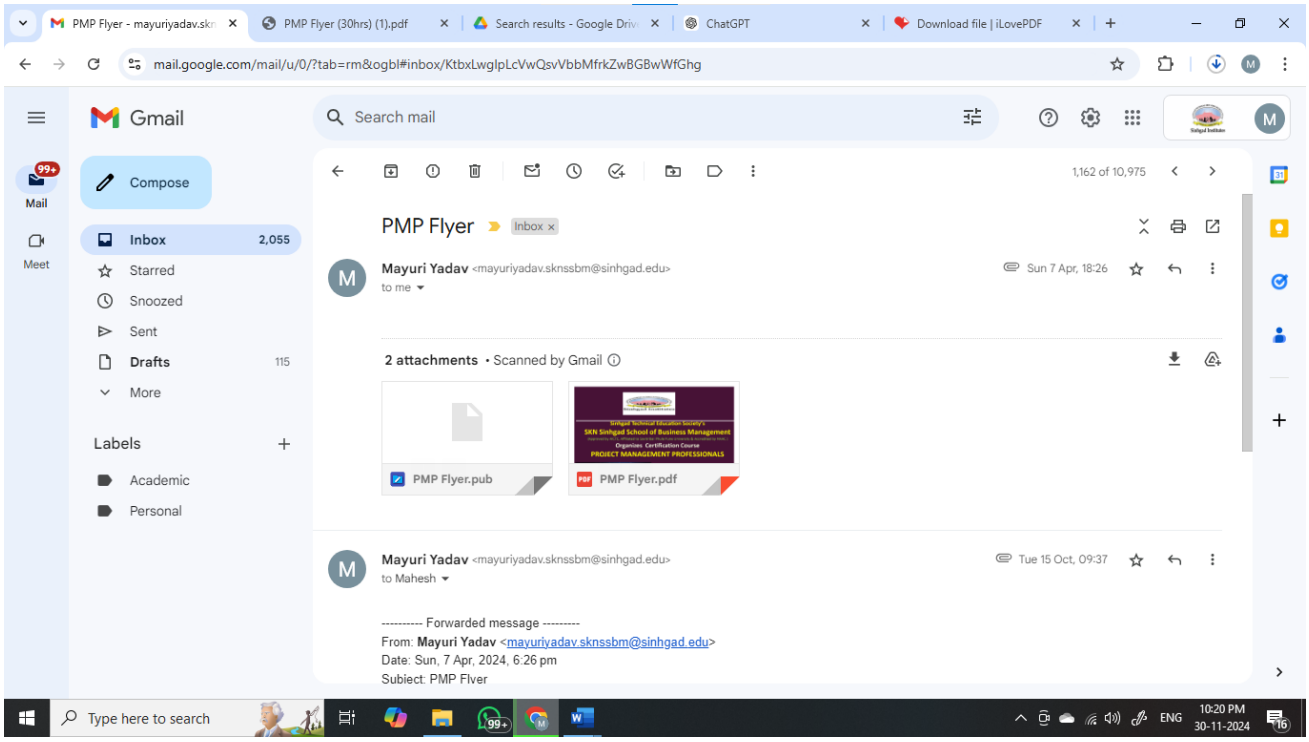


Project management Professional Certificate Course



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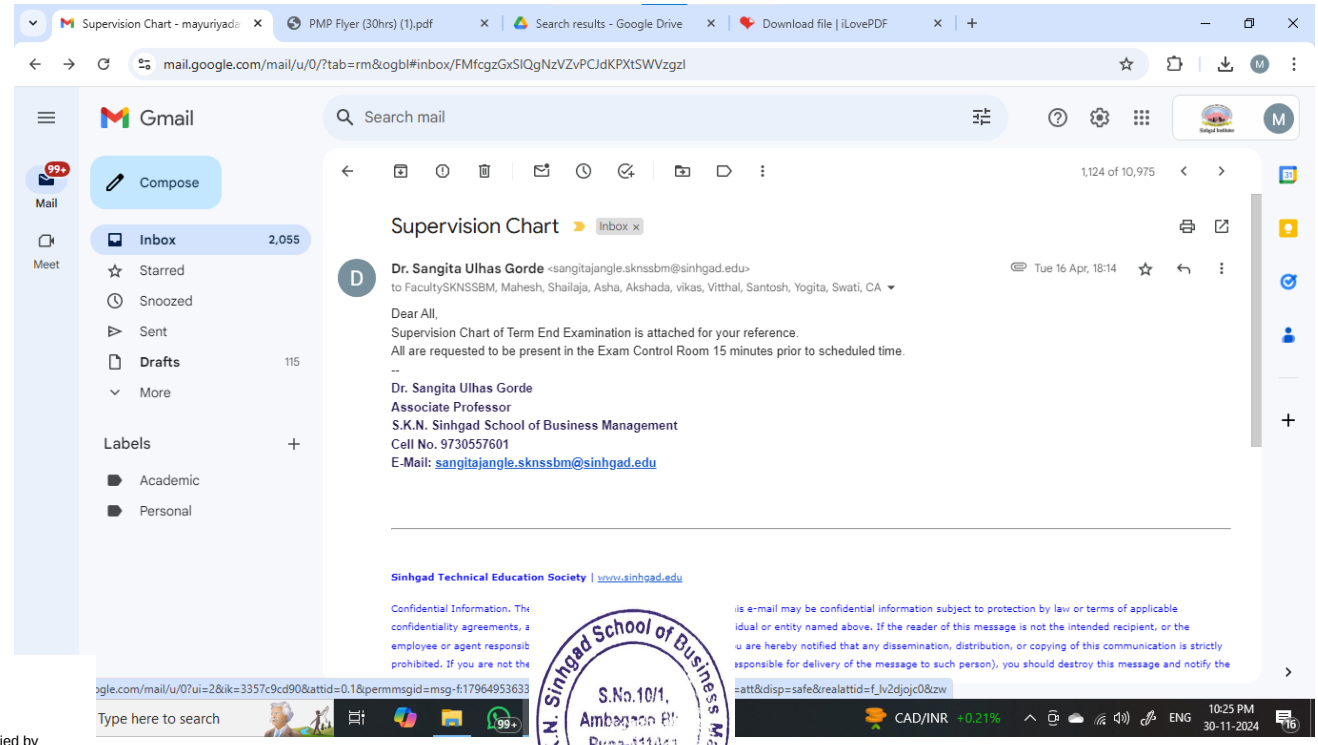
End term Exam



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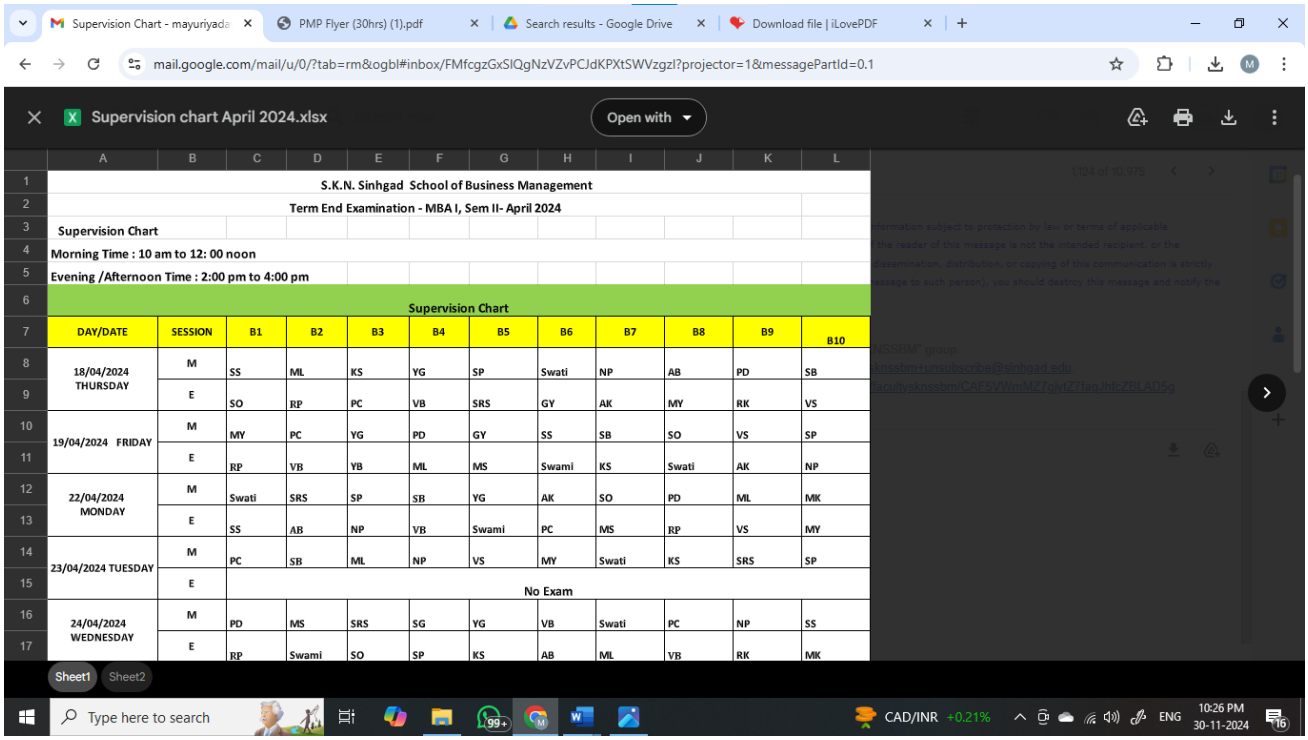
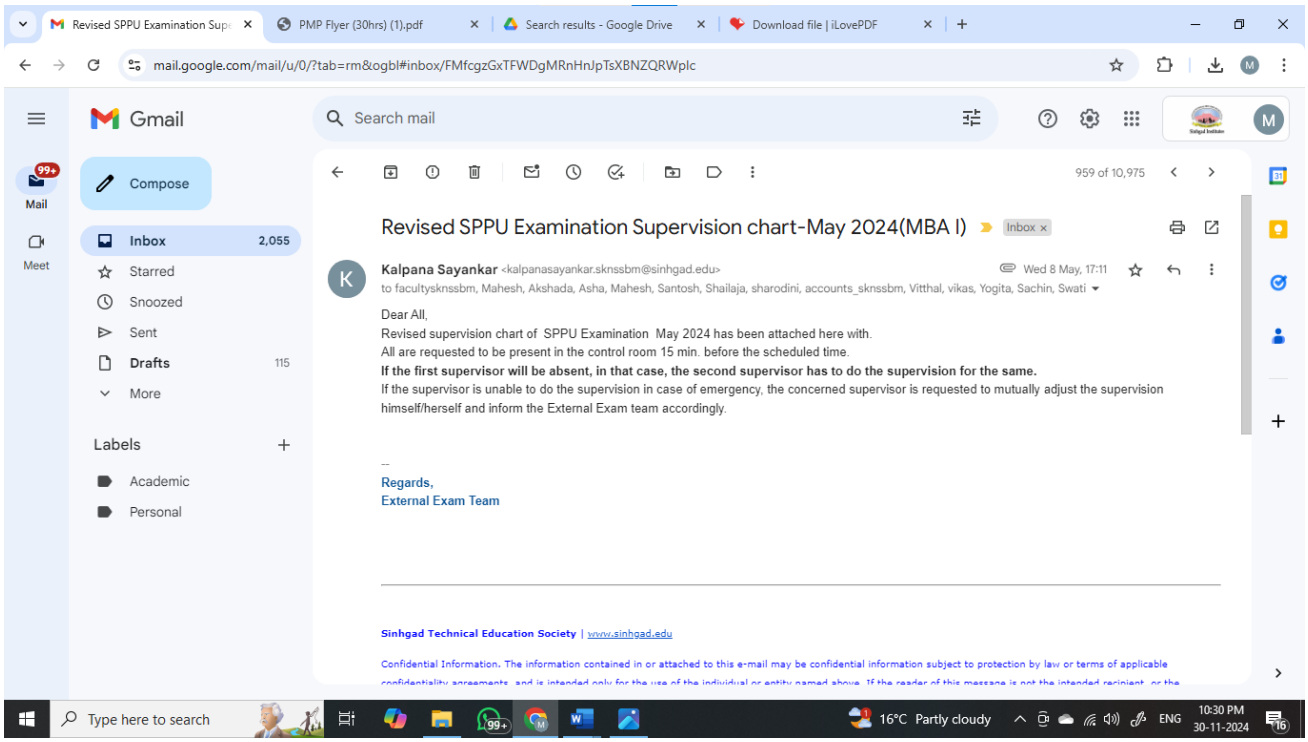


Supervision chart April 2024.xlsx

S.K.N. Sinhgad School of Business Management											
Term End Examination - MBA I, Sem II- April 2024											
Supervision Chart											
Morning Time : 10 am to 12: 00 noon											
Evening /Afternoon Time : 2:00 pm to 4:00 pm											
Supervision Chart											
DAY/DATE	SESSION	B1	B2	B3	B4	B5	B6	B7	B8	B9	B10
18/04/2024 THURSDAY	M	SS	ML	KS	YG	SP	Swati	NP	AB	PD	SB
	E	SO	RP	PC	VB	SRS	GY	AK	MY	RK	VS
19/04/2024 FRIDAY	M	MY	PC	YG	PD	GY	SS	SB	SO	VS	SP
	E	RP	VB	YB	ML	MS	Swami	KS	Swati	AK	NP
22/04/2024 MONDAY	M	Swati	SRS	SP	SB	YG	AK	SO	PD	ML	MK
	E	SS	AB	NP	VB	Swami	PC	MS	RP	VS	MY
23/04/2024 TUESDAY	M	PC	SB	ML	NP	VS	MY	Swati	KS	SRS	SP
	E	No Exam									
24/04/2024 WEDNESDAY	M	PD	MS	SRS	SG	YG	VB	Swati	PC	NP	SS
	E	RP	Swami	SO	SP	KS	AB	ML	VB	RK	MK

SPPU Exam (Sem-II and IV):



Revised SPPU Examination Supervision chart-May 2024(MBA I)

Kalpana Sayankar <kalpanasayankar.sknssbm@sinhgad.edu>
to facultysknssbm, Mahesh, Akshada, Asha, Mahesh, Santosh, Shailaja, sharodini, accounts_sknssbm, Vitthal, vikas, Yogita, Sachin, Swati

Dear All,
Revised supervision chart of SPPU Examination May 2024 has been attached here with.
All are requested to be present in the control room 15 min. before the scheduled time.
If the first supervisor will be absent, in that case, the second supervisor has to do the supervision for the same.
If the supervisor is unable to do the supervision in case of emergency, the concerned supervisor is requested to mutually adjust the supervision himself/herself and inform the External Exam team accordingly.

Regards,
External Exam Team

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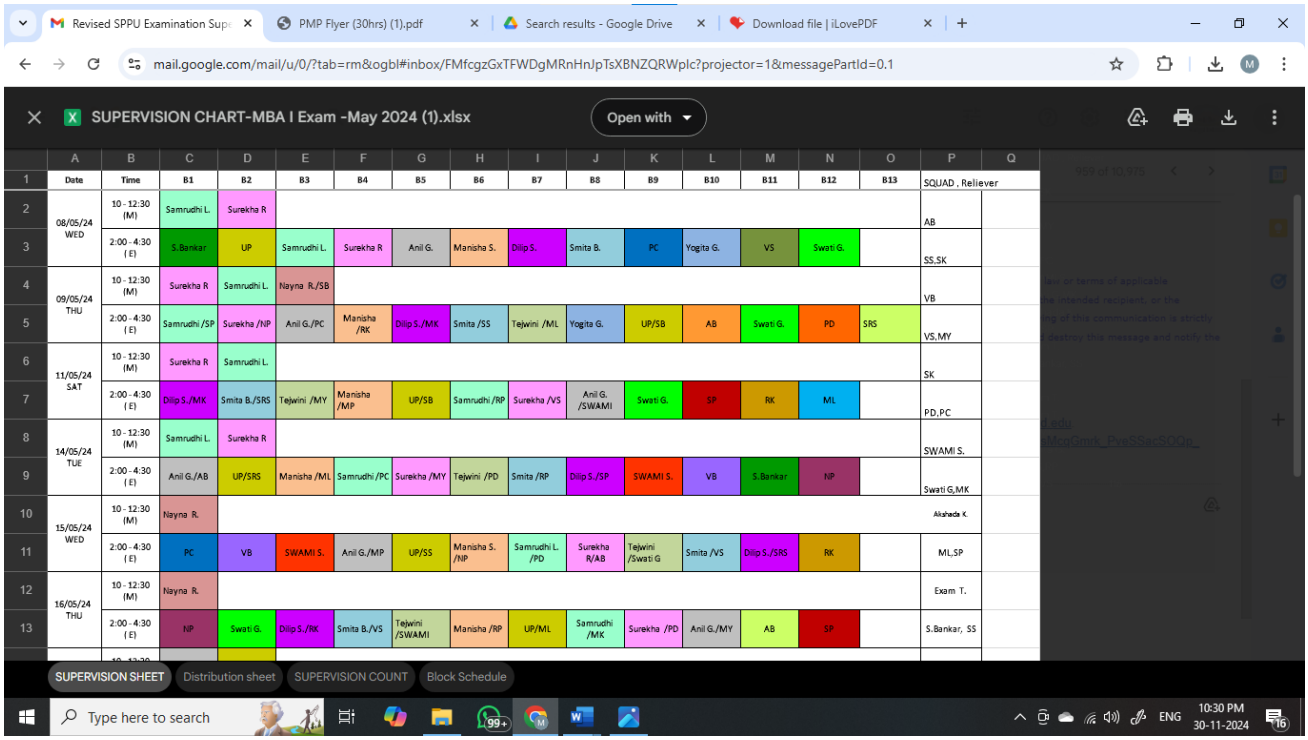
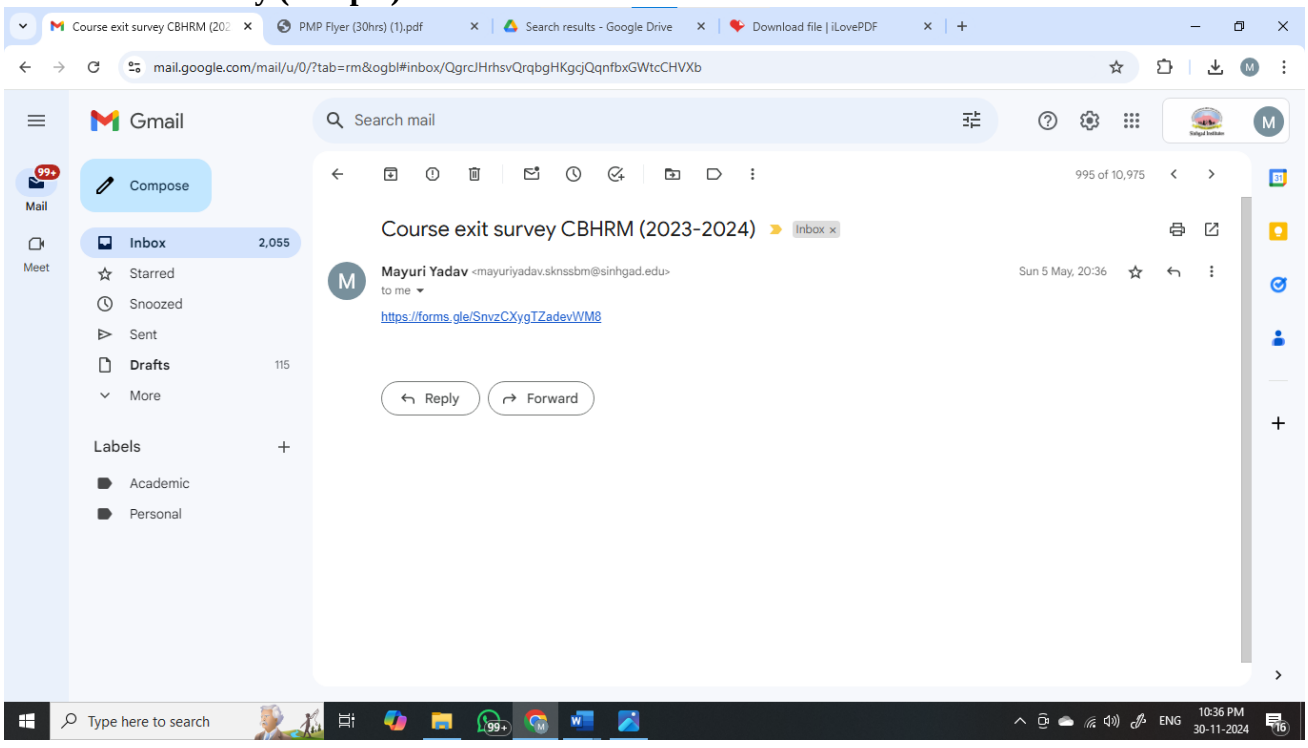


Course Exit Survey (Sample):



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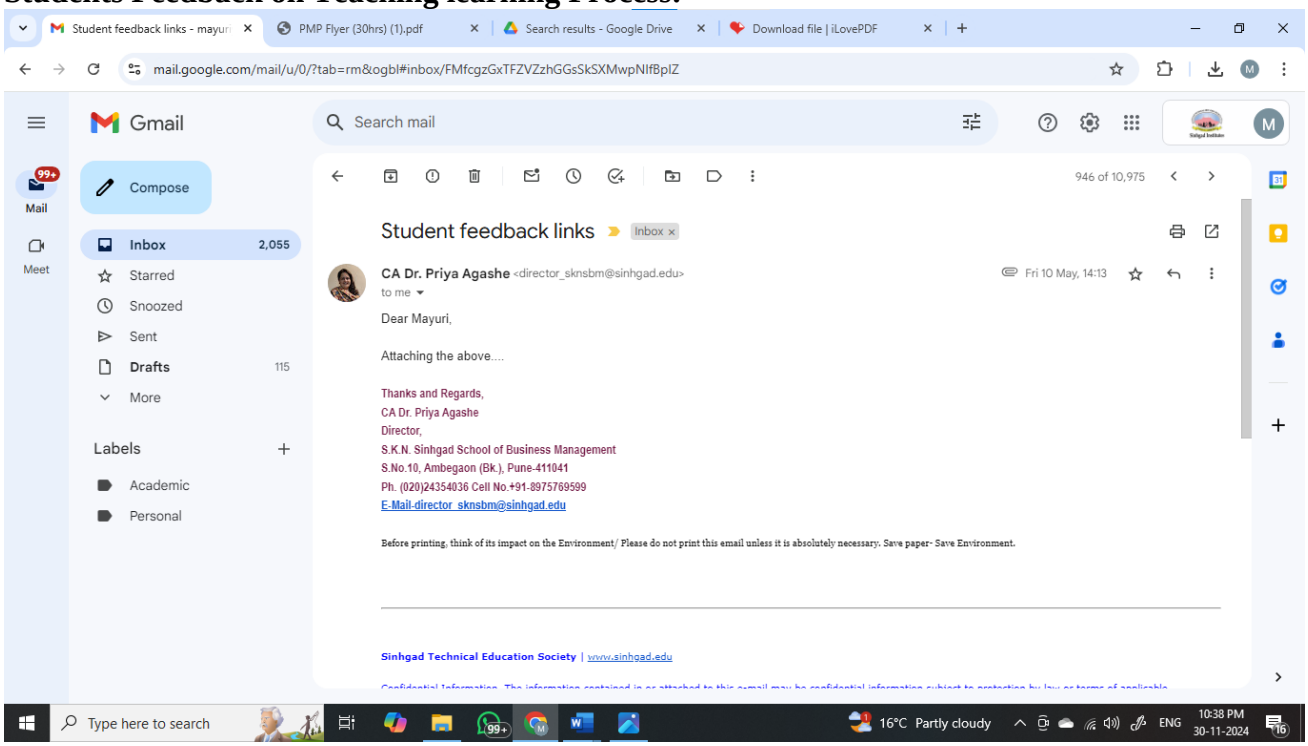
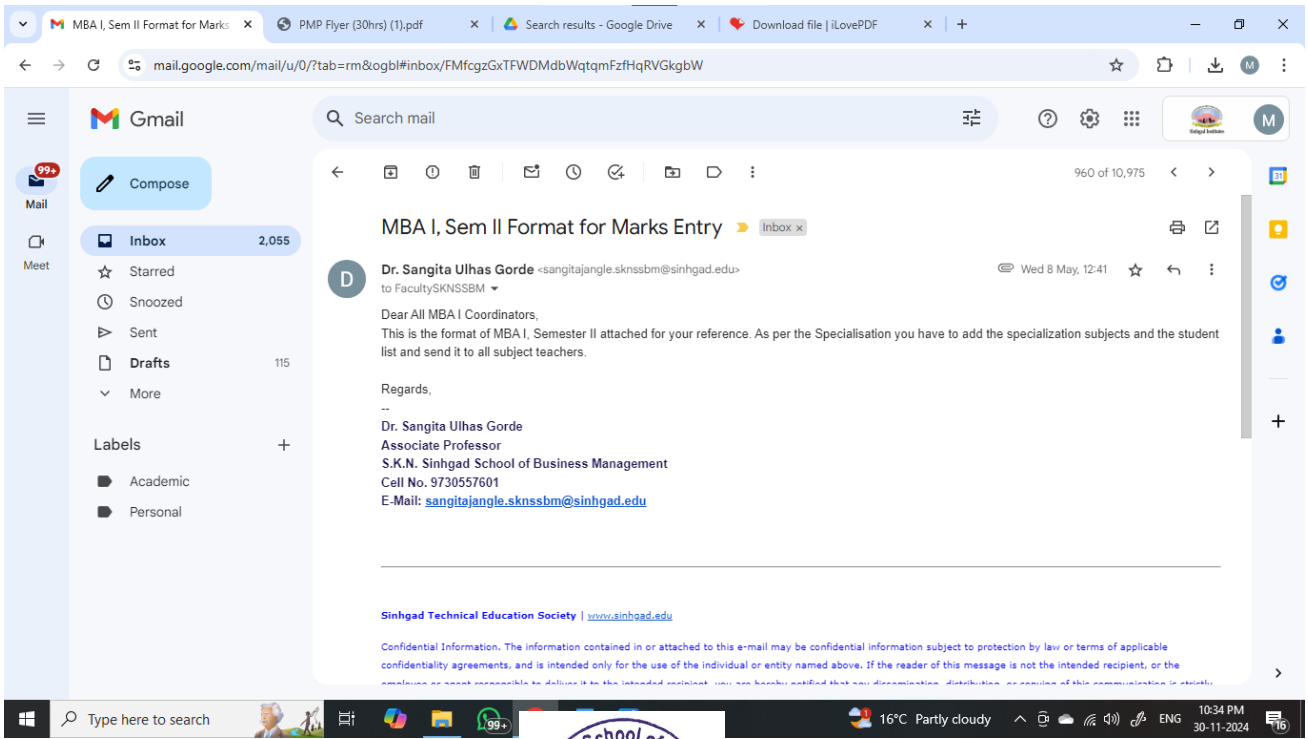
Students Feedback on Teaching learning Process:



Course File Preparation and Compilation of Internal marks:



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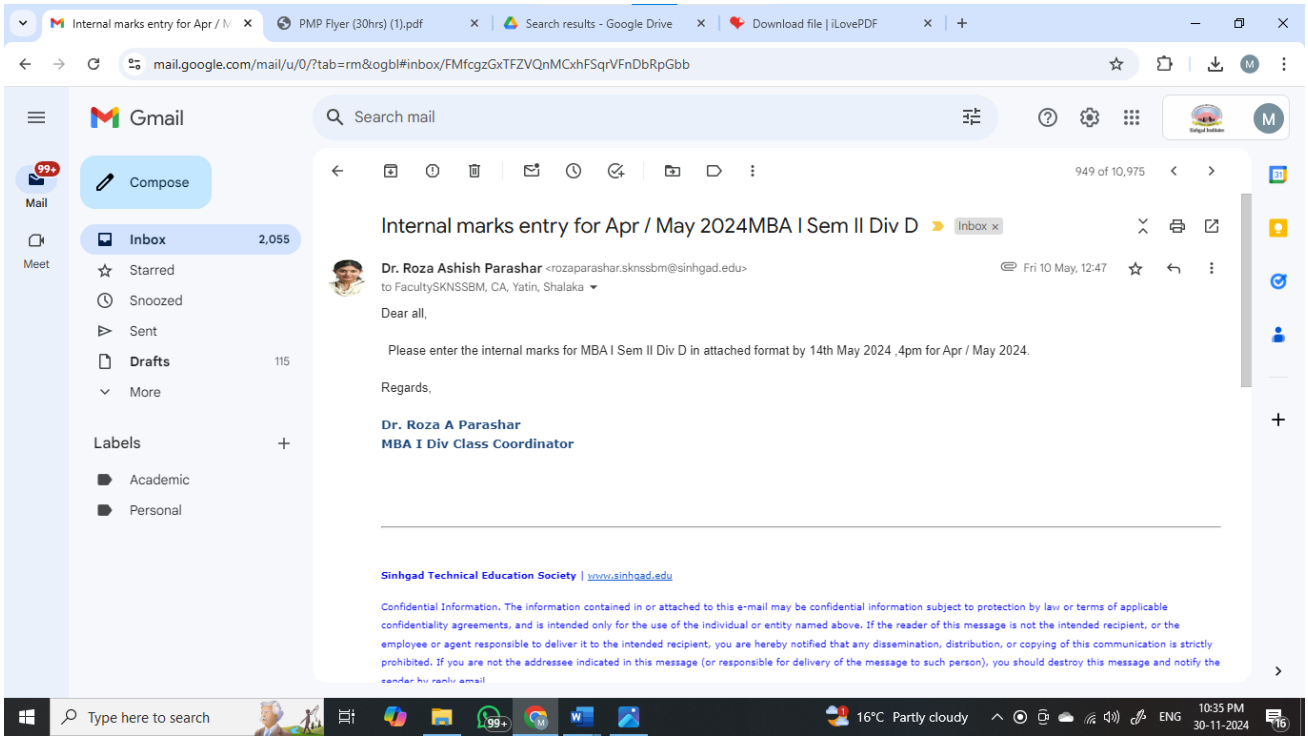

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