2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

The Institute is affiliated to Savitribai Phule Pune University and adopted its evaluation reforms in Continuous Internal Evaluation (CIE) prescribed by the university to assess the progress of students. The processes of evaluation are student oriented and supportive to provide hassle free ambience and better learning experience for students. In this regard, the college has developed a structured mechanism to deal with examination related grievances in a transparent, time-bound and efficient manner. Following are the evaluation reforms introduced by the institute and the university.

A) Internal assessment reforms:

Internal assessment is a continuous process. The IQAC coordinator of the institute prepares the academic calendar by considering circulars of SPPU.

i. Problem statement is formulated by the subject teacher who selects appropriate CIE methods based on course & programme outcomes.

ii. To ensure a consistent and fair assessment process, the subject teacher prepares detailed rubrics for each evaluation method with assessment details, based on the problem statement.

iii. The Internal Examination committee conducts End Term examination after completion of syllabus. Internal Examination committee also takes care of collection of internal marks, marks entry on university portal for all subjects by the allotted faculty members.

iv. At the end of Second Semester each student shall undertake a Summer Internship Project (SIP). The Institute conducts an internal and external viva-voce for evaluation of the SIP where external examiners are appointed by SPPU.

B) University evaluation reforms:

As per university directives, the Institute has appointed a faculty member as College Examination Officer (CEO). The College Examination Committee is headed by the Director, Dean and assisted by CEO and exam committee members. The CEO and Examination Committee display and share the SPPU exam schedule to students with rules according to SPPU norms. The Invigilators and internal squad of senior faculty members oversees the smooth conduction of university theory examinations. The university appoints an external examiner.

Institute has adopted the following mechanisms for redressing the grievances of the students regarding internal and external evaluation both at the Institute and University levels.

C) Institute-level Exam Grievance Redressal:

Internal examination committee handles grievances received from students from time to time.

1.If a student raises any grievance in internal assessment, the Internal exam committee discusses all the queries with the students and helps them to resolve it.

2. Internal exam committee solves the grievances related to Internal assessment

3.Internal Exam Committee solved such grievances amicably after discussion with concerned faculty and students.

4.If the grievance is not addressable at the department level, then the matter is forwarded to the Director for further guidance and action.

D) University-level Grievance Redressal:

1. Exam related grievances are taken care of at university level by the Exam Department, SPPU.

2. These grievances are directly forwarded to the university examination cell with a direct application from student login id.

3.Under the University evaluation redressal system, students can apply for photocopy, verification, revaluation, name change, to name a few

4. Results of grievances redressal at the University level are communicated to students directly.

This Evaluation reforms applied by institute are as follows:

The IQAC coordinator of institute prepares academic calendar by considering circulars of SPPU, which includes schedule of curricular, co-curricular and extracurricular activities. Time table is prepared accordingly.

The Academic monitoring committee conduct regular meetings for academic planning; before and after semester. As per Directives faculty members formulate Problem statement for subject; then select appropriate CIE methods. If there is more than one teacher teaching one course, then decision about course outline, CIE techniques is done collectively.

To ensure a consistent and transparent assessment process, the subject teacher prepares detailed rubrics and course pack communicated to students through ICT tools; it includes session plan, rubric along with assessment details and weightage assigned, study material and tentative schedules for evaluation.

SIP internal viva voce are conducted panel wise and then marks are finalized by internal SIP guide.

Internal Examination committee conducts End Term examination after completion of syllabus. The Question Paper Pattern for Examination is as per the Question Paper format of SPPU. The Subject teachers formulate Question Papers and respective Model Answers. Internal Examination committee also takes care of collection of internal marks, marks entry.

<u>The syllabus of Savitribai Phule Pune University for Internal / External Assessment Scheme is easily</u> accessible from the SPPU Website Website to access the syllabus from university website

http://www.unipune.ac.in/university_files/syllabi.htm

Master of Business Administration (MBA) - Syllabus 2019 Pattern (revised)

2 year, 4 Semester Full time Programme Choice Based Credit System (CBCS) and Grading System Outcome Based Education Pattern

MBA I effective from AY 2022-23 MBA II effective from AY 2022-23

Sr.No.	Course Type	Credits	Nature	Formative	Summative	Total				
				Assessment	Evaluation	Marks				
				(FA) Marks	(SE) Marks					
	BASIC COURSE TYPES									
1	Generic Core (GC)	3	Compulsory	50	50	100				
2	Subject Core (SC)	3	Compulsory (Specialization specific)	50	50	100				
3	Generic Elective (GE - UL)	2	Elective	0	50	50				
4	Generic Elective (GE - IL)	2	Elective	50	0	50				
5	Subject Elective (SE - IL)	2	Elective (Specialization specific)	50	0	50				
6	Summer Internship Project (SIP)	6	Project (Compulsory)	50	50	100				
	·	Α	DDITIONAL COURSE TYPES							

4.0 MBA Programme Course Types & Evaluation Pattern:

1	Enrichment Courses (ENR)	1	Elective	25	0	25
2	Foundation Courses (FOU)	1	Elective	25	0	25
3	Alternative Study Credit Courses (ASCC)	2	Elective	50	0	50
4	Open Electives (OE)	3 or 2	Subject Core / Subject Elective	As per Subject Pattern	Core / Subject	Elective

7.0 Formative Assessment (FA) / Concurrent Assessment (CA):

- The course teacher shall prepare the scheme of Formative Assessment before commencement of the term. The scheme of Formative Assessment shall explicitly state the linkages of each Formative Assessment Item with the Course Outcomes and define the targeted attainment levels for each CO.
- 2. The Director / Head of the Department / designated academic authority shall approve the scheme of Formative Assessment with or without modifications.
- 3. The course teacher shall display, on the notice board, the approved Formative Assessment scheme of the course and the same shall also be hosted on the website, not later than the first week of the term.
- 4. Each Formative Assessment item shall be of minimum 25 marks.
- 5. For a 3 Credit Course there shall be a MINIMUM of three Formative Assessment items. The final scores shall be converted to 50, using an average or best two out of three formula.
- For 2 Credit Course there shall be a MINIMUM of two Formative Assessment items. The final scores shall be converted to 50.
- 7. For a 1 Credit Course there shall be a MINIMUM of one Formative Assessment item.
- Formative Assessment shall be spread through the duration of course and shall be conceptualized, executed, assessed and documented by the course teacher along with student-wise and class-wise attainment levels of the COs and the attainment levels of the course.
- 9. The assessment outcome of each Formative Assessment shall be duly signed by the course teacher, programme coordinator / academic head and the Director / Head of the Department / designated academic authority of the Institute.
- 10. A copy of the duly signed Formative Assessment *outcome* shall be displayed on the notice boards, within a week of the assessment and course teachers shall guide the students on a need basis.
- 11. Institute may conduct additional make up / remedial Formative Assessment items at its discretion.
- 12. At the end of the term aggregate Formative Assessment scores / grades shall be calculated and the CO attainment levels shall be calculated by the course teacher. The same shall be displayed on the notice board

7.1 Formative Assessment Methods: Student assessment should be as comprehensive as possible and provide meaningful and constructive feedback to faculty and student about the teaching-learning process. Over-use of question-answers may be discouraged for formative assessments. Course teachers shall opt for a combination of one of more FORMATIVE ASSESSMENT methods listed below.

Group A (Individual Assessment) - Not more than 1 per course

- 1. MCQs with multiple correct answers
- 2. Class Test
- 3. Open Book Test
- 4. Written Home Assignment
- 5. In-depth Viva-Voce

Group B (Individual Assessment) – Atleast 1 per course

- 6. Case Study
- 7. Caselet
- 8. Situation Analysis
- 9. Presentations

Group C (Group Assessment) – Not more than 1 per course

- 10. Field Visit / Study tour and report of the same
- 11. Small Group Project & Internal Viva-Voce
- 12. Model Development
- 13. Role Play
- 14. Story Telling
- 15. Fish Bowls

Group D (Creative - Individual Assessment) - Not more than 1 per course

- 16. Learning Diary
- 17. Scrap Book / Story of the week / Story of the month
- 18. Creating a Quiz
- 19. Designing comic strips / Cartoon strips
- 20. Drama scripts
- 21. Creating Brochures / Bumper Stickers / Fliers
- 22. Creating Crossword Puzzles
- 23. Creating and Presenting Posters
- 24. Writing an Advice Column
- 25. Library Magazines based assessment
- 26. Peer assessment

- 27. Autobiography/Biography
- 28. Writing a Memo
- 29. Work Portfolio

Group E (Use of Literature / Research Publications- Individual Assessment) - Not more than 1 per course

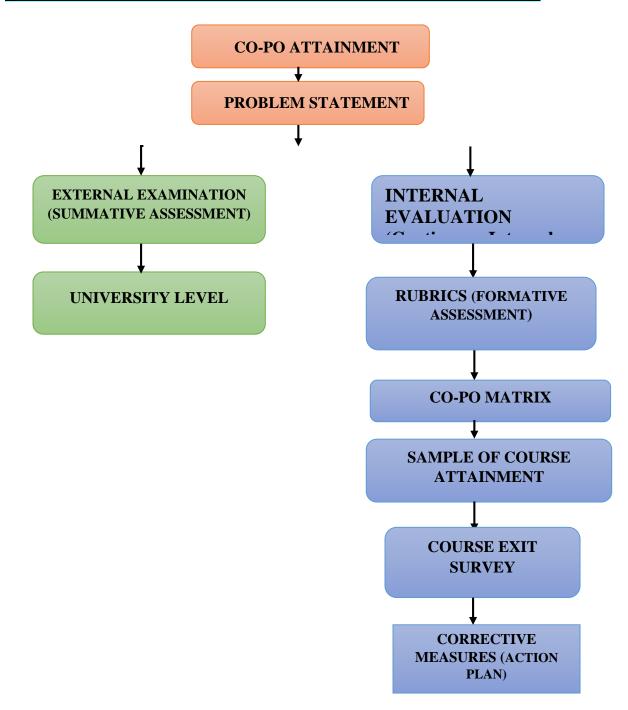
- 30. Book Review
- 31. Drafting a Policy Brief
- 32. Drafting an Executive Summary
- 33. Literature Review
- 34. Term Paper
- 35. Thematic Presentation
- 36. Publishing a Research Paper
- 37. Annotated Bibliography
- 38. Creating Taxanomy
- 39. Creating Concept maps

Group F (Use of Technology - Individual Assessment) - Not more than 1 per course

- 40. E-portfolios
- 41. Digital stories
- 42. eNewsletter, eMagazine
- 43. Recorded interviews of stakeholders posted on You Tube
- 44. Simulation Exercises
- 45. Gamification Exercises
- 46. Presentation based on Google Alerts
- 47. Webinar based assessment
- 48. Creating Webpage / Website / Blog
- 49. Creating infographics / infomercial
- 50. Creating podcasts / Newscast
- 51. Discussion Boards

Rubrics: The course teacher shall design Rubrics for each Formative Assessment. Rubrics are scoring tools that define performance expectations for learners. The course teacher shall seek approval for the rubrics from the Director / Head of the Department / other designated competent academic authority of the institute. The course teacher shall share the approved Rubrics with the students at the start of the course. The rubric shall detail the following:

- 1. Linkages of the Formative Assessment to COs.
- 2. A description of the assessment brief concept note
- 3. Criteria that will be assessed the expected learning outcomes.
- 4. Descriptions of what is expected for each assessment component the expectations from the student.
- Substantive description of the expected performance levels indicating mastering of various components the assessment criteria.
- 6. The team composition, if applicable.
- 7. The format and mode of submission, submission timelines
- 8. Any other relevant details.



INTERNAL ASSESSMENT PROCESS AND MECHANISM AT INSTITUTE

ACADEMIC CALENDAR (INCLUDING FOR THE CONDUCT OF CONTINUOUS INTERNAL EVALUATION (CIE))

For the effective transaction of curriculum Institute prepare academic calendar for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is a schedule that outlines the various events and activities within an academic year, such as the start and end dates of classes, examination periods, holidays, and other significant academic events. Including Concurrent Internal Evaluation (CIE) in the academic calendar is essential for several reasons: like Structured Learning, Timely Feedback, Balanced Workload, Learning Improvement, Academic Integrity, Flexibility for Students, Informing Teaching Strategies etc

Overall, including Concurrent Internal Evaluation in the academic calendar is beneficial for both students and educators, as it promotes a more effective and balanced learning experience, leading to improved educational outcomes.

Defining problem statement, course outline and Rubric by subject teacher

The process of defining the course outline, problem statement, and using Concurrent Internal Evaluation methods can be structured as follows:

Course Outline Drafting:

Subject teachers, who are experts in the specific subject or course, begin by reviewing the curriculum guidelines and learning objectives provided by Savitribai Phule Pune University. Based on the learning objectives, they create a comprehensive course outline that includes the topics to be covered, the sequence of content delivery, and the timeline for each unit or module. The course outline should also indicate the assessment components, such as assignments, quizzes, projects, and exams, that will be used to evaluate students' understanding of the material.

Problem Statement Development:

Using the course outline as a foundation, subject teachers design problem statements or realworld scenarios that align with the learning objectives and reflect the practical application of the course content.

The problem statement should challenge students to think critically, analyse information, and apply their knowledge to solve problems or address specific challenges related to the course.

Concurrent Internal Evaluation Method Selection:

Savitribai Phule Pune University provides guidelines for Concurrent Internal Evaluation methods. Subject teachers familiarize themselves with these guidelines and available evaluation methods.

Based on the problem statement and the nature of the course, subject teachers select appropriate Concurrent Internal Evaluation methods that will effectively assess students' understanding and skills.

Concurrent Internal Evaluation methods may include individual or group projects, presentations, case studies, practical exams, lab work, or any other form of assessment that is in line with the university's guidelines.

Rubric Preparation:

Once the Concurrent Internal Evaluation methods are chosen, subject teachers prepare detailed rubrics for each assessment component. The rubrics outline the criteria for grading and the specific expectations for each level of performance.

Rubrics should be clear, unambiguous, and aligned with the learning outcomes. They serve as a transparent guide for students, indicating how their work will be assessed and what they need to achieve to earn different grades.By following this process, subject teachers can create a well-structured and effective course that fosters student engagement, critical thinking, and meaningful learning experiences while adhering to the evaluation standards set by Savitribai Phule Pune University.

SAVITRIBAI PHULE PUNE UNIVERSITY INSTRUCTION REGARDING COMPREHENSIVE CONCURRENT EVALUATION (CCE) / CONCURRENT INTERNAL EVALUATION (CIE):

1. The course teacher shall prepare the scheme of Comprehensive Concurrent Evaluation (Formative Assessment) before commencement of the term. The scheme of Comprehensive Concurrent Evaluation shall explicitly state the linkages of each CCE with the Course Outcomes and define the targeted attainment levels for each CO.

2. The Director / Head of the Department / designated academic authority shall approve the scheme of Comprehensive Concurrent Evaluation with or without modifications.

3. The course teacher shall display, on the notice board, the approved CCE scheme of the course and the same shall also be hosted on the website, not later than the first week of the term.

4. Each CCE item shall be of minimum 25 marks.

5. for a 3 Credit Course there shall be a MINIMUM of three CCE items. The final scores shall

be converted to 50, using an average or best two out of three formula.

6. For 2 Credit Course there shall be a MINIMUM of two CCE items. The final scores shall be converted to 50.

7. for a 1 Credit Course there shall be a MINIMUM of one CCE item.

8. CCE shall be spread through the duration of course and shall be conceptualized, executed, assessed and documented by the course teacher along with student-wise and class-wise attainment levels of the COs and the attainment levels of the course.

COMPREHENSIVE CONCURRENT EVALUATION METHODS GIVEN IN SAVITRIBAI PHULE PUNE UNIVERSITY SYLLABUS:

Course teachers shall opt for a combination of one of more CCE methods listed below.

Group A (Individual Assessment) – Not more than 1 per course

- 1. Class Test
- 2. Open Book Test
- 3. Written Home Assignment
- 4. In-depth Viva-Voce

Group B (Individual Assessment) – Atleast 1 per course

- 5. Case Study
- 6. Caselet
- 7. Situation Analysis
- 8. Presentations

Group C (Group Assessment) – Not more than 1 per course

- 9. Field Visit / Study tour and report of the same
- 10. Small Group Project & Internal Viva-Voce
- 11. Model Development
- 12. Role Play
- 13. Story Telling
- 14. Fish Bowls

Group D (Creative - Individual Assessment) – Not more than 1 per course

- 15. Learning Diary
- 16. Scrap Book / Story of the week / Story of the month
- 17. Creating a Quiz
- 18. Designing comic strips
- 19. Creating Brochures / Bumper Stickers / Fliers
- 20. Creating Crossword Puzzles

- 21. Creating and Presenting Posters
- 22. Writing an Advice Column
- 23. Library Magazines based assessment
- 24. Peer assessment
- 25. Autobiography/Biography
- 26. Writing a Memo
- 27. Work Portfolio

Group E (Use of Literature / Research Publications- Individual Assessment) - Not more

than 1 per course

- 28. Book Review
- 29. Drafting a Policy Brief
- 30. Drafting an Executive Summary
- 31. Literature Review
- 32. Term Paper
- 33. Thematic Presentation
- 34. Publishing a Research Paper
- 35. Annotated Bibliography
- 36. Creating Taxonomy
- 37. Creating Concept maps

Group F (Use of Technology - Individual Assessment) - Not more than 1 per course

- 38. Online Exam
- 39. Simulation Exercises
- 40. Gamification Exercises
- 41. Presentation based on Google Alerts
- 42. Webinar based assessment
- 43. Creating Webpage / Website / Blog
- 44. Creating info graphics / infomercial
- 45. Creating podcasts / Newscast
- 46. Discussion Board



S.K.N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT

INTERNAL TERM END EXAMINATION COMMITTEE

Minutes of the meeting held on 06/03/2024, from 2.30 pm. to 3.30 pm.

Points discussed in the meeting:

- 1. The meeting was held to prepare and finalize the schedule for the Internal Term End Examination to be conducted for MBA I and the activities related to the same.
- 2. The Internal Term End Examination will be conducted for all Core Subjects and University Level Subjects of MBA I.
- The Question Paper Pattern for the Internal Term End Examination will be as prescribed by Savitribai Phule Pune University and based on the respective Subject Rubrics.
- Tentative period for the Internal Term End Examination will be from 18th April to 24th April 2024.
- Preparation and finalization of specialization-wise list of students of MBA Ifor Internal Term End Examination to be done by 01.04.2024.
- 6. Preparation of block-wise list of students with seat numbers to be done by 05.04.2024.
- 7. Respective Subject Coordinator, in collaboration with the respective Subject Teachers, will formulate the two sets of Question Papers and Model Answers. The Question Papers to be sent to the members of Internal Term End Examination Committee on or before 27.03.2024and the Model Answers to be sent on or before 01.04.2024. The Model Answers are expected to include the key points for the respective questions.
- 8. The members of Internal Term End Examination Committee will randomly select one set of Question Paper from two sets as the Question Paper for disseminating to the students for the Internal Term End Examination.
- 9. The hard copies of the randomly selected Question Papers will be prepared and sealed in the enclosure in the Examination Control Room by 10.04.2024.
- 10. Invigilation Chart will be prepared and disseminated by 08.04.2024.
- 11. The duration for the Internal Term End Examination for each subject will be 2 hours.

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12. The Internal Term End Examination will be conducted in 2 time-slots: 10.00 am. to 12.00 pm. and 2.00 pm. to 4.00 pm.

Members of Internal Term End Examination Committee:

Dr. Yatin Bokil Dr. Ganesh Yadav Dr. Priya Agashe Dr. Sangita Gorde Dr. Manoj Kulkarni

Prof. Manjula Dhulipala Dr. Ram Kolhe

Dr. Prachi Pargaonkar Director



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SINHGAD TECHNICAL EDUCATION SOCIETY'S S.K.N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT END-TERM EXAMINATION MBA-L (Batch-23-25)

Day and Date	Subject 1 (Time : 10.00am-12 noon)	Subject 2 (Time: 2.00pm-4.00 pm)
Thursday, 18/04/2024	201GC Marketing Management	208 GE - UL Geopolitics & World Economic Systems
Friday 19/04/2024	202 GC Financial Management	209 GE-UL Start Up and New Venture Management
Monday, 22/04/2024	203 GC Human Resources Management	210 GE-UL Qualitative Research Methods
Tuesday, 23/04/2024	204 GC Operations & Supply Chain Management	
	205 MKT SC Marketing Research	206 MKT SC Consumer Behaviour
Wednesday,	205 FIN SC Financial Markets and Banking Operations	206 FIN SC Personal Financial Planning
24/04/2024	205 HR SC Competency Based Human Resource Management	206 HR SC Employee Relations & Labour Legislation
	205 OSCM SC Services Operations Management - I	206 OSCM SC Supply Chain Management
	205 BA Basic Business Analytics using R	206 BA SC Data Mining



Dr. Prachi Pargaonkar

Dr. Prachi Pargaonkar Director

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MBA I Semester I Compiled Internal Marks Oct/Nov 2023 for inwarding on SPPU Online Internal Marks System 🕨 🔤 🖄 🖉

Ganesh Yadav <ganeshyadav.sknssbm@sinhgad.edu> to FacultySKNSS8M, Prachi ▼

🖙 Tue 16 Jan, 20:14 🕁 🕤 🗄

Dear all,

Please find attached herewith the compiled internal marks for MBA I Sem. I, as sent and confirmed by MBA I Division Coordinators and respective MBA I Subject Teachers, for inwarding on SPPU Online Internal Marks System.

You are requested to enter the internal marks on SPPU Webportal on priority.

After inwarding the internal marks on SPPU Webportal, you are requested to send the Preview report to ganeshyadav sknesbm@ainhgad.edu and yatinbokil.sknesbm@ainhgad.edu latest by 17/01/2024.

After verifying that the internal marks in the preview report sent by you are as per the attached compiled internal marks, you will be sent an email to confirm the same on SPPU Webportal.

Please do not confirm the internal marks on SPPU Webportal before receiving the email to confirm the internal marks.

After confirming the internal marks on SPPU Webportal, you are requested to send the soft copy of the same to ganeshyaday.sknssbm@sinhgad.edu and yatinbokil.sknssbm@sinhgad.edu

In case of any query or doubts, please contact Dr. Ganesh Yadav and Dr. Yatin Bokil.

Regards,

Internal Examination Team

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	Please find attached herewith the compiled internal marks for MBA I Sem. I, as sent and confirmed by MBA I Division Coordinators and respective MBA I Subject Teachers, for invase internal Marks System.	ding on S	PPU C	mline
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	After verifying that the internal marks in the preview report sent by you are as per the attached compiled internal marks, you will be sent an email to confirm the same on SPPU Webporta	L.		
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	After confirming the internal marks on SPPU Webportal, you are requested to send the soft copy of the same to ganeshyadav.sknssbm@sinhgad.edu and yatinbokil.sknssbm@sinhgad.edu			
	In case of any query or doubts, please contact Dr. Ganesh Yadav and Dr. Yatin Bokil.			
	Regards,			
	Internal Examination Team			

Savitribai Phule Pune University



Circular No. 93 of 2023

Dates of Commencement and Conclusion of the Academic Year 2023-24 for Affiliated Colleges and Institutes.

It is hereby informed that, the dates of commencement and conclusion of the First and Second term of Courses, under the faculty of **Commerce & Management**, for the academic year 2023-24 shall be as under:

Sr. No.	Course, Programme,	Commencement	Conclusion	Tentative Commence	Vaca	ition
110.	Year -			ment Exam	From	То
1	Commerce	20/06/2023	31/10/2023	01/11/2023	01/11/2023	21/11/2023
2	MBA II	. 22/07/2023	11/11/2023	16/11/2023	20/11/2023	10/12/2023
3	MCA II	22/07/2023	11/11/2023	16/11/2023	20/11/2023	10/12/2023
4	BHMCT II III IV	22/07/2023	11/11/2023	28/11/2023	20/11/2023	10/12/2023

Term – I

Term – II

Sr.	Course, Programme,	Commencement	Conclusion	Tentative Commencement	Vaca	ation
No.	Year			Exam	From	То
1	Commerce	22/11/2023	30/04/2024	02/05/2024	02/05/2024	15/06/2024
2	MBA II	18/12/2023	30/04/2024	02/05/2024	03/05/2024	16/06/2024
3	MCA II	18/12/2023	30/04/2024	02/05/2024	03/05/2024	16/06/2024
4	BHMCT II III IV	18/12/2023	30/04/2024	02/05/2024	03/05/2024	16/06/2024

NOTE :

- 1. The dates of commencement and conclusion of the all those courses whose admission is made under Common Entrance Test (CET) conducted by Government of Maharashtra / Savitribai Phule Pune University will be declared separately.
- 2. In case, the Head of the college requires to give additional holidays in exceptional circumstances, he/she may do so by compensating the same by keeping the college working on holidays.

Deputy Registrar (P.G.Admission)

Ref. No. PGS/ 2455 Date: 30/05/2023

Copy to: for Information and necessary action

The Members of the Management Council.

The Deans of Faculties.

The Registrar, Savitribai Phule Pune University, Pune.

The Director, Board of Examinations & Evaluation, Savitribai Phule Pune University, Pune.

The Heads of all University Departments.

The Principals of all Affiliated Colleges.

The Directors of all Recognized Institutes.

The Heads of all the Administrative Sections of the University Office.

Asstt. Registrar, office of the Hon. Vice-Chancellor, Savitribai Phule Pune University Asstt. Registrar, office of the Hon. Pro-Vice-Chancellor, Savitribai Phule Pune University



Sinhgad Institutes SINHGAD TECHNICAL EDUCATION SOCIETY'S ® S. K. N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT

(Approved By AICTE, Recognized by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University) S. No. 10/1, Ambegaon (Bk.), Pune – 411 041, Phone: 020 – 24354036, Fax: 020-24354036

Supportive Evidences of Academic Calendar Including CIE Academic Year 2023-2024

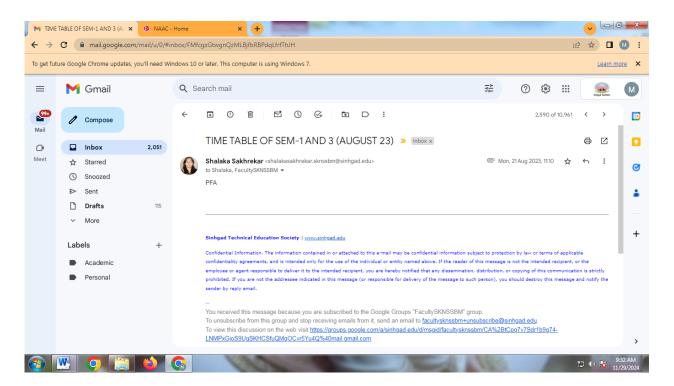
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	Lab	els Academic Personal	+		Sinbgad Technical Education Society I <u>worksinbpad.edu</u> Confidential Information. The information contained in or attached to this e-mail may be confidential information subject to protection by law or terms of applicable confidentiality agreements, and is intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is trictly prohibited. If you are not the addressee indicated in this message (or responsible for delivery of the message to such person), you should destroy this message and notify the sender by reply email. 	+
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104.BRM	SRS,SO,MK	SRS	SRS	SRS	MK	МК		
105.BOM	RK,NP,YB,GY,PG	RK	RK	YB	GY	PG		
106.DB	NP,GY,SP,PC	NP	GY	PC	PC	NP		
107.MF	RP,MY,MP,KS,PG	MP	KS	MP	KS	MY		
109.ED	MY,KS,SO,SP	MY	KS	SO	SP	SP		
108.IE	MP,AJ	MP	MP	MP	AJ	GY		
113.VC	RP,NP,SP,PG	MD	NP	MD	MD	PG		
114.EADR	YB,GY,	YB	YB	YB	GY	SP		
116.MSE	SRS,SO,SP	SRS	SRS	SO	SO	SO		
191.CS1	SRS,RP	RP	RP	RP	RP	RP		
192.HR1	MY	MY	MY	MY	MY	MY		
		R	к	S	0	SG	MK	PC
	-	MKT1	MKT2	FIN1	FIN2	HR	OSCM	BA
301.SM	SG,NP, (DPR)	DPR	NP	SG	SG	NP	NP	SG
302.DS	SO,MK	МК	SO	SO	SO	MK	МК	SO
304.MKT.SM	RK,YB,GY	RK	RK					
304.FIN.AFM	SO,SS,DPR			DPR	SS			
304.HR.SHRM	SG,RP,MY,KS					MY		
304.OSCM.SOM	YB						YB	
304.BA.ASM-R	PC							PC
305.MKT.SDM	YB,GY,SP,PG	YB	YB					
305.FIN.IF	MP,DPR,PG			DPR	DPR			
305.HR.HRO	KS					KS		

305.OSCM.LM	МК						МК	
305.BA.PYTHON	PC							PC
306.UL.IBE	MP,AJ	MP	MP	MP	AJ	AJ	AJ	AJ
308.UL.PM	SS,GY	GY	SS	SS	GY	GY	GY	GY
309.UL.KM	MY,KS	KS	MY	MY	KS	KS	KS	KS
315.MKT.B2BM	RK,YB,PG	RK	RK					
FIN.TEC-ANA	SP			SP	SP			
312.HR.PTA	SRS					SRS		
312.OSCM.MRP	МК						МК	
312.BA.SMW-								
ТА	PC							PC
314.MKT.DM	NP	NP	NP					
317.CFR	SS			SS	SS			
318.HR.PMS	RP,					RP		
313.OSCM.SSC	МК						MK	
314.BA.SCA	PC							PC
316.MKT.MA	RK	RK	RK					
318.DB	SS,SP,PG			PG	PG			
HR. HRPMA	RP					RP		
317.OSCM.SSO	МК						МК	
313.BA.IOT	PC							PC
391.CS3	SRS	SRS	SRS	SRS	SRS	SRS	SRS	SRS
392.SD1	MD	MD	MD	MD	MD	MD	MD	MD

Time table mail



Sample Timetable Division A:

	SKN SINHGAD SCHOOL OF BUSINESS MANAGEMENT										
	Academic year 2023-24										
MBA-SEM-I : DIV A											
Faculty Class coordinator Name : Prof. Suraj Parihar											
Student Class coordinator Name: 1.											
	2.										
TIME	MON	TUE	WED	THU	FRI						
9-10	MA	BOM	BOM	BRM	BRM						
	SS	RK	RK	SRS	SRS						
10-11	BOM	BRM	EABD	EABD	IE						
	RK	SRS	SG	SG	MP						
11-11:15											
11.15-12.15	DB	OB	OB		DB						
	NP	RP	RP	GL/	NP						
12.15-1.15	ED	MA	MA	COUNSELING	EABD						
	SP	SS	SS		SG						
1.15-2.15											
2:15-3:15	OB	EADR	MF	DB	ED						
	RP	YB	MP	NP	SP						
3:15-4:15	EADR	MF	VC	IE	VC						
	YB	MP	MD	MP	MD						
4:15-4:30											
4:30-5:30	MSE SRS	STP Activity	Session by	Student Acitivity/ Research Work/	LANG LAB/ PRODUCT						

5:30-6:00	MSE	Dr. Prachi,	Projects/Assignments	TALK
	SRS	Director		

Induction Program for Batch 2023-2025

	M Gmail		Q induction X 랴 ⑦ 🔅 🏭 🥌
99• ail	1 Compose		← 표 ① @ Ĕ ① ⓒ 월 D : 182 of many < >
	🖵 Inbox	2,047	Updated Agenda and responsibility for Induction Programme-2023 > Inter > 🕒 🖾
eet	☆ Starred ③ Snoozed		Kalpana Sayankar -kalpanasayankar.sknssbm@sinhgad.edu- © Tue, 29 Aug 2023, 09:43 🛧 🕤 👯 to Faculty, Mahesh, Asha, Shailaja, sharodini, accounts_sknssbm, Vitthal, Akshada, Mahesh, Santosh, Prachi 🗸 Dear all ,
	▷ Sent Drafts	115	Our SKN Sinhgad School of Business Management is organizing an Induction program for MBA-I Batch 2023-2025 from 28th August 2023. Kindly refer to the attachment of Induction and Bridge course Schedule and responsibility Sheet. If any query kindly contact the Induction Team. (Please ignore previous mail)
	✓ More		 Regards,
	Labels	+	Prof. Kalpana Sayankar, S.K.N. Sinhgad School of Business Management S.No.10, Ambegaon (Bk.), Pune-411041
	AcademicPersonal		Cell No.+91-8329510951



Sinhgad Institutes S.K.N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT MBA INDUCTION PROGRAM-2023

	Day 1: 28 th August 2023,Monday
	Venue-Seminar Hall
Duration	Activity Details
9.00am-	Registration and kit distribution
9.30am	
9.30am-	Refreshment
10.00am	
10.00 am	Cultural Center (CC)-All Faculty members
	DAY 2 – : 29 th August 2023,Tuesday
10.00 am –	Cultural Center (CC)- All Faculty members
1.00pm. –	
1.00pm. –	Lunch Break
2.00 pm.	

2.00 pm-	Ice-breaking Activities-Prof.Kalpana Sayankar/Dr.Pooja Gupta/Prof.Mrunal
3.00 pm	Pathak
3.00 pm-	Session by –Prof. Aditya Jangle
4.00 pm	(Green Club)
	DAY 3 – : 30th August 2023,Wednesday
10. 00 am –	
10.00 am – 11.00am	Welcome and Address by - Director :Dr.Prachi Pargaonkar
	Short Break
11.00am- 11.15am	Short Break
11.15am –	Lightning the lamp and Saraswati Vandana
11.30 am	Lighting the tamp and Saraswati Vandana
11.30 am -	Address by Chief Guest- Mr. Rajiv Tulpule (Managing Partner of M/s Retco
12.30 pm	Group of Companies.)
-	Topic-"Ignite your creativity"
12.30 pm -	Lunch Break
1.30 pm	
1.45pm -	Address by –Dr.Tayyab Shaikh(Airport Organisation Advisor)
3.00 pm	Topic- Developing Basic Managerial Skills - Making Best of an MBA
croo pin	Opportunity.
3.00 pm-	Competency Mapping- Prof. Mayuri Yadav
5.00 pm	
ereo hu	
	$DAV 4 - 31^{st} August 2023 Thursday$
	DAY 4 – 31 st August 2023,Thursday Competency Mapping- Prof. Mayuri Yaday
10.00 am –	DAY 4 – 31 st August 2023,Thursday Competency Mapping- Prof. Mayuri Yadav
10.00 am – 1.00 pm	Competency Mapping- Prof. Mayuri Yadav
10.00 am – 1.00 pm 1.00 pm –	
10.00 am – 1.00 pm 1.00 pm – 2.00 pm	Competency Mapping- Prof. Mayuri Yadav Lunch Break
10.00 am – 1.00 pm 1.00 pm –	Competency Mapping- Prof. Mayuri Yadav
10.00 am – 1.00 pm 1.00 pm – 2.00 pm 2.00 pm-	Competency Mapping- Prof. Mayuri Yadav Lunch Break
10.00 am – 1.00 pm 1.00 pm – 2.00 pm 2.00 pm-	Competency Mapping- Prof. Mayuri Yadav Lunch Break Competency Mapping- Prof. Mayuri Yadav
10.00 am – 1.00 pm 1.00 pm – 2.00 pm 2.00 pm- 4.00 pm	Competency Mapping- Prof. Mayuri Yadav Lunch Break Competency Mapping- Prof. Mayuri Yadav DAY 5 – 1 st September 2023,Friday
10.00 am – 1.00 pm 1.00 pm – 2.00 pm 2.00 pm- 4.00 pm 10.00 am –	Competency Mapping- Prof. Mayuri Yadav Lunch Break Competency Mapping- Prof. Mayuri Yadav DAY 5 – 1 st September 2023,Friday Alumni Interaction Moderated By Dr. Yatin Bokil Sir Alumni Interaction Alumni-1.Archana
10.00 am – 1.00 pm 1.00 pm – 2.00 pm 2.00 pm- 4.00 pm 10.00 am – 11.00 am	Competency Mapping- Prof. Mayuri Yadav Lunch Break Competency Mapping- Prof. Mayuri Yadav DAY 5 – 1 st September 2023,Friday Alumni Interaction Moderated By Dr. Yatin Bokil Sir Alumni Interaction Alumni-1.Archana Bhandwalkar 2.Aarun Gajankush3.Akansha Bargaje,4.Ritudas gupta
10.00 am – 1.00 pm 1.00 pm – 2.00 pm 2.00 pm- 4.00 pm 10.00 am – 11.00 am 11.00 am. –	Competency Mapping- Prof. Mayuri Yadav Lunch Break Competency Mapping- Prof. Mayuri Yadav DAY 5 – 1 st September 2023,Friday Alumni Interaction Moderated By Dr. Yatin Bokil Sir Alumni Interaction Alumni-1.Archana
10.00 am – 1.00 pm 1.00 pm – 2.00 pm 2.00 pm- 4.00 pm 10.00 am – 11.00 am	Competency Mapping- Prof. Mayuri Yadav Lunch Break Competency Mapping- Prof. Mayuri Yadav DAY 5 – 1 st September 2023,Friday Alumni Interaction Moderated By Dr. Yatin Bokil Sir Alumni Interaction Alumni-1.Archana Bhandwalkar 2.Aarun Gajankush3.Akansha Bargaje,4.Ritudas gupta
10.00 am – 1.00 pm 1.00 pm – 2.00 pm 2.00 pm- 4.00 pm 10.00 am – 11.00 am 11.00 am. –	Competency Mapping- Prof. Mayuri Yadav Lunch Break Competency Mapping- Prof. Mayuri Yadav DAY 5 – 1 st September 2023,Friday Alumni Interaction Moderated By Dr. Yatin Bokil Sir Alumni Interaction Alumni-1.Archana Bhandwalkar 2.Aarun Gajankush3.Akansha Bargaje,4.Ritudas gupta
10.00 am – 1.00 pm 1.00 pm – 2.00 pm 2.00 pm- 4.00 pm 10.00 am – 11.00 am 11.00 am – 11.15am	Competency Mapping- Prof. Mayuri Yadav Lunch Break Competency Mapping- Prof. Mayuri Yadav DAY 5 – 1 st September 2023,Friday Alumni Interaction Moderated By Dr. Yatin Bokil Sir Alumni Interaction Alumni-1.Archana Bhandwalkar 2.Aarun Gajankush3.Akansha Bargaje,4.Ritudas gupta Short Break
10.00 am – 1.00 pm 1.00 pm – 2.00 pm 2.00 pm- 4.00 pm 10.00 am – 11.00 am 11.00 am 11.15am. – 12.00pm 12.00pm	Competency Mapping- Prof. Mayuri Yadav Lunch Break Competency Mapping- Prof. Mayuri Yadav DAY 5 – 1 st September 2023,Friday Alumni Interaction Moderated By Dr. Yatin Bokil Sir Alumni Interaction Alumni-1.Archana Bhandwalkar 2.Aarun Gajankush3.Akansha Bargaje,4.Ritudas gupta Short Break
10.00 am – 1.00 pm 1.00 pm – 2.00 pm 2.00 pm- 4.00 pm 10.00 am – 11.00 am 11.00 am 11.15am. – 12. 00pm	Competency Mapping- Prof. Mayuri Yadav Lunch Break Competency Mapping- Prof. Mayuri Yadav DAY 5 – 1 st September 2023,Friday Alumni Interaction Moderated By Dr. Yatin Bokil Sir Alumni Interaction Alumni-1.Archana Bhandwalkar 2.Aarun Gajankush3.Akansha Bargaje,4.Ritudas gupta Short Break "Syllabus Orientation "-Dr.Shalaka Sakharekar
10.00 am – 1.00 pm 1.00 pm – 2.00 pm 2.00 pm- 4.00 pm 10.00 am – 11.00 am 11.00 am 11.15am. – 12.00pm 12.00pm	Competency Mapping- Prof. Mayuri Yadav Lunch Break Competency Mapping- Prof. Mayuri Yadav DAY 5 – 1 st September 2023,Friday Alumni Interaction Moderated By Dr. Yatin Bokil Sir Alumni Interaction Alumni-1.Archana Bhandwalkar 2.Aarun Gajankush3.Akansha Bargaje,4.Ritudas gupta Short Break "Syllabus Orientation "-Dr.Shalaka Sakharekar

2.00 pm	"Universal Human value"-Dr.Sangita Gorde
3.00 pm	
3.00 pm	Cultural Talent Hunt – Prof.Kalpana sayankar / Prof.Pritam Chaodhari/ Prof.
4.00 pm	SurajsingParihar

Dr. Prachi Pargaonkar Director

MBA Bridge Courses -2023:



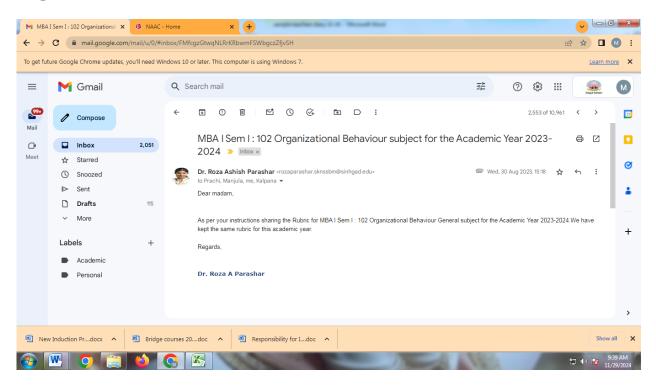
Sinhgad Institutes S.K.N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT MBA BRIDGE COURSES -2023

	DAY 1 – 4 th September 2023,Monday
	Venue-Seminar Hall
Duration	Activity Details
10.00 am –	Finance for non-Finance- Dr.Prachi Pargaonkar
11.00 am	Crucial Maths concept-Dr.Manoj Kulkarni
11.00am. –	Short Break
11.15am.	
11.15am. –	Finance for non-Finance- Dr.Prachi Pargaonkar
1.00 pm	Crucial Maths concept-Dr.Manoj Kulkarni
1.00 pm	Long Break
2.00 pm	
2.00 pm	Communication Class and language lab Activities By - Dr. Roza Parashar
3.00 pm	
3.00 pm	Communication Class and language lab Activities By - Prof.Niketa Patil
4.00 pm	
	DAY 2 – 5 th September 2023, Tuesday
10.00 am –	Finance for non-Finance- Dr.Prachi Pargaonkar
11.00 am	Crucial Maths concept-Dr.Manoj Kulkarni
11.00am. –	Short Break
11.15am.	
11.15am. –	Finance for non-Finance- Dr.Prachi Pargaonkar
1.00 pm	Crucial Maths concept-Dr.Manoj Kulkarni

1.00 pm	Long Break
-	Long Dreak
2.00 pm	
2.00 pm-	Teacher Day Celebration-Prof.Mrunali Pathak and Dr.Pooja Gupta
4.00 pm	reacher Day Celebration Promorranan Pathak and Drif ooja Gupta
4.00 pm	
	DAY 3 – 6th September 2023,wednesday
10.00 am –	Case study orientation-Dr. Roza Parashar
11.00 am	
11.00am. –	Short Break
11.15am.	
11.15am. –	Holistic Approach-Dr.Prachi Pargaonkar
1.00 pm	
1.00	I and David
1.00 pm	Long Break
2.00 pm	
2.00 pm	"Swayam"-Dr.Sadhana Ogale
3.00 pm	Swayani -Di Baunana Ogaic
5.00 pm	
3.00 pm	Code of Conduct and Virtual Campus and Infrastructure – Prof.Manjula
4.00 pm	Dhulipala/ Dr.Shalaka Sakharekar/ Dr.Sangita Gorde
noo piii	
10.00 am –	DAY 4 – 7 th September 2023,Thursday
11.00 am	
10.00 am –	Specialization Orientation
11.00 am	Business Analytics-Prof. Pritam Chaudhari
11.00am. –	Short Break
11.15am.	Short Druk
11.1Jaiii.	
11.15am. –	Specialization Orientation
12. 00pm.	HRM- Prof. Manjula Dhulipala/ Dr.Shalaka Sakharekar/ Dr.Sangita Gorde
-	
12.00pm-	Specialization Orientation
1.00pm	Marketing-Prof.Yatin Bokil/Dr.Ganesh Yadav
1.00	I and David
1.00 pm	Long Break
2.00 pm	
2.00 pm	Specialization Orientation
3.00 pm	Finance- Dr.D.P.Rane/Dr.Sadhana Ogale
5.00 pm	rmance Di Di Mane/Di Saunana Ogale
3.00 pm	Specialization Orientation
4.00 pm	OSCM Dr.Manoj Kulkarni
	v I

Dr. Prachi Pargaonkar Director

Preparation of Course Pack :



Rubric of the Subject:

				Acade	mic Year 2023-	24 (Sem-1)					
	Rubric For Organization Behavior S.K.N. Sinhgad School Of Business Management										
Grou p	CCE	со	Descriptio n of assessment (Brief Concept Note)	Criteria of the assessment (Expected learning outcomes)	Descriptio n of what is expected for each assessment component (Expectati on from the studenrt)	(Assesm ent Criteria)	Team Compos ition (if applicab le)	Format and mode of submissi on , submissi on timelines s	Any other Relevant Details		
Grou p A	Written Home Assignme nt	CO 1 : Remeberi ng CO2: Understan ding CO3:Unde rstanding	Questions based on rememberin g and understandi ng	The Concept Understand ing and remebering of concept	Write the Answers in their own Words	Any Ten Q 10*1=10 M	Individu al	Hardcop y should be submitte d within 7 days from the date of assignme nt given	Definitions and writing of the concepts in understood manner by students		
Grou p B	Case let	CO4: Applying CO5: Analysing	Different caselet on different concepts and situations were given on the basis of that apply alternate solutions and analyse the situation	The concept applying and analysing of concept	Applying : Apply the concept according to the situation Analysing: Find out good solution according to that Concept	3 Caselets 3*5=15 M	Individu al	Write up on caselet and questions should be solved within 7 days and submit hard copy individua lly	3 caselets will be distributed to students before submitting writeup and also discussed in class		

		accordingly		
Grou p C	Role Play CO4: Applying CO5: Analysing CO6 : Evaluating	pplying concepts understandi ing given ng, co halysing toTeams on analysing an b6: which they & ap aluating have to evaluating of prepare the kn Roleplay situation by and present pe	Understand 15M Team ing the concept and application of knowledge by performing the roleplay	Develop Script, Presentat ion and submit hard copy alongwit h photogra phs in scripts

SAMPLE SESSION PLAN:

Units	Break-up of Topic	Week	Teaching Pedagogy	Assignments/Ref/	Time allocated	Goals
Module	Fundamentals of	of OB:				
1	Evolution of management thought , five functions of management, Definition, scope and importance of OB, Relationship between OB and the individual, Evolution of OB,	1	Lecture method :Discussing evolution of management & Five functions of management	Write the concepts and definitions	9 hours Expected : 12 hrs	Should be able to understand Evolution of management ,five functions of management, Evolution of OB
	Models of OB (Autocratic, Custodial, Supportive, Collegial & SOBC), Limitations of OB.	1	Theory Discussion	Theory Discussion		Understand different types for Models of OB with examples
	Values, Attitudes and Emotions: Introduction, Values, Attitudes, Definition and Concept of Emotions, Emotional Intelligence - Fundamentals of Emotional Intelligence, The Emotional Competence Framework, Benefits of Emotional Intelligence, difference between EQ and IQ.	2	Theory Discussion	Theory Discussion		Understanding Values, Attitudes and Emotions. Understanding Emotional Intelligence. Differentiation between EQ & IQ
	Personality & Attitude: Definition Personality, importance of personality in Performance, The Myers- Briggs Type	2	Theory Discussion	Theory Discussion		To understand Personality & Attitude MBTI,Big 5 personality model

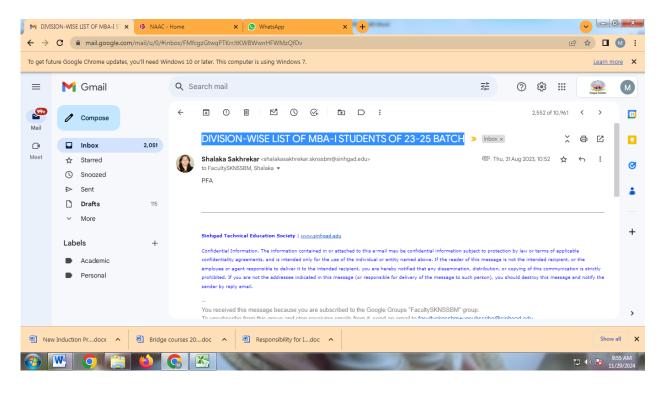
	1		I		1	
	Indicator and					
	The Big Five					
	personality					
	model,					
	Johari Window		Theory	Theory		Understand
	, Transaction		Discussion	Discussion		Johari
	Analysis ,					Window,
	Definition					Transaction
	Attitude					Analysis,
	Importance of					Relationship
	attitude in an					between
	organization,					behaviour and
	Right Attitude,					attitude.
	Components of					
	attitude,					
	Relationship					
	between					
	behavior and					
	attitude. (7+2)					
Module	2. Perception:					
2	Meaning and	4	Lecture	Write the	10 hours	Should be able
	concept of	•	method &	concepts and	10 110415	to understand
	perception,		Case study 3	definitions		concept of
	Factors		caselets to be	definitions		perception,
	influencing		given on 3	Submission of 3		Selective
	perception,		different	caselets concept		perception,
	Selective		concepts	Individual wise		perception,
	perception,		concepts	marviadar wise		
	Attribution	4	The	* What should		*To
	theory,	•	Unmanageble	Stefan say to		understand the
	Perceptual		Star	Vijay over		factors
	process,		Performer	dinner?		affecting
	Social		(HBR (Print	*What steps need		Personality
	perception		Issue May	to be taken, to		and Attitudes.
	(stereotyping		2013)	ensure resolution		*To explain
	and halo		Pg: 121-123)	of the Problem?		how interest
	effect).		1 g. 121 - 123)	Submitting the		of the
	cifect).			case write up		organization
				teamwise		should be
				tean wise		given
						importance
	Motivation:	5	Theory	Theory		Should be able
	Definition &	5	Discussion	Discussion		to understand
			DISCUSSION	DISCUSSIOII		
	Concept of Motive &					concept of Motivation
						Motivation, Maslow's
	Motivation, The Content					Nasiow's Need
	The Content Theories of					
						Hierarchy
	Motivation					
	(Maslow's					
	Need					
	Hierarchy	5	Theory	Theory		Harzhana'a
	Herzberg's	3	Theory	Theory		Herzberg's
	Two Factor		Discussion	Discussion		Two Factor
	model					model
	Theory), The					Theory), The
	Process					Process

Module	Theories (Vroom's expectancy Theory & Porter Lawler model), Contemporary Theories- Equity Theory of Work Motivation. (8+2) 3. Group and	Team D	vnamics :			Theories (Vroom's expectancy Theory & Porter Lawler model),
3	The Meaning of Group & Group behavior & Group Dynamics, Types of Groups, The Five -Stage	6 6	Theory Discussion Handling Rajeev at Spectra	Write the concepts and definitions MCQ Test * Comment on the impact of the first group on the	10 hours	To understand Group & Group behaviour & Group Dynamics, * To understand the role of group
	Model of Group Development Team Effectiveness & Team Building.	7	Business Manager Magazine	performance and motivation of Rajeev. *State the reasons for the improvement in Rajeev's performance with the second group.		on Individual Performance and Motivation. *To explain how groups can differ from each other.
	Leadership: Introduction, Managers V/s Leaders. Overview of Leadership- Traits and Types,		Theory Discussion	Theory Discussion		Differentiate Managers V/s Leaders.
	Theories of Leadership Trait and Behavioral Theories. (8+2)	7	Theory Discussion	Theory Discussion		Theories of Leadership Trait and Behavioral Theories.
Module 4	4. Conflict Mar	nagement	; —			
	Definition and Meaning, Sources of Conflict, Types of Conflict, Conflict Management Approaches.	8	Lecture method ,Role Play	-Write the concepts and definitions -MCQ Test	9 hours	To understand concept of Conflict, Types of Conflict

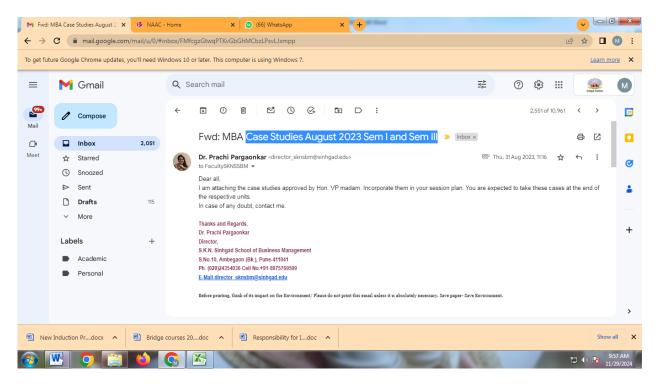
	Organizational Culture: Meaning and Nature of Organization Culture - Origin of Organization Culture, Functions of	8	Theory Discussion Theory	Theory Discussion Theory		Understanding concept of Organization Culture, Types of Culture, Managing Cultural Diversity
	Organization Culture, Types of Culture,		Discussion	Discussion		
	Creating and Maintaining Organization Culture, Managing Cultural Diversity. (7+2)	9	Theory Discussion	Theory Discussion		
Module 5	5. Stress at wor	rkplace:				
	Work Stressors – Prevention and Management of stress – Balancing work and Life, workplace spirituality. Organizational Change: Meaning, definition &	10	Lecture method, Role Play method Theory Discussion	-Write the concepts and definitions -Submission of Role play concept Teamwise Theory Discussion	7 hours	Understand concept of Management of stress Balancing work and Life, workplace spirituality.
	Nature of Organizational Change, Types of Organizational change, Forces that acts as stimulants to change.					
	Kurt Lewin's- Three step model, How to overcome the Resistance to Change	11	Theory Discussion	Theory Discussion		To understand Kurt Lewin's- Three step model,
	Methods of Implementing Organizational Change, Developing a Learning	12	Theory Discussion	Theory Discussion		Methods of Implementing Organizational Change

Organization.			
(5+2)			

DIVISION-WISE LIST OF MBA-I STUDENTS OF 23-25 BATCHE:



Mail: Case Studies 2023-24 Sem I and Sem III



Activity sheet:

Statement Statement		394		SKN ST AD SCHOOL OF BUSINESS MANAGEMENT Subject : Organizational Behaviour							
Test.		30		2023-24 : MBA.I-SEM.1-DIV-B		Contraction of the	T				
Sr. No	Lecture date (DD- MM-YYYY)	Unit no	Chapter name	Topics	Actual Date	Subject teacher Sign	Director Sign				
11	11 19123	1		Evolution of management thought	11/09/23	For devia	1200				
12	12 19123	1		Evolution of management thought	12/09/23	por geria					
3	1319129	1		Evolution of management thought	13104123	1.					
4	18 19123	1		five functions of management,	18/09/23		10				
5	2019123	1		Definition, scope and importance of OB	20/09/23	5-1-1	1112				
6	2519123	1		Relationship between OB and the individual, Evolution of OB,	25/09123	La hl	4/1				
7		1	The second second	Models of OB (Autocratic, Custodial, Supportive, Collegial & SOBC),	26/09/23	REFE					
8	27/9/23	1		Models of OB (Autocratic, Custodial, Supportive, Collegial & SOBC),	127/09/23	1	and the second				
9	3/10/23	1	A second second	Limitations of OB, Values,	3/10/23	1	124				
	4110123	1		Values and attitude	4110123	1	11-11-11-1				
	9 110123	1		Definition and Concept of Emotions, Emotional Intelligence	9/10/23						
	10/10/23	1		Fundamentals of Emotional Intelligence	10/10/23						
	1/ /10/23	1		The Emotional Competence Framework, .	11110)23		1 and the				
	16 110123	1		Benefits of Emotional Intelligence, difference between EQ and IQ	16/10/23		1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.				
	17 110123	1		Definition Personality, importance of personality in Performance,	57/10/2	E.					
	18/10/23	1		The Myers-Briggs Type Indicator and The Big Five personality model,	13/10/2	1,1	1110				
	25/10/23	1		The Myers-Briggs Type Indicator and The Big Five personality model,	25/10/23	Nor	LNV				
	20 110123	1		Johari Window	30/10/2	ton one	Ty				
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10	29/112/23	3	Types,	15112123 (Lander)
24	4/12/23	3	Theories of Leadership Trait and Behavioral Theories.	
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33	51 12/23	4	Approaches.	The second second
			Organizational Culture: Meaning and Nature of Organization Culture - Origin of	18117123 3021407
34	6112/23	4	Organization Culture, Functions of Organization Culture, Types of Culture,	18111123 (mplater)
35	11/12/23	4	Creating and Maintaining Organization Culture, Managing Cultural Diversity.	India a V
36	12/12/23	5	Work Stressors - Prevention and Management of stress - Balancing work and Life, workplace spirituality	X B CIHIERS
	121112		Organizational Change: Meaning, definition, Nature and types of Organizational	27117123/
37	13/12/29	5	Change,	1 P Harr
38	18/12/23	5	Kurt Lewin's- Three step model, , Methods of Implementing Organizational Change,	27/17/23 Concluter 1
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39	19/12/23	5	How to overcome the Resistance to Change, Developing a Learning Organization.	128/14/23 Coxato
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Prof.Mayuri Yadav Subject Teacher

Dr. Prachi Pargaonkar Director

CIE I :

S.K.N. Sinhgad School of Business Management, Ambegaon (Bk)

Assignment No.1

Organizational Behavior

Q 1: Define OB. State the scope and Importance of OB

Q 2: Discuss Various Models of Organisational Behavior

Q 3: Explain the Concept

1. Value 2. Attitude

S.K.N. Sinhgad School of Business Management, Ambegaon

Assignment No.2

Organisational Behaviour

Please check your personality type by using link given below for MBTI Test and submit soft copy of result on Google Classroom by 16th October 2023 which contains your personality type along with your name and Roll no

Link:

https://www.16personalities.com/

KINDLY SUBMIT THE ASSIGNMENT BY 16th October 2023

A

CIE II:

SINHGAD TECHNICAL EDUCATION SOCIETY'S S.K.N.SINHGAD SCHOOL OF BUSINESS MANAGEMENT, PUNE ASSIGNMENT NO 1 and 2 MBA I 102 Organizational Behaviour Marks 20 Date: 25 /2023 Name of student: Bizadar Sushma Balaji Div: A_Roll no: 33 CASE STUDY 1 : Can You Fix the Toxic Culture 1) Problem of the Case study Employees working is such an environment are mare likely to suffer from low morale burnout and reduced productivity levels. A negative work environment can also lead to increased absenteism & turnover rates. toxic wark cultures can have a negative impact on workplace creativity common workplace problems are, Improper training strategy, lack of motivation, poor job & descriptions, negative performance. 2) Characters of case study and their history and journey with company Noelle treeman-history-cEo of an automotive parts manufactures. Journey - Noelle enjoys staying up on the latest marketing trends & platforms and believes Social Media Marshall - History - Marshall Goblemith is the leading expect in his field. He is CEO & their management teams. Journey - By encouraging employees to take time off to recharge. companies can create a more producti-3) History, Structure, Production, Growth, etc (About the company) History - A toxic coark, culture often begin with the leadership. Leader's & monggers can contribute

CIE III:

S.K.N Sinhgad School of Business Management,

Ambegaon (Bk) Pune

Notice

Date: 21st Nov 2023

Dear MBA-I Students,

As we near the completion of our syllabus for Organizational Behavior, we are excited to announce an upcoming role-play activity. This engaging exercise is designed to deepen your understanding of the subject matter.

To ensure smooth coordination, we kindly request each group to submit their chosen role-play topic along with the names of group members to your respective subject teacher. This activity is a collaborative effort, emphasizing teamwork and creativity.

Following the completion of the role-play, all groups are required to submit the script of their performance to your division subject teacher. Please note that this activity contributes to your internal assessment.

We look forward to your active participation and innovative contributions.

Best Regards,

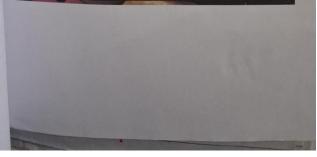
Subject Teachers

Subject: 102 Organizational Behavior

Name of the faculty member Dr.Roza Parashar	Division assigned	Sign
Prof.Kalpana Sayankar		Kela
Prof.Mayuri Yadav	С	+F
Prof.Manjula Dhulipala	В	Charles las
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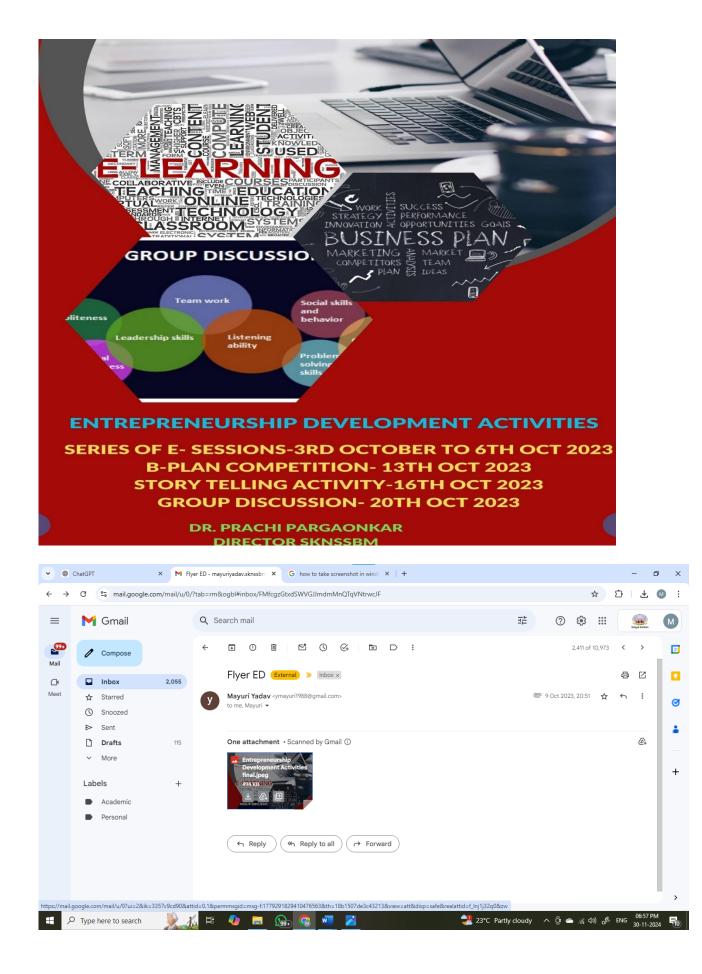


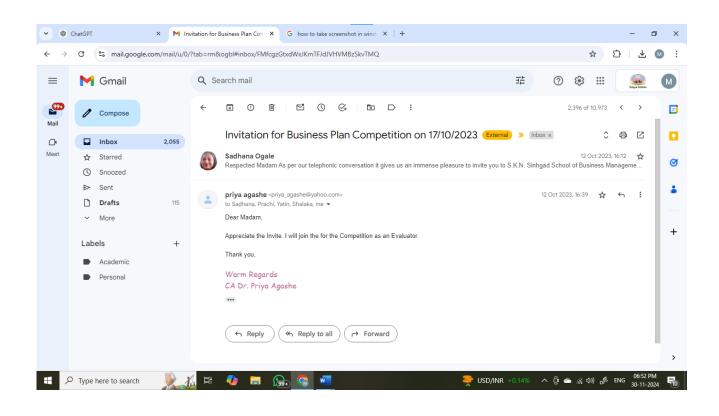






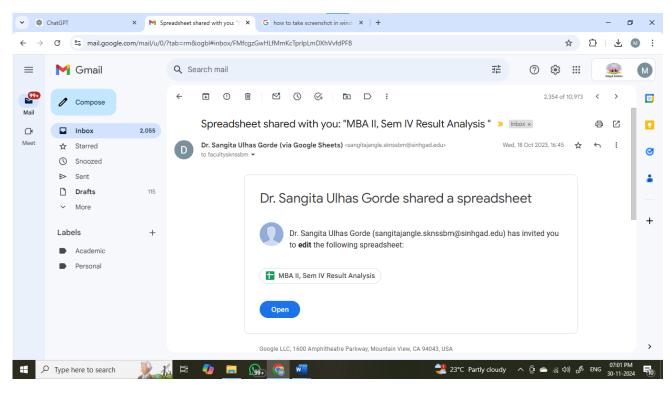
Entrepreneurship Development Activities (3rd Oct to 20th Oct 2023):





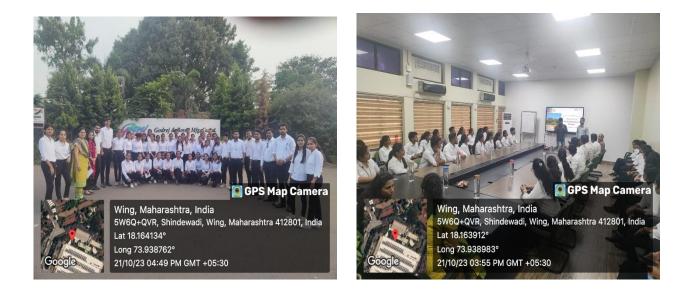
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			FINAL RESULT ANALYSIS MBA I SEM II 2023 ,25TH OCT 2023. Kindly get back to me if any query.		
			Regards,		
			Dr.Roza Parashar		,

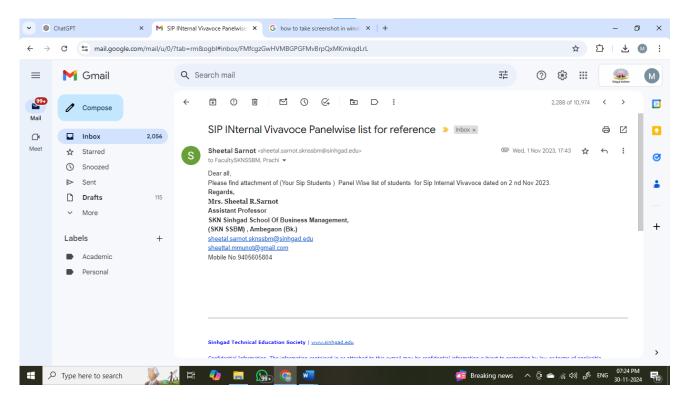


Industrial Visit mails and Photos: 21st Oct 2023

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				Thanks & Regards, Sangram Chavan Godrej Appliances Godrej & Boyce Mfg. Co. Ltd. GAT Nos. 600, 601 & 605, Village Wing, Shirwal, Khandala, Satara-412801, Maharashtra, India Mob: +91-9049024648 <u>www.godrej.com</u>			
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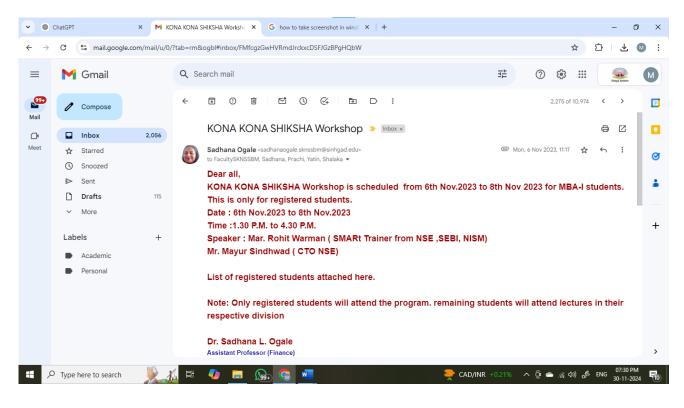
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				Sinhgad Technical Education Society wnw.sinhpad.edu Confidential Information. The information contained in or attached to this e-mail may be confidential information subject to protection by law or terms of applicable		

Course Exit Survey: 25th Nov to 30th Nov 2023

Sample Course Exit Survey Details:

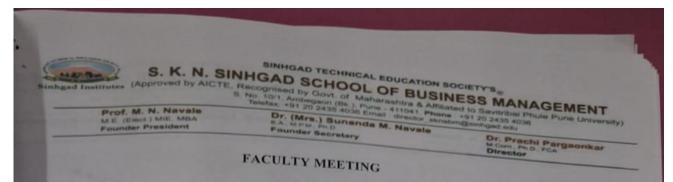
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		3	Shivani Bhausaheb Dange	D - 33	GOOD(G)-2	EXCELLENT(E)-3	EXCELLENT(E)-3	GOOD(G)-2	EXCELLENT(E)-3
		4	Ganesh Madhavrao Bharde	D 14	GOOD(G)-2	EXCELLENT(E)-3	GOOD(G)-2	EXCELLENT(E)-3	GOOD(G)-2
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			Parag Chandrakant Bhalerao	D-43	GOOD(G)-2	GOOD(G)-2	GOO		
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Academic monitoring Committee Meeting (23rd Nov 2023):

M.E. (Elect.) MIE. MILA Founder President	Telefax: +91 20 2435 4036 Email: director_sk Dr. (Mrs.) Sunanda M. Navale BA. MPM, PED Pounder Secretary	liated to Savitribal Phule Pune Universite +91 20 2435 4036 hsbm@sinhgad.edu
	Secretary	Director
ACADEM	IC MONITORING COMMITTEE	(AMC)
	MINUTES OF MEETING	
DATE OF MEETING: 23 ^{RI}	^o Nov 2023	
FIME : 10.00AM		
/ENUE: Syndicate Room Fi	rst Floor SKN Sinhgad School of Bu	siness Management
CHAIR: Dr. Prachi Pargaonk	car	
2022-2024	NG: End of Semester-I and Semester	er III of Batch 2023-2025
		ta af Datah 2022 24 B
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SKN. Sinhand School of Business Management S. No. 10/ S. hoolegi Business Management

Faculty meeting (21st Dec 2023):



A faculty meeting was held on Thursday, 21st Dec 2023 at 5.00 pm in syndicate room of SKN Sinhgad School of Business Management, Ambegaon (BK), Pune 411041.

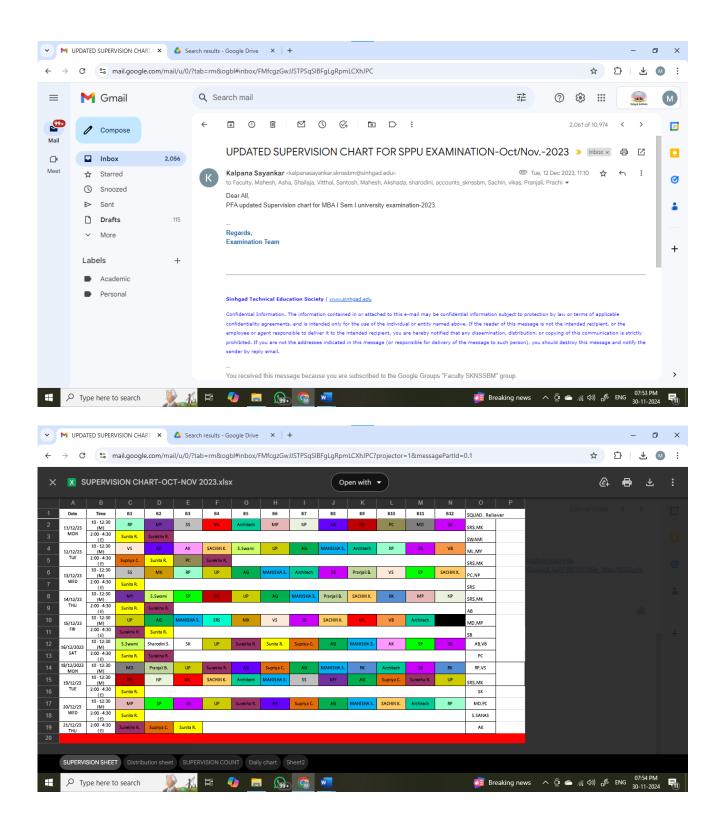
The following faculty members were present.

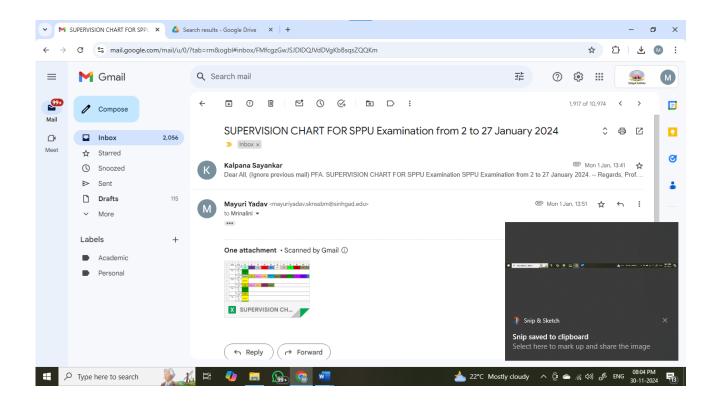
STES

Sr.N	Name of Faculty Member	Designation	Specialization	Sign
1	Dr Prachi Pargoankar	Director	Finance	Matic
2	Dr. Yatin Bokil	Dean	Marketing	Mr.
3	Dr. Shalaka Sakhrekar	Associate Professor	Human Resource Management	40
4	Dr. Sangita Gorde	Associate Professor	Human Resource Management	Daila
5	Dr. Manoj Kulkarni	Associate Professor	Operation and Supply Chain Management	arminen
6	Ms.Manjula Dhulipala	Assistant Professor	Human Resource Management	Mayfu
7	Dr. Sadhana Ogale	Assistant Professor	Finance	Mayful 8. L. ofale
8	Dr. Roza Parashar	Assistant Professor	Human Resource Management	Coravaela
9	Dr. Ganesh Yadav	Assistant Professor	Marketing	(pon-)
10	Mr.Surajsingh Parihar	Assistant Professor	Marketing	tonte
1 1	Ms.Mayuri Yadav	Assistant Professor	Human Resource Management	Physich
2 N	Ms.Kalpana Sayankar	Assistant Professor	Human Resource Management	the

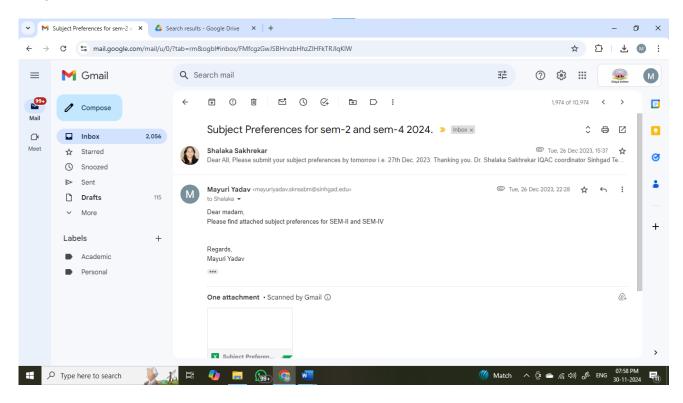
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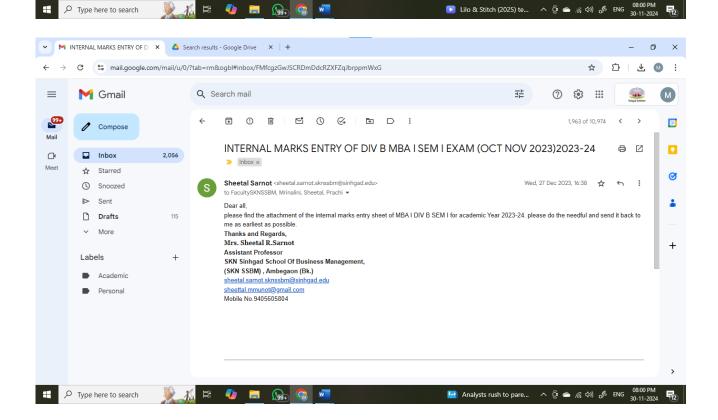
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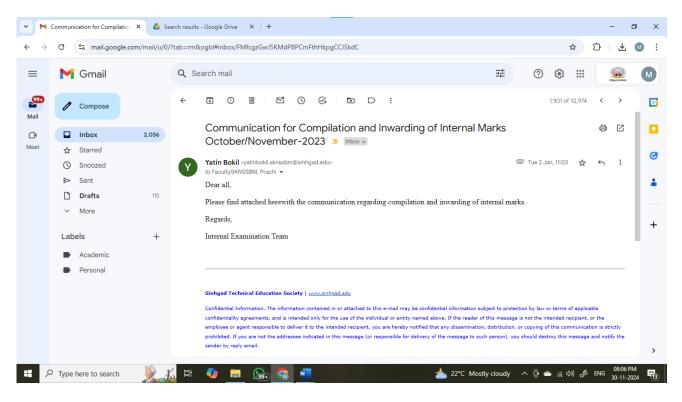
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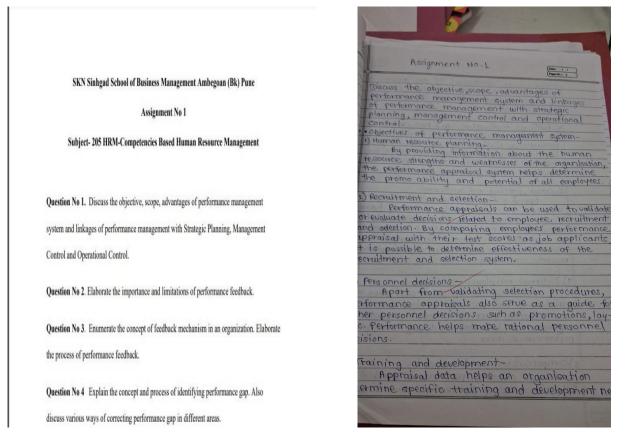
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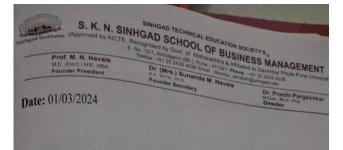
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Lectures & CIE I, II &III





NOTICE

All the MBA-I Sem-II Div- E Students are hereby informed that discussion board activity for the Subject Competency Based Human Resource Management is scheduled on Monday, 04/03/2024 between 02.10 pm to 03.15 pm. This activity marks the initial step of the Competency Model development assignment and is an integral part of the internal assessment process.

Your attendance for this session is mandatory.

Regards,

Prof. Mayuri Yadav Subject Teacher CBHRM





Spectrum Event: 14th and 15th Feb 2024

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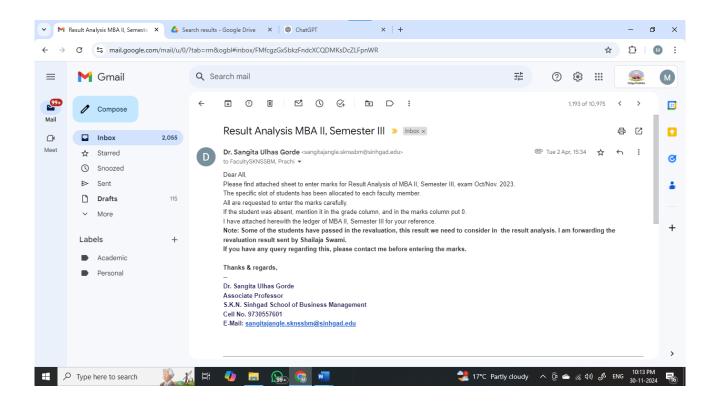
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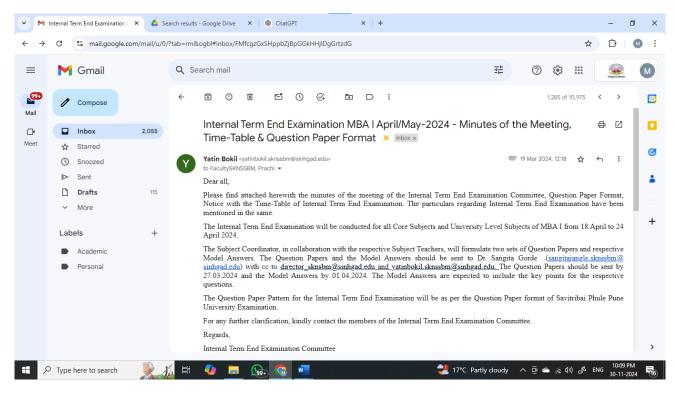
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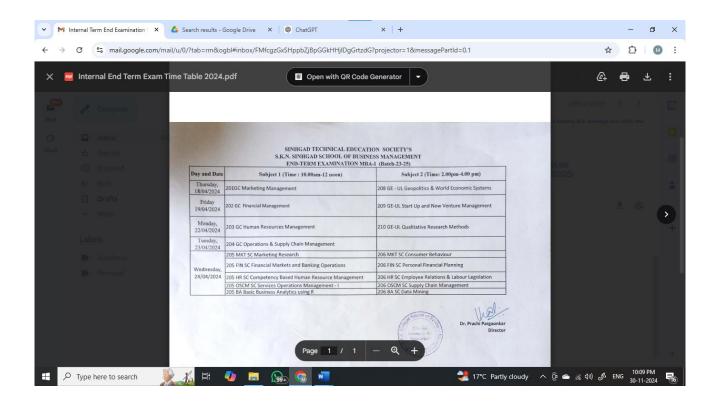
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Sinhgad Technical Education Society's SKN Sinhgad School of Business Management (Approved by AICTE, Affiliated to Savitribai Phule Pune University & Accredited by NAAC) Organizes 30 hrs. Certification Course

PROJECT MANAGEMENT PROFESSIONALS



Speaker:

Mr. Manoj Wagh

P.M.P. (Project Management Professional), R.H.C.E. (Red Had Certified Engineer), D.I.E., B.E. (Bachelor of Electronics)

Registration Fees: 200/-For Registration Contact -Dr.Mayuri Yadav (9850511775) SKNSSBM Date: 16th—20th April 2024 Time : 10.00A.M To 6.00 PM Venue: Seminar Hall SKNSSBM

Participation Certification will be awarded .

CA Dr.Priya Agashe Director SKNSSBM

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	\bowtie	Sent		Dear All, Supervision Chart of Term End Examination is attached for your reference.
	D	Drafts	115	All are requested to be present in the Exam Control Room 15 minutes prior to scheduled time.
	\sim	More		Dr. Sangita Ulhas Gorde
	Lab	els Academic	+	Associate Professor S.K.N. Sinhgad School of Business Management Cell No. 9730557601 E-Mail: <u>sangitajangle.sknssbm@sinhgad.edu</u>
	-	Personal		
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SPPU Exam (Sem-II and IV):

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eet	☆ ○ □ ↓ Lab	Starred Snoozed Sent Drafts More els Academic Personal	115 +	Kalpana Sayankar -kalpanasayankar.sknsabm@sinhgad.edu- to facultyshsabm, Mahesh, Akshada, Asha, Mahesh, Santosh, Shailaja, sharodini, accounts_sknsabm, Vithal, Vikas, Yogita, Sachin, Swati • Dear All, Revised supervision chart of SPPU Examination. May 2024 has been attached here with. All are requested to be present in the control room 15 min. before the scheduled time. If the first supervisor will be absent, in that case, the second supervisor has to do the supervision for the same. If the supervisor is unable to do the supervision in case of emergency, the concerned supervisor is requested to mutually adjust the supervision himself/herself and inform the External Exam team accordingly.
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Students Feedback on Teaching learning Process:

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Meet	 ☆ Starred ③ Snoozed ▷ Sent ○ Drafts > More Labels Academic Personal 	115 +	CA Dr. Priya Agashe «director_sknsbm@sinhgad.edu» to me ~ Dear Mayuri, Attaching the above Thanks and Regards, CA Dr. Priya Agashe Director; S.K.N. Sinhgad School of Business Management S.N.O. Ambegaon (Bk.), Pune 411041 Ph. (02)2454305 Cell Mo.941.9975705959 <u>E Mail-director sknsbm@sinhgad.edu</u> Before printing, think of its impact on the Environment/ Please do not print this email unless it is absolutely necessary. Save paper- Save Environment.	 +
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Course File Preparation and Compilation of Internal marks:

